

**Minutes for the Regular Meeting of the  
Posen Park District Board of Commissioners  
On Thursday September 16, 2010 at 7:00PM  
At the Offices of the Park District on 143<sup>rd</sup> & Campbell**

**Opening:**

President Whitcomb called the meeting to order at 7:20 pm. Upon roll call, the following Commissioners answered present: Whitcomb, Murphy, Chmielak, and Lopez. President Whitcomb led those present in the Pledge of Allegiance.

**Additions/Revisions To The Agenda:** None.

**Citizens To Be Heard:** None.

**Approval of Minutes:**

President Whitcomb presented the minutes of the August 19<sup>th</sup> 2010 Regular Meeting for approval. The Board reviewed the minutes. Commissioner Chmielak inquired about the purposes of taking out the loan as listed in the minutes, stating his belief we were stating that the general fund would cover operating while the loan would cover KaBOOM! as we had enough in our account to do one but not both. President Whitcomb stated that he believed we were under the amount needed to cover the KaBOOM! project in our account at the time we agreed on the loan. The payment to KaBOOM! will be made Monday when the account transfer to Chase clears. Commissioner Murphy moved to approve the minutes as presented, seconded by Commissioner Lopez. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

President Whitcomb presented the Executive Session Minutes for August 19<sup>th</sup>. President Whitcomb moved to approve the minutes with the stipulation that they remain closed to the public at this time, seconded by Commissioner Murphy. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

**Discussion/Approval of Ordinances & Agreements:**

**Discuss Ordinance Amending Bylaws on Police Enforcement:** President Whitcomb stated that he is still working on refining this ordinance and that this would need to be tabled until he has time to finish it, likely after the KaBOOM! project.

**Discuss Ordinance Amending Bylaws on Responsible Bidders:** President Whitcomb made the first reading of the Responsible Bidders Ordinance for the public. The second reading will take place at the next meeting. Commissioner Chmielak inquired about the apprenticeship requirement in the resolution, to which President Whitcomb responded the training and program needs to be provided in general, not necessarily on every specific job.

**Discuss & Approve Resolution Establishing Rules of Decorum for Public Comment at Meetings & Procedure for Placement on the Agenda to Address the Board:** President Whitcomb presented a proposed draft of an ordinance designed to establish the procedure for the public to comment at, and be placed on the agenda at meetings. Commissioner Chmielak questioned the restriction of public comment requiring placement on the agenda in advance. President Whitcomb responded that the public would still be able to ask any question they want in Open To Public that the advance placement policy is for Citizens To Be Heard, which covers detailed presentations on topics or for products and services, such as the CSI presentation. These would need advance notice so we can be sure to accommodate them at a meeting and leave ourselves capable of voting on an issue legally if the need arises.

**Commissioners' Reports:**

**Finance & Capital Improvements: Commissioner Murphy**

Commissioner Murphy presented the Bills Statement for Approval. He stated there was an error with the beginning balance that he missed changing. It is last month's number. He stated that the loan did get approved and was disbursed to First Midwest account. Funds are now being transferred to Chase to cut the KaBOOM! check and raise the account above the penalty amount. Commissioner Chmielak made inquiry as to the presentation method of the report, and that we should be getting reports from QuickBooks not Excel. A brief discussion on the figures ensued and Commissioner

Murphy stated the reconciliation from last year through present is not complete and that upon completion the QuickBooks report will be accurate. This will eliminate the need for the Excel report.

Commissioner Murphy moved to approve the Treasurer's Report and Bills Statement as presented, seconded by Commissioner Lopez. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

#### **Buildings & Grounds: Commissioner Chmielak**

**Task List (completed & upcoming):** The parks have been cut, and several side projects have been completed. A few of the electrical cages were cleared out and one was found to not have a lock on it. The wood chips were used in the base of the cages. The small trees have been cut out of the fence. Commissioner Chmielak inquired if the YES workers could drive our truck if they have a license, which they can. They can drive the lawnmowers without a license. The repair of the other grass cutters is on hold since we have enough functional mowers to complete our tasks. The Gator needs a new fuel pump, which will be purchased. Inventory is on hold probably until winter. The second glider will not be installed, and the base will need to be removed. The back yard area has been cleared and several of the old bleachers were scrapped. Tony has left for another job and we will need a replacement worker. The YES workers are only here for a little while longer. It was agreed that more help will be needed. Commissioner Lopez asked if ComEd will ever replace that light on the pole by the yard, to which Commissioner Chmielak responded they said they would but they haven't.

#### **Recreation & Community Outreach: Commissioner Lopez**

**Park Concert Fundraiser:** The Board unanimously agreed that the Yard Sale would be cancelled due to lack of registration. It was agreed that this would be placed on next year's calendar and promoted earlier and more extensively, possibly in a program book with a few other new offerings.

#### **Personnel & Policy: Commissioner Whitcomb**

**Commissioner Posting:** President Whitcomb stated that the position on the Board was still open and that Jerry Haran had submitted a letter of interest. The Board stated they would interview him in Executive Session tonight before making a decision on appointment.

**Office Equipment:** President Whitcomb stated this would remain on hold until we get our tax money as even with the loan we have other more pressing needs at the moment. He is looking at a laser printer instead of inkjet.

**Other:** President Whitcomb informed the board that he and Commissioner Chmielak discussed with the village the finishing of the street by Therapeutic Park, and the possibility of being compensated by land in the northwest section of town in exchange for giving up some of our land for the street. We will wait for word from the village about this before we put it to a vote.

**KaBOOM! Grant Opportunity:** The Board discussed preparation for the Build Day. There was general concern about the lack of information coming from KaBOOM!, such as the amount of the playground and side project budget. There is definite desire to incorporate a revitalization of the memorial and flagpole as a focal point of the park, with ADA accessible paths throughout the main points of the park. The American Legion should also be contacted about a rededication after the project is completed. We need to seek donations of materials, food, and supplies to aid in Build Day, and we need to recruit aggressively.

**Attorney Report:** None.

**Superintendent Report:** None. Jim is off duty.

#### **Old Business:**

**Court Resurfacing:** The matting that was previously discussed may no longer be an option as the owners have been making use of the material. Commissioner Chmielak will inquire about pricing with Wally's and Jody Chmielak will continue to talk with her contacts about the project.

**Long Term Planning:** The Board decided that we could not take advantage of the CSI program this year due to time and budgetary constraints.

**New Business:** None.

**Other Business:** None.

**Correspondence:** None.

IAPD sent a survey which President Whitcomb will complete.

**Open To Public:**

**Mary Ericksen** inquired about the status of the Superintendent, and his status remains unchanged, he is off duty and it is being handled by Workers Compensation. We cannot disclose more than that.

**Jerry Haran** asked about ordinance enforcement. President Whitcomb stated that the Posen Police Department is already authorized to enforce our ordinances, and the police enforcement ordinance we are working on will define that further. Unfortunately, the only way to enforce our ordinances is calling the police or the Commissioners tackling the problem themselves.

**Executive Session (if needed):**

Commissioner Chmielak moved to enter Executive Session for the purposes of discussing appointment of a commissioner and employee compensation, seconded by Commissioner Murphy. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried. The Board entered Executive Session at 9:02pm.

Commissioner Murphy moved to exit Executive Session, seconded by Commissioner Chmielak. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried. The Board exited Executive Session at 9:30pm.

**Action On Executive Session Discussion (if needed):**

Commissioner Murphy moved to raise the pay rate for employee Mike Christakos to \$13.00 per hour, seconded by Commissioner Chmielak. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

President Whitcomb motioned to appoint Jerry Haran to the office of Commissioner, seconded by Commissioner Chmielak. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried. Jerry Haran was sworn in by President Whitcomb.

**Adjournment:**

Commissioner Murphy moved to adjourn the meeting, seconded by Commissioner Haran. Voice vote was unanimous, meeting adjourned at 9:34pm.