

Minutes of the Regular Meeting of the Posen Park Board of Commissioners  
On Thursday May 24th, 2012 at the offices of the Park District at 7:00 p.m. on 143<sup>rd</sup> and  
Campbell.

President Murphy called the meeting to order at 7:00 pm. Upon roll call, President Murphy, Commissioner Chmielak, Commissioner Whitcomb, Commissioner Lopez and Commissioner Haran were present. President Murphy led those present in the Pledge of Allegiance.

Additions/Revisions to the Agenda: Under new business President Murphy added a correspondence line to the agenda and under old business added the posting of the board recording secretary and status.

President Murphy made an opening statement before proceeding with the meeting. He thanked the park board commissioners for electing him the new President of the Posen Park district. President Murphy outlined the guidelines that he wants meetings to follow.

Approval of Minutes: Commissioner Whitcomb made a motion to approve the minutes of the May 3rd, 2012, regular meeting after Commissioner Chmielak and Commissioner Whitcomb mentioned corrections that have to be made to the minutes. Commissioner Lopez second it. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Treasury Report: Commissioner Whitcomb reviewed and submitted the year end financial report. May 2011 through April 2012. Commissioner Lopez made a motion to approve the Treasury Report as presented. Commissioner Chmielak second it. Commissioners Murphy, Chmielak, Lopez, Haran and Whitcomb voted aye. Motion carried.

Unfinished Business:

University of Illinois Extension Program Coordinator Geraldine Cox gave a presentation on the 4H programs that are being offered. She explained the training and classes that the participants would go through. She offered to set up a table at the Posen Park Fest so that information regarding the programs can be handed out to the public.

There were no new updates on the lease agreement with Sky's The Limit baseball group. No proof of insurance has been presented by the Sky's The Limit yet.

Commissioner Whitcomb read the last reading of the Budget and Appropriation Ordinance #2012-1. Commissioner Whitcomb made a motion to adopt and pass Ordinance 2012-1 as read. Commissioner Murphy second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Update of the land transfer and park 5. Commissioner Murphy stated that land appraiser McCormick Group is moving fast and was told he should have the appraisals for the two

lands by the end of week. Commissioner Murphy stated he will meet with Stan from the village to verify what the cost of the transfer will be.

**Pavilion Roof Repairs:** Commissioner Murphy stated he did try to get a third quote on the tear off and putting on a new roofs. Commissioner Whitcomb made a motion to accept the bid of \$8,200.00 from Century Roofing to teardown and put a new roofs on the pavilions at Memorial Park and Commissioner Park. Commissioner Chmielak second it. Commissioners Whitcomb, Chmielak and Lopez vote aye. Commissioner Haran and Murphy voted no. Motion carried.

**Memorial Day Picnic:** Commissioner Lopez reported everything for the picnic is set. The food will consist of hot dogs, hamburgers, chips and snow cones. There will also be pop and water available. Commissioner Murphy stated he ordered a second port a pottie for the Memorial Day Picnic.

**Update on the Director Search:** Commissioner Whitcomb submitted and reviewed the update on the requested material to the IAPD. June 22nd is the application deadline.  
July 10th - Candidate information will be presented to the board.  
July 15th - 22nd. Interviews will be held.  
August 6th- Director will start.

**Shirts and Caps:** Commissioner Whitcomb presented and reviewed estimates for uniform tee-shirts for the park district staff. Commissioner Whitcomb made a motion to purchase the 50 shirts at the estimated cost from Universal Printing as presented. Commissioner Murphy second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Commissioner Whitcomb presented and reviewed estimates for 24 caps. Commissioner Whitcomb made a motion to purchase the caps at the estimate cost from Universal Printing as presented. Commissioner Murphy second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

**Posen Park Fest 2012:** Commissioner Whitcomb presented the minutes from the Posen Park Fest Committee Meetings from May 14th and May 21st, 2012.  
Commissioner Whitcomb presented and reviewed the fest report including cost summary and schedule of events.

Cost of the beer for the fest will be \$1,550.00. Aluminum bottles. Commissioner Whitcomb made a motion to approve the purchase of the beer from Miller Hayes for \$1,550.00 plus \$150.00 incidental cost. Commissioner Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Commissioner Haran passed. Motion carried.

Commissioner Lopez made a motion to approve the Posen Park Fest report as presented. Commissioner Whitcomb second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Commissioner Haran passed. Motion carried.

President Murphy reported that the auditor Robert Brown will have the audit reports for 2009-2010 by the next regular meeting.

The commissioners agreed to not mail out the newsletter that is outdated now. Commissioners Whitcomb and Haran disagreed on the events leading to the delay of mailing the newsletter. President Whitcomb made a motion to pass out the newsletter as is at the park district's events. Commissioner Whitcomb second it. Commissioners Whitcomb, Chmielak and Murphy voted aye. Commissioner Lopez and Commissioner Haran voted no. Motion carried.

Commissioner Whitcomb stated he will contact the parks' website coordinator to have the position of the Board Recording Secretary posted on he website.

New Business:

Commissioner Whitcomb stated new auditors will be needed to have audits for the 2010-2011 and 2011-2012 years and he will have the names of auditors at the next regular meetings,

Commissioner Chmielak presented estimates for two ADA swings and handicap ramps with sorted hardware of \$3,008.47. Commissioner Whitcomb made a motion to purchase the swings, ramps and assorted hardware at the price quotes. Commissioner Murphy second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Commissioner Chmielak reported on estimate for new basketball backboards and new break away rims for Commissioner Park. Estimate on replacing the two rims and two backboards is 202.39 per rim and 367.99 per backboard. Commissioner Whitcomb made a motion to purchase tow new break away basketball rims and backboards for Memorial Park for a total of \$1,140.76 plus shipping. Commissioner Lopez second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Commissioner Chmielak presented an estimate for a new tiller attachment of \$3,930.00. With a possible trade in allowance on old tiller. Commissioner Whitcomb made a motion to purchase a new tiller attachment for \$3,930.00. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Commissioner Chmielak presented an estimate for a used bed shaper for \$2,850.00 and \$3,765.00 for a new one. The old one has no warranty left on it. The new one has a two year warranty. Commissioner Haran made a motion to purchased the new bed shaper with the two year warranty. Commissioner Whitcomb second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Commissioner Chmielak presented a quote on herbicide treatment for all the parks around

the fence lines and play grounds for \$1,400.00. There was also a quote of extra treatment on the fields at Commissioner Park of \$900.00 for three treatments. President Murphy asked that a schedule treatment quote should also be looked into for all the parks.

Commissioner Whitcomb made a motion accept the quote made by Tru Green for the treatments at all the parks at the cost quoted and not to exceed \$2,300.00 total.

Commissioner Murphy second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

President Murphy stated the estimate for the little league fence protector is \$209.99 for 250 feet. Commissioner Whitcomb made a motion to purchase 1,000 ft of the fence protector. Commissioner Haran second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Commissioner Chmielak stated that the old little league equipment that is being stored are not safe and not in regulation and not useable. Commissioner Whitcomb made a motion to discard all unusable baseball equipment. Commissioner Lopez second it.

Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Commissioner Chmielak and Commissioner Lopez discussed the renovation of Zuziak Park. Putting in a trail and either a gazebo or a shelter in the park was agreed on. No other parks renovations were discussed.

Commissioner Whitcomb made a motion to cancel the June 7th regular board meeting due to the Posen Park fest. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

President Murphy stated that there were five interviews for the summer hiring help. He recommended that four candidates be hired and the fifth be on the immediate call list. The four being recommended for hiring are Joseph Torres, Ricardo Lopez, Heather Swanson and Brandon O'choa. Commissioner Whitcomb made a motion to hire the four candidates with the fifth being on the call list. President Murphy second it.

Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

#### Correspondence:

President Murphy mentioned that the Priest from St. Stans Church requested the use of Memorial Park for service on Sunday June 10th. The service will be followed by church picnic at the park. Commissioner Whitcomb stated that there should be no problem letting them use the park as long as they provide additional port a potties at their expense. President Murphy will forward the information the priest.

President Murphy stated that he received a letter from the Cook County Treasurer Office requesting the latest financial statements of the Posen Park District. President Murphy stated he will following up on the request. Commissioner Whitcomb suggested he should

submit the year end statement he submitted in the Treasury Report.

Commissioner Chmielak read a letter from IPARKS stating that no recommendation for improvement on safety in any of the parks.

Commissioner Chmielak submitted and reviewed the buildings and grounds report.

Commissioner Lopez stated he was in contact with a parade rep from the Modlothian 4th of July Parade. Commissioner Lopez suggested the park district enter the parade and ride in it in the new truck. The parade is on June 30th and it starts at 11:00 at Grill's Hardware and ends up the site of new gazebo on 147th street. There is no entry fee to enter the parade.

**Open to The Public:**

Resident Mary Ericksen asked how old the first candidate was, the one who has no driver's license. She was answered that he is 18 years old. She also suggested that the new shirts for the employees be taken back after they are no longer working for the park and also that irrigation is done in the fall. Mrs Ericksen stated that the lowest quotes on the pavilion roofs might not be the lowest but not the best workmanship.

Resident Jody Chmielak stated that ideas on the park renovations should have every ones opinion that's on the board. she also stated when cleaning out the garage the commissioners should consider selling some of the things being thrown out or if has metal on it. She also stated that having the quotes and bids on repairs might not be fair to contractors that have already made bids cause the bids are in the minuets and available to anyone.

**Adjournment:** Commissioner Haran made a motion to adjourn. Commissioner Lopez second it. All commmsioners voted aye with a voice vote. Meeting was adjourned at 9:33 pm.