

**Minutes for the Regular Meeting of the
Posen Park District Board of Commissioners
On Thursday May 20, 2010 at 7:00PM
At the Offices of the Park District on 143rd & Campbell**

Opening:

President Whitcomb called the meeting to order at 7:04PM. Upon roll call, Commissioners Whitcomb, Murphy, Chmielak, and Lopez were present. President Whitcomb led those assembled in the Pledge of Allegiance.

Additions/Revisions to the Agenda: None

Citizens to Be Heard: Noe Palacios Not present.

Approval of Minutes:

Commissioner Whitcomb presented minutes to the board for approval. Motions and votes for approval were as follows:

May 6th Meeting: Commissioner Chmielak moved to approve the minutes as presented, seconded by Commissioner Murphy. All Commissioners voted Aye, motion carried.

Executive Session May 6th: Commissioner Chmielak moved to approve the minutes as presented with the stipulation they remain closed to the public at this time, seconded by Commissioner Whitcomb. All Commissioners voted Aye, motion carried.

May 13th Meeting: Commissioner Chmielak moved to approve the minutes as presented, seconded by Commissioner Murphy. All Commissioners voted Aye, motion carried.

Approval of Ordinances/Agreements:

Contracted Payments Ordinance: Commissioner Whitcomb made the third reading of the Ordinance 04-20-10-1. After public questions, Commissioner Whitcomb moved to approve the Ordinance 04-20-10-1, seconded by Commissioner Chmielak. Roll call taken as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez.

Equipment Donation Agreement: Commissioner Whitcomb outlined the agreement with Midlothian to acquire the Roesner Park Equipment. Commissioner Murphy moved to accept the agreement, seconded by Commissioner Chmielak. Roll call taken as follows: Ayes: Whitcomb, Murphy, Chmielak, Lopez.

Commissioner Reports:

Finance: Commissioner Murphy

Treasurer's Report: None. Commissioner Murphy will be circulating the budget to the Commissioners in the next week. The Menards account has been finalized and opened. The year to date accruals and 09/10 expense report will be available at the next meeting. Commissioner Chmielak stated we should pre write and lockbox the checks for the permit deposit refunds at the office and have individual approval rather than Board vote for permits to accelerate and streamline the process.

Payment of Bills: No report at the meeting. Bills have been received and will be paid and indicated on the next meeting's bills statement.

Maintenance: Commissioner Chmielak

A video on the Grasshopper operation has been located and our part timer will be the first to view it. All board members should view the video as well. The part timer is doing well, performing at a high output level. He has taken care of graffiti, cut grass, maintained the equipment, and worked on organizing the garage. The memorial at the flagpole has been cleaned, chipped, and plants will be going in around the pole. The horseshoe pits are being redone as well.

Volunteer Work: The Bremen Township has done a lot of work for us. Therapeutic Park has had all poles removed and has been leveled. The parks have been cut and work has been done on the ball fields. The village removed the pile of poles and concrete as well. Bremen High School volunteers painted the Memorial Park equipment and pavilion. The second weekend tasks will be dependent on the rain forecast.

The one grasshopper and John Deere are operational, as are three weed whackers. The other grasshoppers are on the list to be worked on next to determine operational level. Miscellaneous papers have been located as well and need to be filed. The inventory process is ongoing and a lot more organizing is needed.

The soccer person who was supposed to come to the meeting is not indicated as sponsored by Illinois Youth Soccer as he claims to be, creating an issue for us. Also, contact has been made with companies to explore movies in the park as an activity option.

Richton Park donated supplies to us and has basketball goals they would be willing to give to us in the future.

Recreation: Commissioner Whitcomb

SWSRA Meeting Report: SWSRA is running near full on programming for summer. There is a posting for a part time clerk for two days a week. Payments are up to date.

Policy: Commissioner Whitcomb

Park District Literature: A copy of the Park District Code and Law Handbook are needed for the office. Commissioner Whitcomb motioned to purchase this literature, seconded by Commissioner Murphy. All Commissioners voted Aye, motion carried.

Bylaws Manual: Commissioner Whitcomb will distribute the bylaws to all Commissioners for final changes prior to the meeting. Once adjustments are finished, the reading schedule will commence prior to approval.

At Large: Commissioner Lopez

The branches at Zuziak Park were discussed, and the village will be approached to see if they can chip it for us.

Old Business:

Portajohns: The park was teeped and the PortaJohn was vandalized at Memorial Park. The units are being serviced weekly.

Therapeutic Park Installation: The area for the equipment is 30X80, and it will arrive in two weeks. Mark stated that John Harris will coordinate the construction to commence upon delivery and he will be contacted prior to delivery.

Office Equipment: Prices need to be looked at for a new All in One that does not randomly shut itself off. A newer computer or upgrades to the existing computer also need to be priced out. It is also possibly worth exploring a rental of a machine as an option. Storage shelving is also needed for the garage.

Summer Help Hiring: Applications are closed, and closed interviews will be held for all candidates on Tuesday evening.

New Business:

Court Resurfacing: Jody Chmielak commented on the courts at Memorial and Commissioners Parks that are in need of resurfacing, with the options being general street asphalt and court grade, which is more expensive. It is possible to get time and material to resurface with street asphalt through contractor volunteers. Jody Chmielak was given the go ahead to proceed in exploring the options with the potential volunteers.

2010/2011 Budget: Commissioner Murphy will send out preliminaries on the budget. Commissioner Murphy also indicated a need for financial management to open an account at Chase and move away from First Midwest. Commissioner Chmielak moved to establish an account at Chase, seconded by Commissioner Whitcomb. All Commissioners voted Aye, motion carried.

Carnival: Ed Lemke came to the meeting representing Spectacular Midways, with a proposal to return to the old way the carnival was run. The company wants to come in June 16th through the 20th. The Board represented that this would be last minute and with the financial aspect we would need to speak with the owners personally before we commit to anything. Also the village needs to be coordinated with to see what we need to coordinate with the police and community.

Other Business: None.

Open To Public:

Jody Chmielak stated we should look at local businesses with a storage facility to store the Midlothian equipment between removal and reinstallation. Possibly Public Works could store the equipment.

Mary Ericksen asked about how many grasshoppers we have. The Board responded one working, one possibly working, and partially assembled two more that might combine into one working. She asked if we went to a place like Countryside Repair on Harlem as they have reasonable prices for parts.

Karen Klotz asked about the light at Commissioners Park pavilion, which the Board will look into to see if there is an electric eye or motion sensor that needs to be changed. All of the lights and all electric hookups need to be examined at all parks.

Commentary was made about pursuing a ramp up of police protection and a recent arrest of an unruly kid at Memorial Park.

Commissioner Lopez commented that we need a new flag and maybe the VFW could donate one. Jody Chmielak stated we should contact the U.S. Senate to donate one as they regularly fly multiple flags each day over the Capitol building then send them off to various organizations and causes.

Executive Session (if needed): None Needed.

Adjournment:

Commissioner Murphy moved to adjourn the meeting, seconded by Commissioner Lopez. All Commissioners voted Aye, meeting adjourned at 8:28PM.