

**Minutes of The Regular Meeting of
the Posen Park District Board of Commissioners
On Thursday July 1, 2010 at 7:00PM
at the Offices of the Park District on 143rd & Campbell**

Opening:

President Whitcomb called the meeting to order at 7:00 PM. Upon roll call President Whitcomb, and Commissioners Murphy, Chmielak, and Lopez were present. President Whitcomb led those assembled in the Pledge of Allegiance.

Additions/Revisions To The Agenda: None

Citizens To Be Heard: None

Approval of Minutes:

1. June 17, 2010 Regular Meeting (No Executive Session): President Whitcomb presented the minutes of the June 17, 2010 Regular Meeting for approval. After review, Commissioner Chmielak motioned to approve the minutes as presented, seconded by President Whitcomb. President Whitcomb, and Commissioners Chmielak and Lopez voted Aye, Commissioner Murphy abstained, motion carried.

Approval of Ordinances/Agreements:

1. Bylaws Ordinance 2nd Reading: President Whitcomb conducted a reading of the Bylaws Ordinance along with a general overview of its contents. The third and final reading, along with a vote on the proposed Bylaws Ordinance will take place at the July 15, 2010 Regular Meeting.
2. 2010/2011 Budget & Appropriation Ordinance 1st Reading: President Whitcomb conducted a reading of the 2010/2011 Budget & Appropriation Ordinance along with a general overview of its contents. The second reading and Public Hearing will take place immediately prior to the July 15, 2010 Regular Meeting. The third and final reading, along with a vote on the proposed Ordinance will take place at a Special Meeting on July 22, 2010.

Commissioner Reports:

Finance: Commissioner Murphy

1. Treasurer's Report: Commissioner Murphy presented the Treasurer's Report detailing the bills for approval along with a Fiscal year to date breakdown of deposits made to Park District accounts. Bill Payments for June 2010 total \$3,947.98, and the ending available balances for June 30, 2010 are \$22,339.50 in the First Midwest Account, and \$346.69 in the Chase Account.
2. Approval of Bills: Commissioner Chmielak motioned to approve the bills and treasurer's report as presented, seconded by Commissioner Lopez. All Commissioners voted Aye, motion carried.
3. Other: None.

Maintenance: Commissioner Chmielak

1. Needed Equipment/Supplies: Additional supplies for the weedwackers and routine items such as engine oil, mixing oil for weedwackers, and more grasshopper oil will need to be purchased. Once Circle Tractor comes out to show us the operation of the John Deere Tractor we will attempt to get it fully operational and use it for grass cutting.
2. Other: The employee has continued to cut grass and manage the weeds in the parks. Once the rain stops it will be easier to catch up. The glider has been disassembled and is in the process of being painted. The second grasshopper is almost operational, just needs more oil. The Kubota has arrived and is working well, however it will need an oil change. The John Deere lawnmower's problem has been determined, however the part is not high on the priority list since we have other working mowers. Once the grass is under control, the employees will get to work on chipping around the trees at the parks and preparing the rules signs to be repainted. We have 22 extra timbers and stakes from the Therapeutic Park renovation. The Commissioner's Park renovation is stalled and there has been difficulty communicating with S&J. If there is no progress by Tuesday, Commissioner Whitcomb will make an inquiry to Roy Stuart demanding action. The five wheeler is having issues with the carburetor and possibly needs a spark plug.

Recreation: Commissioner Lopez

1. Community Newsletter: The newsletter was discussed and the Commissioners agreed to downsize the newsletter and attempt to fit it on one page so that it can be English on one side and Spanish on the other side. Commissioner Lopez will redraft the newsletter with the changes and send it out for final adjustment and formatting.
2. Dedication Event/Commissioner Meet & Greet: It was decided to push back the event to later in July because of concerns about circulating the newsletter. It was also agreed that the Park District would foot the bill for this event rather than attach any charge at this point. The food will be distributed via a coupon and sign in system and once it is gone it is gone. Donation avenues are being explored.
3. Other: None.

Policy: Commissioner Whitcomb

1. Park District Literature: President Whitcomb will purchase the approved literature once the membership password for the IAPD website is located in order to ensure that we purchase at the membership rate.

2. Commissioner Posting: The deadline on the Commissioner Posting has expired. It was agreed to reextend the deadline until July 31st, and the notice will be included in the newsletter if the vacancy has not been filled by print time.
3. Rules Signs & Park Welcome Signs: This task will be placed on the list to prepare for and possibly complete once the other part time help begins work.
4. Violation of Ordinance by Rental Party: President Whitcomb stated that the party held on Sunday June 27th at Memorial Park resulted in the violation of a number of policies and ordinances including the unauthorized use of a jumper house and the parking and driving of several vehicles on the grass which heavily damaged portions of the field. The consensus was reached by the Board that this would constitute a nonrefund of the security deposit to the party in question for violation of the current rules ordinance.
5. Posting In Messenger: President Whitcomb will visit the Messenger to post proper notice for the Public Hearing in the edition running the week prior to the meeting.
6. Other: None

Attorney Report: None

Superintendent Report: None

Old Business:

1. Office Equipment: President Whitcomb has received the pricing information for technical service from Tim Hoogland and will contact him to begin the order process for the new computer. The new all in one has yet to be purchased as models are still being researched and the current white printer is doing the job for now.
2. Summer Help Hiring: The background checks have come in, and the Board agrees that hiring the two candidates is in the best interest of the park district at this time. Commissioner Chmielak motioned to hire Scott DeAmbrose at the rate of minimum wage with weekly hours at the discretion of the Posen Park District, seconded by President Whitcomb. All Commissioners voted Aye, motion carried. Commissioner Chmielak motioned to hire Tony Christakos at the rate of minimum wage with weekly hours at the discretion of the Posen Park District, seconded by President Whitcomb. President Whitcomb and Commissioners Chmielak and Lopez voted Aye, Commissioner Murphy abstained, motion carried. The candidates will be contacted to extend the employment offer and to setup orientation and paperwork completion.
3. Court Resurfacing: Tabled
4. Therapeutic Park Renovation: The installation of the equipment is completed, while there is still debate over whether we were shorted on the engineered wood fiber. The park is open for use by the children.
5. Commissioner's Park Renovation: The company S&J Construction has not been in contact with the District and the project has been frustratingly delayed. President Whitcomb will attempt to contact Roy Stuart and push for work to resume posthaste. The Board expressed frustration on the continued stalling of work on the project.
6. Dixie Dash: The event went off as planned and a number of cars drove past Memorial Park. Commissioner Chmielak attended and interacted with village officials that were present at the event.
7. Long Term Planning: None.
8. Facebook Page: The page is up and running and is being maintained under President Whitcomb's email as Facebook would not recognize the admin email.
9. Other: None.

New Business:

1. Order Additional Timbers, Surface Material, & Ramps: President Whitcomb and Commissioner Murphy will research pricing and quantities that may be needed to at least complete the Commissioner's Park area.

Other Business: None.

Correspondence: None

Open To Public:

Jody Chmielak provided the Board with informational materials.

Executive Session (if needed): None needed.

Adjournment:

Commissioner Murphy motioned to adjourn the meeting, seconded by Commissioner Lopez. Voice vote was unanimous. The meeting adjourned at 8:06PM.