

Minutes of the Regular Meeting of the Posen Park District
Board of Commissioners on Thursday December 2, 2010 at 7:00PM
At the Offices of the Park District on 143rd & Campbell

Opening:

President Whitcomb called the meeting to order at 7:09 pm. Upon roll call, Commissioners Whitcomb, Murphy, Chmielak, Lopez, and Haran were present. President Whitcomb led those assembled in the Pledge of Allegiance.

Additions/Revisions to the Agenda: None.

Citizens to Be Heard: Representatives from Midlothian Baseball were not present.

Approval of Minutes:

President Whitcomb presented the Open Session minutes of the November 18, 2010 regular Meeting. Commissioner Murphy moved to approve the minutes, seconded by Commissioner Haran. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye

President Whitcomb presented the Executive Session minutes of the November 18, 2010 regular Meeting. President Whitcomb moved to approve the minutes with the stipulation they remained closed to the public at this time, seconded by Commissioner Murphy. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye

Approval of Ordinances & Agreements:

2010/2011 Tax Levy 1st Reading: President Whitcomb made the first reading of the levy ordinance. President Whitcomb announced that the Public Hearing and 2nd Reading is scheduled for December 16, 2010. The hearing will begin at 7:00pm and be followed by the regular meeting.

Finance & Capital Improvements: Commissioner Murphy

Treasurer's Report & Bills Statement: Commissioner Murphy presented the Treasurer's Report. The First Midwest account retained an ending balance on 11/30/2010 of \$499.98 with no activity since the last meeting. The Chase account had an opening balance on 11/18/2010 of \$6,764.21. Receipts totaled . Expenditures totaled . Ending Balance on 11/30/2010 was \$5,034.34. Commissioner Murphy also presented a list of unpaid bills for approval totaling \$675.94. President Whitcomb stated that the unpaid bills report will be QuickBooks generated once we figure out how to get a few paid bills to stop showing up. Additionally, the loan due date has been extended two months until February 3rd. Commissioner Lopez moved to approve the Treasurer's Report as presented, seconded by Commissioner Chmielak. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye. Commissioner Chmielak moved to approve payment of outstanding bills, seconded by Commissioner Lopez. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye

Other: President Whitcomb asked that the board bring quotes for audits to the next meeting so we can make a selection of a firm. Commissioner Haran said he discussed this with Bob Brown from Account One, and the rate from him would be about \$90 per hour.

Buildings & Grounds: Commissioner Chmielak

Tasks Completed: All paths are done, and the ramp at Memorial Park's playground has been moved to Therapeutic Park. The back bench/deck in the garage has been rebuilt, extended, and reinforced, greatly increasing our storage capacity. The heated garage is next on the agenda to organize into a workshop so the workers can do repairs in a heated area. All the equipment is on the schedule to be serviced once money comes in. Aside from organization, other projects are on hold until we get money for materials.

Inventory: Inventory is on hold until construction on storage in the garage is completed.

Recreation & Community Outreach: Commissioner Lopez

Blood Drive: Commissioner Lopez has not had a response from Shad Spies since his last email about two weeks ago. We are on hold until Shad responds with a list of potential dates.

Other: Commissioner Lopez has been in contact with a couple different soccer organizations asking about starting teams and leagues in the area. The board discussed the possibility, and agreed that we should try to get representatives to a meeting to talk about it, and set up a community informational meeting. It is on the community to express interest, as they have been clamoring for soccer. If they come to the meeting and show the interest, we will support them.

Planning & Development: Commissioner Haran

Police Enforcement & Graffiti Ordinance Development: Commissioner Haran presented a preliminary draft of an enforcement ordinance, and took the board through it section by section. He explained that we should approach the village about making our ordinance part of the village code to make it more easily enforceable by the police. President Whitcomb concurred, explaining that we can give the Posen police authority in our parks to enforce our ordinances, but unless the village adds them into the village code, police will continue to search for similar village ordinances to cite in order to make them stick in municipal hearings. Commissioner Haran will refine the ordinance and the matter will be discussed with the mayor and village attorney at a later date.

Interlude (Return to Buildings & Grounds): Commissioner Chmielak asked if we got charged by Service Sanitation for the restroom replacement. President Whitcomb stated the bill is an extra service travel charge, not a replacement charge. The Board also elected to take it off regular service after the next service date and shift to on call service.

Personnel & Policy: President Whitcomb

Revision of Rental Fees/Policies: The Board discussed potential revisions to the rental policies and fees, and the initial suggestions draft presented by President Whitcomb. It was agreed that each Commissioner would think the matter over further and the subject would be taken up again at the next meeting so the next draft could be written. The policies need to be in place before February because rental season starts again mid April.

Attorney Report: None

Superintendent Report: None

Old Business:

Carnival Preparation: President Whitcomb received an initial response from Mark Salerno at Windy City Amusements. They had preliminary questions, of which only the name of our previous provider was responded to. We are waiting to hear back from them, but they are interested in providing our carnival service next year. Commissioner Chmielak moved to put the carnival preparation out to committee, seconded by Commissioner Murphy. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye.

New Business:

IAPD/IPRA Conference Registration: President Whitcomb informed the board that the conference is scheduled for the weekend of January 28th at the Chicago Hilton. This is a key training event for park districts and the entire board should attend. President Whitcomb aims to register online now to take advantage of early registration fees and online discounts. The Board agreed that all five commissioners would be registered for conference, and the decision on whether to book hotel rooms for the conference would be made at the next meeting.

Open To Public: No comments were made.

Executive Session (if needed): None needed.

Adjournment:

Commissioner Murphy moved to adjourn the meeting, seconded by Commissioner Chmielak. All Commissioners voted Aye, meeting adjourned at 8:39pm.