

Minutes of the Regular Meeting of the Posen Park Board of Commissioners
On Thursday March 1st, 2012 at the offices of the Park District at 7:00 p.m. on 143rd and
Campbell.

President Whitcomb called the meeting to order at 7:03 pm. Upon roll call, President Whitcomb, Commissioner Chmielak, Commissioner Murphy, Commissioner Lopez and Commissioner Haran were present. President Whitcomb led those present in the Pledge of Allegiance.

Additions/Revisions to the Agenda: Commissioner Murphy suggested that the board discuss contacted the Community Center about having open gym for the public. President Whitcomb stated that Item 24 will be stricken from the agenda as line 21 & 24 are the same.

Commissioner Chmielak made a motion to accept the minutes from the regular meeting of February 16th, 2012. President Whitcomb second it. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Treasury Report: Commissioner Murphy reviewed and submitted the General Ledger report. Commissioner Murphy made a motion to accept the ledger report for March 1st as presented. Commissioner Lopez second it. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Commissioner Murphy reviewed and submitted the unpaid bills report. Commissioner Murphy made a motion to approve the unpaid bills for March 1st, 2012 as presented. President Whitcomb second it. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Commissioner Murphy stated that the budget for the next fiscal year is being planned and if any commissioner has any recommendations to let him know.

Board Reports:

Finance and Capital Improvements: Commissioner Murphy had no report.

Buildings and Grounds: Commissioner Chmielak reviewed and submitted his board report. Commissioner Chmielak stated he will be getting quotes on electrical work for Memorial Park and Commissioner Park too. Commissioner Chmielak states he has only found two 2 way radios of the eight that were purchased.

Recreation and Community Outreach: Commissioner Lopez reported that he met with Mr. Bruce Wilson of Skyline Youth Athletic Association. We discussed the idea of starting a youth baseball league in Posen. The registration fee would be \$70.00 per child. The fee will cover the baseball uniform and game refreshments. The Posen Park District would need to supply the players, volunteers (coaches/umps/score keepers), the playing fields and the equipment (helmets, catcher's equipment, bases, bats) and insurance. SYAA will supply the baseballs. Commissioner Lopez passed out some literature. First games could be in June. Two games per week. It would be an in house league run by

the Posen Park District. Dates for registration are Sat. March 24th and Sat April 14th from 2:00 pm till 3:00 pm. , if agreed on the league. The SYAA does all the background checks on all the volunteers. President Whitcomb stated that Mr. Wilson jumped the gun on setting the dates for registration because there is a page in face book with the dates and contact information. Mr. Wilson will need to be contacted and have him take the page down since it was not authorized by the park board. Mr. Wilson will be asked to attend the next regular board meeting.

Personnel and Policy: Commissioner Whitcomb reviewed and submitted his board report.

Planning and Development: Commissioner Haran had no report.

Attorney Report: None.

Posen Park Fest: Commissioner Whitcomb reviewed and submitted the minutes from the last committee meeting. Commissioner Murphy suggested that the electrical at Commissioner Park be inspected prior to the fest. Commissioner Haran mentioned that there is a light out by the tennis court.

Correspondence: President Whitcomb stated that information was received regarding early voting.

Motion to Approve and File All Board Reports: Commissioner Murphy made a motion to approve and file the board reports as presented. Commissioner Lopez second it. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Old Business: President Whitcomb made a motion to purchase a gas grill for \$399.00 from Sam's Club. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Commissioner Chmielak had literature for a dump section that can be installed to the old Park District's truck. It was suggested by Commissioners Lopez and Haran that the dump be installed on the new truck. Commissioner Chmielak will have estimates on the dump section by the next regular meeting. Commissioner Chmielak made a motion to approve the upgrading of the lighting and switches in both garages for 3118.00. Work is to be done by Marchione Electric. Commissioner Murphy Second it. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Newsletter: President Whitcomb submitted a copy of the Posen Park's Newsletter. President Whitcomb stated he will meet with the Spanish teacher at Bremen H.S. to see if students needing community service would be willing to translate the newsletter to Spanish. Commissioner Haran mentioned that Tony's Restaurant will be willing to pay for the printing in return of advertising his new location . President Whitcomb will get an estimate on the cost on printing the newsletter and will e-mail the cost to everyone.

President Whitcomb made a motion to approve the newsletter as presented. Commissioners Murphy, Chmielak and Whitcomb votes aye. Commissioner Lopez passed and Commissioner Haran voted no. Motion carried.

Easter Egg Hunt: Commissioner Lopez had no report.

Memorial Day Picnic. Commissioner Lopez reported that Sarah's Pony Rides fee for pony rides is 250.00 for two ponies for one hour. Commissioner Lopez made a motion to approve a budget of not to exceed \$600.00 for the Memorial Day Picnic. Commissioner Murphy second it. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Audit Report: No new information has been received.

New Business:

President Whitcomb suggested that a sub committee be formed to get sports related events started. Commissioner Haran stated he will help Commissioner Lopez in trying to get sports into Posen.

Posen Park Fest: Commissioner Whitcomb reviewed and submitted the Posen Park Fest meeting report. Commissioner Murphy made a motion to table the bookings of the two bands that had submitted their bids so information can be shared with the committee. Commissioner Murphy stated that he would recommend Ginger Witt be booked for Saturday. President Whitcomb stated three bands submitted their bids by the deadline and Ginger Witt was one of the two bands that did not. Commissioner Murphy stated he received Ginger Will bid. Commissioners Haran and Lopez recommended that Ginger Witt be booked again this year due to the large following that they has least year. Jody Chmielak, a Posen Fest committee member stated that the information submitted in the written report are accurate. It was decided that the 2 bands that submitted their quote be booked to play at the Fest. Commissioner Haran stated the committee cannot hire any of the bands without the approval of the Board of Commissioners. President Whitcomb said that the board has to ratify the committee's chosen expenditures. Commissioner Chmielak made a motion to ratify all of the items the fest committee worked out. President second it. Commissioners Murphy voted no. Chmielak voted yes. Commissioner Lopez voted no. Commissioner Haran voted no and Commissioner Whitcomb voted aye. Motion denied.

Selections of programs and classes offered by I.U Extension: Commissioner Chmielak suggested the 4-H program, Community Health, Nutrition and program for the seniors be looked into. Commissioner Murphy agreed. President Whitcomb also agreed with Commissioner Chmielak suggestions. Commissioner Haran stated he will look more into the programs and have suggestions.

New Business: Commissioner Chmielak reported that he met with the Mayor and was told that if a trailer office is put in Commissioner Park, the siding would have to be bricked. He was also informed that Commisisoner Park is not in the TIF district. One of

options left is to rebuilding the existing office.

Announcements: President Whitcomb stated the next regular board meeting is March 15th and the next Posen Fest Committee is March 22nd. Commissioner Murphy stated he would be absent at the next regular board meeting.

Open to the public: A representative from the Dixmoor Vikings football team, Dwayne, asked if the Posen Park District would rent out part of Memorial Park for them to practice in and play games. Dates would be from June 1st to Nov. 15th. President Whitcomb stated that they will need to provide time and dates, work up an agreement and provide background check on all their volunteers. They will come back to make their presentation at a later regular board meeting.

Executive Session: None needed.

Adjournment: Commissioner Lopez made a motion to adjourn the meeting. Commissioner Murphy second it. All commissioners voted aye with a voice vote. Meeting adjourned at 8:40 pm.

2:01 PM

03/01/12

Accrual Basis

Posen Park District General Ledger As of March 1, 2012

Type	Date	Num	Name	Amount	Balance
FMB - Capital Improvement Fund					184,495.74
Deposit	2/29/2012			21.99	184,517.73
Total FMB - Capital Improvement Fund				21.99	184,517.73
First Midwest Bank - Non Profit					54,093.91
Deposit	2/17/2012			1,592.48	55,686.39
Deposit	2/22/2012			1,167.56	56,853.95
Deposit	2/23/2012			0.19	56,854.14
Deposit	2/24/2012			9,818.20	66,672.34
Deposit	2/27/2012			26.31	66,698.65
Deposit	2/28/2012			9,892.32	76,590.97
Total First Midwest Bank - Non Profit				22,497.06	76,590.97
JP Morgan Chase Bank					15,646.89
Paycheck	2/17/2012	1390	Michael R Christakos	-88.71	15,558.18
Bill Pmt -Check	2/17/2012	1391	AT & T	-73.28	15,484.90
Bill Pmt -Check	2/17/2012	1392	Tim Hoogland	-1,000.00	14,484.90
Check	2/17/2012		United States Treasury	-106.58	14,378.32
Paycheck	2/24/2012	1393	Michael R Christakos	-88.71	14,289.61
Deposit	2/29/2012			34.08	14,323.69
Total JP Morgan Chase Bank				-1,323.20	14,323.69
TOTAL				21,195.85	275,432.39

Board Report

T. Whitcomb

3/1/2012

Personnel & Policy

- Notice regarding payroll changes is being distributed to employee mailboxes this week.
- I am pricing cabinets for locking and storing office supplies. Purchase request will be forthcoming at the next meeting.
- IAPD has two legal publications that would be valuable for the office. One is on financial practices and the other is on government sunshine laws (FOIA, OMA). I will be ordering copies of both.
- Bulk mail permit not secured as of yet. I am hoping to have this wrapped up shortly.
- Please remember to complete your online OMA training ASAP.
- Updated job descriptions, bylaws, and the like should be ready prior to the next meeting and will be sent out shortly.
- Please as a notice to all, send out the reports and documents you are responsible for in a timely manner and check your email regularly for new items so we are all ready to go at the meeting.