

Minutes of the Public Hearing on the 2010/2011 Tax Levy & Subsequent Regular Meeting
Of the Posen Park District Board of Commissioners on Thursday December 16, 2010
At 7:00PM at the Offices of the Park District on 143rd & Campbell

Public Hearing:

Call to Order: President Whitcomb called the public hearing on the 2010/2011 Tax Levy to order at 7:04pm.

2nd Reading of 2010/2011 Tax Levy: President Whitcomb made the 2nd Reading of the 2010/2011 Tax Levy.

Explanation of Rules for Public Hearing: President Whitcomb explained the rules of conduct for public commentary at the hearing, and that comments would be limited solely to the tax levy.

Open to Public: The floor was opened to public comment. There being no comments, the floor was closed.

Adjournment: President Whitcomb called for a motion to adjourn the hearing. Commissioner Murphy moved to adjourn the hearing, seconded by Commissioner Lopez. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Whitcomb: Aye. Hearing adjourned at 7:06pm.

Opening:

President Whitcomb called the regular meeting to order at 7:07pm. Upon roll call, Commissioners Whitcomb, Murphy, Chmielak, Lopez, were present. Commissioner Haran was absent. President Whitcomb led those assembled in the Pledge of Allegiance.

Additions/Revisions to the Agenda: None.

Citizens to Be Heard: None.

Approval of Minutes:

President Whitcomb presented the minutes of the November 18, 2010 regular meeting for approval. Commissioner Murphy moved to approve the minutes, seconded by Commissioner Chmielak. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Whitcomb: Aye. Motion carried.

Approval of Ordinances & Agreements:

Special Meeting Announcement: President Whitcomb announced that there will be a Special Meeting on Monday December 20, 2010 at 7:00pm for the purpose of having the 3rd Reading of the Tax Levy along with a vote on approval of the levy. Notice will be posted on the bulletin board.

Finance & Capital Improvements: Commissioner Murphy

Treasurer's Report & Bills Statement: Commissioner Murphy presented the Treasurer's Report. There was a correction from the previous meeting. The balance in the First Midwest Bank account did have some activity prior to the last meeting due to a few Cook County Tax disbursements as well as the loan renewal processing fee. The First Midwest account balance as of the meeting on 12/2/2010 was \$4,922.89, not \$499.98 as previously reported. Receipts totaled \$33,805.48. Expenditures totaled \$0.00. Ending balance as of 12/16/2010 was \$38,728.37. The Chase account had an opening balance on 12/2/2010 of \$5,034.34. Receipts totaled \$0.00. Expenditures totaled \$2,692.95. Ending Balance on 12/16/2010 was \$2,341.39. Commissioner Murphy also presented a list of unpaid bills for approval totaling \$10,965.68. President Whitcomb stated that the first installment of dues for SWSRA and the payment due to Bremen Township for the Kubota lawnmower comprise most of the unpaid bills total. Commissioner Murphy also stated that the account with Service Sanitation has been switched to a monthly service, with service calls made on the 2nd Wednesday of the month. Commissioner Chmielak asked why there weren't check numbers assigned to many of the transactions, to which President Whitcomb stated they were marked check, but were online payments and debits from the card. Commissioner Murphy moved to approve the Treasurer's General Report as presented, seconded by Commissioner Lopez. Roll Call as

follows: Murphy: Aye Chmielak: Aye Lopez: Aye Whitcomb: Aye. Motion carried. Commissioner Murphy moved to approve payment of outstanding bills, seconded by Commissioner Chmielak. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Whitcomb: Aye. Commissioner Murphy moved to approve a transfer of \$15,000 from the First Midwest Account to the Chase Account to facilitate bills payment, seconded by Commissioner Chmielak. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Whitcomb: Aye. Motion carried. Commissioner Murphy moved to approve repayment of the \$15,000 loan to First Midwest Bank out of our bank account, seconded by Commissioner Chmielak. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Whitcomb: Aye. Motion carried.

Audit: Commissioner Murphy has a line on two potential auditors, including one who has January as a nonpeak period and has experience with government entity auditing and reporting. President Whitcomb has a number to contact Knutte & Associates for pricing as well. This should be ready for a vote at the next meeting.

Buildings & Grounds: Commissioner Chmielak

Tasks Completed: Work outside has largely ceased except for inspections on Mondays and shoveling snow as needed. The primary work now is organizing the shop. The back bench is completely done, and the old Memorial Park entrance sign is being refurbished and made ready for install in the spring. Funds will be needed for filters and other items to service the equipment. Commissioner Chmielak talked about purchasing a router and lettering attachment for creating our own signs at less cost, as well as a pantograph for wood etching drawing. After discussion, the board agreed to purchase the router and items for the lettering, but to wait on the pantograph. Commissioner Chmielak also will make a purchase wish list to discuss at the next meeting. Commissioner Chmielak also mentioned Liquid Concessions, a local business, where a possibility of obtaining snow cone, popcorn, and cotton candy machines could exist.

Recreation & Community Outreach: Commissioner Lopez

Blood Drive: Correspondence has resumed with Shad Spies about a Blood Drive. We have arrived at a tentative date on January 8th. The Board discussed locations and the benefits of holding the drive now versus in the spring. It was decided that a second drive could be held in a few months. Commissioner Chmielak moved to approve holding a Blood Drive at Commissioners Park on January 8th, seconded by Commissioner Lopez. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Whitcomb: Aye. Motion carried.

Other: Commissioner Chmielak stated that the Easter Egg Hunt needs to be on the next agenda so we can make sure all arrangements are made well in advance.

Planning & Development: Commissioner Haran

Commissioner Haran was absent. Nothing to report.

Personnel & Policy: President Whitcomb

Revision of Rental Fees/Policies: Commissioner Chmielak moved to table this item until the next meeting, seconded by Commissioner Murphy. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Whitcomb: Aye. Motion carried.

Attorney Report: None

Superintendent Report: None

Old Business:

Carnival Preparation: President Whitcomb received an email from Mark Salerno. Windy City Amusements remains interested in providing us with a carnival, but the owners of the company are on their holiday vacations so he cannot provide us with open dates at this time. Discussions will resume after the holidays.

IAPD/IPRA Conference Registration: President Whitcomb informed the board that he registered everyone for the conference and provided the board with lists of sessions and workshops. President Whitcomb brought up hotel

reservations. The rate for the Hilton for conference is \$116 per night. The board discussed and it was agreed that each Commissioner would have their own discretion on whether or not to stay downtown and for how many nights. It was decided that hotel costs would be reimbursed/paid for up to two nights at a cost not to exceed the conference nightly rate at the Hilton. A decision on per diem costs will be made at the next meeting.

New Business: None.

Correspondence: The requested copy of Don Jacobs' conviction information was sent to us by ASA John Carey. It will be scanned and sent to the bond company.

Open To Public:

Jody Chmielak asked if there was an update on the bond company, to which President Whitcomb stated paperwork was submitted, and we should hopefully have a response about mid February. She also asked about the status of the Superintendent, to which President Whitcomb responded it is with the insurance and he remains off duty. She stated that a truck with snowplow from Smitty's Landscaping is parked at his residence. President Whitcomb stated the board and the insurance company are aware of the situation.

Commissioner Chmielak informed the board of a phone call he received at the office about a past due cell phone bill for the park district. Commissioner Chmielak informed her that we have no outstanding cell phone bills and do not currently have cell phones. It was learned that the address on the bill is that of a former Commissioner. We informed them to contact that address. If they call again we will act accordingly.

Executive Session (if needed): None needed.

Adjournment:

Commissioner Chmielak moved to adjourn the meeting, seconded by Commissioner Murphy. All Commissioners voted Aye, meeting adjourned at 8:08pm.