

**Minutes for the Regular Meeting of the
Posen Park District Board of Commissioners
On Thursday August 19, 2010 at 7:00PM
At the Offices of the Park District on 143rd & Campbell**

Opening:

President Whitcomb called the meeting to order at 7:00 pm. Upon roll call, the following Commissioners answered present: Whitcomb, Murphy, Chmielak, and Lopez. President Whitcomb led those present in the Pledge of Allegiance.

Additions/Revisions To The Agenda: None.

Citizens To Be Heard:

Presentation from Wilkins & Associates on C.S.I. Camp: President Whitcomb turned the floor over to Crystal Beverly and Dr. Wilkins, who presented a brief explanation of the camp as an introduction to children of how to process a crime scene and a basic introduction to the processes of forensic science. Dr. Wilkins spoke about the costs of the program and the price break system for economically disadvantaged communities if an agreement is reached prior to December 1st. After the explanation, Dr. Wilkins and Ms. Beverly fielded questions from the Board and residents about costs, space requirements, program content, and the general scope of the program.

Approval of Minutes:

President Whitcomb presented the minutes of the August 5th 2010 Regular Meeting for approval. The Board reviewed the minutes. Commissioner Murphy moved to approve the minutes as presented, seconded by Commissioner Chmielak. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

Discussion/Approval of Ordinances & Agreements:

Discuss Ordinance Amending Bylaws on Police Enforcement: President Whitcomb stated that he is still working on refining this ordinance and that this would need to be tabled until he has the kinks worked out.

Discuss Ordinance Amending Bylaws on Responsible Bidders: President Whitcomb presented a draft of a Responsible Bidders Ordinance, and explained that this clearly defines what a contractor must do to be awarded a contract from the park district, which gives us an extra level of legal protection and ensures that only quality firms are employed by the park district for projects. The Board has agreed to place this on the agenda and reading calendar for the next meeting.

Discuss & Approve Resolution Authorizing Loan Agreement: President Whitcomb presented a resolution authorizing a loan for the park district with First Midwest Bank, which is needed to cover operating costs and the KaBOOM! Project. The resolution was discussed and concerns included Commissioner Murphy questioning locking in First Midwest as the lender as opposed to shopping around interest rates, and Commissioner Chmielak questioning the need for outlining that we need this loan for the KaBOOM! project and operating capital specifically. President Whitcomb stated that First Midwest Bank has an established good credit history with us and that we need to state the purpose clearly when we borrow money in order to retain transparency. Commissioner Chmielak moved to approve the agreement, seconded by Commissioner Murphy. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

Approve KaBOOM! Community Partner Agreement: President Whitcomb informed all present that we have been selected for a playground build, and that Blue Cross Blue Shield of Illinois will be the funding partner for the project. While the physical contract has not been received yet, President Whitcomb asked for approval to sign the Letter of Agreement for the project upon its receipt. The Board agreed that President Whitcomb has approval to sign the agreement as we have already agreed to this project.

Discuss & Approve Resolution Establishing Rules of Decorum for Public Comment at Meetings & Procedure for Placement on the Agenda to Address the Board: President Whitcomb presented a proposed draft of an ordinance designed to establish the procedure for the public to comment at, and be placed on the agenda at meetings.

Discuss & Approve Illinois Y.E.S. Workers Agreement: President Whitcomb presented the contract agreement for the Illinois Y.E.S. program, where we will receive workers paid by stimulus money through Prairie State College for temporary work through the end of September. Commissioner Chmielak moved to approve the agreement, seconded by Commissioner Murphy. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

Commissioners' Reports:

Finance & Capital Improvements: Commissioner Murphy

Commissioner Murphy presented the Treasurer's Report and Bills Statement for Approval. The accounts are now linked. Commissioner Whitcomb moved to transfer \$4,000 to the Chase account after the signature cards are changed to put the entire Board on both accounts, seconded by Commissioner Murphy. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

Commissioner Murphy moved to approve the Treasurer's Report and Bills Statement as presented, seconded by Commissioner Lopez. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

Buildings & Grounds: Commissioner Chmielak

Task List (completed & upcoming): The inventory is on hold. The second glider at Therapeutic Park is near completion, awaiting reassembly and reinstallation. The representative from Parkreation met with us about the swings and sent in a quote for \$861.07. Commissioner Whitcomb motioned to purchase all the swings in this order, seconded by Commissioner Murphy. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried. There is an issue we need to address with removing some trees at Zuziak Park, and a branch from a tree overlooking Commissioners' Park. The parks have all been cut. We had four loads of river rock donated from Tri State Disposal and hauled by Bremen Township. The Grasshopper has undergone a few minor operating issues that were repaired, and the Kubota will eventually need new tires because there are leaks in two of them. The workers have been inspecting the playground equipment and serviced all the lawn equipment. The Gator is still down, and the issue is likely a new fuel pump. Commissioner Chmielak commented that there has been a good working relationship between the Park District and the Village as they have been willing to help us.

Recreation & Community Outreach: Commissioner Lopez

Park Concert Fundraiser: The concession stand was not opened due to the heat. It was decided to push back the fundraiser to the 18th because of how close it is to Design Day. Commissioner Lopez proposed, and the Board agreed to add a Yard Sale and Arts & Crafts show to the day, possibly ending in the concert or scrapping it if it turned out to be too expensive. Commissioner Lopez will call Comcast about putting a TV ad for the Yard Sale. Commissioner Chmielak moved to approve the idea with details to be hashed out by the subcommittee, seconded by Commissioner Whitcomb. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

SWSRA: The meeting was yesterday. Commissioner Whitcomb reported that it was at the Village Hall and the agreement for KaBOOM! support was finalized.

Personnel & Policy: Commissioner Whitcomb

Commissioner Posting: President Whitcomb stated that the position on the Board was still open and that like all other Board seats, will be up for reelection in April, which is a highly unusual circumstance. Interested parties should submit a letter of interest and resume to the Board for consideration.

Office Equipment: President Whitcomb stated that the new computer is working out great, but that the purchase of the all in one printer is on hold due to the tight finances and the higher priority being the repair of the Gator for Build Day. We also need a DSL splitter or rewiring at the office so that the phone and internet can be used simultaneously.

KaBOOM! Grant Opportunity: President Whitcomb stated that now that we have received approval from KaBOOM! for the playground build, we need to begin recruiting volunteers for Design Day and Build Day. We also need to contact JULIE for utility checks and find a company to commission a soil test.

Attorney Report: None.

Superintendent Report: None. Jim is off duty.

Old Business:

Court Resurfacing: Commissioner Chmielak informed the Board that there is a possibility of acquiring rubber matting surface for the courts at bargain cost, about \$5,000. He will continue to explore this possible opportunity and update the Board as more information becomes available. Inquiries will still be made with paving companies to gauge prices and see what we could negotiate for a simple two inch top surface.

Commissioner's Park Installation: President Whitcomb stated that the park is kid ready, and that the only finishing touches will be the ordering of the swings, and a load of surface material for under the old equipment. This will be addressed later this fall.

Long Term Planning: The Board discussed that with the imminent arrival of the bond and tax money, eyes will need to be cast towards infrastructure improvements and projects through all the parks. Ideas discussed included a mini golf course, a dog park, a second play lot and pavilion at Commissioners' Park, a gazebo and walking path at Zuziak Park, and a new building on 147th Street.

New Business:

Establishment of Secondary Chairpersons & Committee Formation: President Whitcomb expressed his thoughts that with the restructuring of park district operations now well underway, the time has come to begin committee formation involving community members and to establish secondary chairpersons on the Board for each reporting area. President Whitcomb proposed the following designations be made:

- Finance & Capital Improvements: Chairperson: Murphy, 2nd Chair: Whitcomb
- Buildings & Grounds: Chairperson: Chmielak, 2nd Chair: Lopez

- Recreation & Community Outreach: Chairperson: Lopez, 2nd Chair: Murphy
- Personnel & Policy: Chairperson: Whitcomb, 2nd Chair: Chmielak

Commissioner Whitcomb moved to accept the 2nd Chair designations as proposed, seconded by Commissioner Murphy. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried.

Tot Lot Offer from S&J Construction: President Whitcomb stated that the owner of S&J Construction, which installed the Commissioners' Park play lot, approached himself and Commissioner Chmielak about a play structure he removed from a Chicago school that was still in excellent condition, that he would be willing to sell to us for about \$1,000 plus the installation cost. The Board discussed this and agreed that we would like the piece, but could not move on it until the bond or tax money came in.

Other Business: None.

Correspondence:

- Bremen Township sent an invitation for a Meet and Greet for Toni Preckwinkle next Monday August 23rd.
- Blue Island Park District sent an invitation to a Legislative Breakfast on Saturday August 29th.

Open To Public:

Patricia Brownlow stated that she had come to the meeting to thank the Board for all the work they have done in renovating the parks by her house. She also thanked the Board for allowing the church group to have their picnic honoring the late pastor. She inquired whether the Board has a recreation levy, to which President Whitcomb responded yes.

Jerry Haran came to the meeting to express his happiness with the Board for working so hard to bring the parks back to what they were, and that he grew up in Posen when it had a sense of pride, which is clearly starting to come back in the parks. He said that he was surprised to see that we have to make choices like replacing a fuel pump for a Gator over a new printer. He stated that he would also be sending in a letter for the vacant Commissioner position.

Mary Ericksen asked what the amount was that the park district is going to borrow and if it would be enough. The Board stated this would be \$15,000 and that once KaBOOM! was paid the rest of the loan plus remaining operating funds would be enough until the bond or tax money comes in.

Executive Session (if needed):

Commissioner Murphy moved to enter Executive Session for the purposes of discussing litigation, seconded by Commissioner Lopez. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried. The Board entered Executive Session at 8:53pm.

Commissioner Murphy moved to exit Executive Session, seconded by Commissioner Chmielak. Roll Call as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez, Nays: None. Motion carried. The Board entered Executive Session at 9:00pm.

Action On Executive Session Discussion (if needed): None.

Adjournment:

Commissioner Murphy moved to adjourn the meeting, seconded by Commissioner Lopez. Voice vote was unanimous, meeting adjourned at 9:01pm.