

Minutes of the Regular Meeting of the Posen Park Board of Commissioners
On Thursday June 21st, 2012 at the offices of the Park District at 7:00 p.m. on 143rd and
Campbell.

President Murphy called the meeting to order at 7:00 pm. Upon roll call, President Murphy, Commissioner Chmielak, Commissioner Whitcomb and Commissioner Lopez were present. Commissioner Haran was absent. President Murphy led those present in the Pledge of Allegiance.

Additions/Revisions to the Agenda: None.

Approval of Minutes: Commissioner Whitcomb made a motion to approve the minutes, with corrections mentioned to be made, for the May 11th, 2012 special meeting. Commissioner Chmielak second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Commissioner Whitcomb made a motion to approve the minutes, with corrections mentioned to be made, for the May 24th regular meeting. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Treasury Report: Commissioner Whitcomb reviewed and submitted the ledger report and unpaid bills report. Commissioner Lopez made a motion to approve the financial ledger report and the unpaid bills to be paid report. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Audit Report: Commissioner Whitcomb made a motion to deviate from the regular meeting agenda and address line G in the unfinished business section. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried. Auditor Bob Brown presented and reviewed the 2009-2010 audit report to the board. Commissioner Whitcomb made a motion to approve the 2009-2010 audit report count one as presented by Auditor Bob Brown. Commissioner Chmielak second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Maintenance Report: Commissioner Chmielak submitted his report with projects that need to be done.

Unfinished Business:

The commissioners agreed not to discuss the lease agreement with Sky's the Limit again until they make contact with the board and make it a dead issue if no contact with them is made by the fall.

Update of the Land Transfer: Commissioner Chmielak reported that the land appraisals have been done. A combine public hearing with the Village of Posen will need to be scheduled for the land transfer to be completed.

Memorial Day Picnic: Commissioner Lopez reported that there was good turn out for the

event. The attendance this year more than triple last year's. The picnic cost did go over the \$600.00 budget by \$70. Commissioner Whitcomb made a motion to approve the Memorial Day Picnic final report. Commissioner Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

No further contact with The University of Illinois Extension was made by Commissioner Lopez.

Update on the Director Search: Commissioner Whitcomb reported that interest on the position has risen per the IAPD and the application deadline was extended two weeks. The new deadline date set is July 6th 2012. IAPD member Peter Murphy and his secretary Cindy Dryer will present the board the names and packets of the candidates on the July 12th, 2012 meeting. Each candidate packet will be reviewed and the park board will schedule interviews with each candidate considered on July 19th and if needed July 20th, 2012.

Posen Park Fest 2012: Commissioner Whitcomb reviewed and submitted the final budget report for Posen Fest 2012. Commissioner Whitcomb stated the \$8,000.00 budget approved for the fest did not include the consideration of the tent and stage. The rental cost for the stage and tent were not listed in the report and after discussion, Commissioner Whitcomb added the rental costs to the budget report. Actual profit after the stage and tent rental cost was added to the budget report was \$6,522.06. Commissioner Lopez made a motion to approve the final Posen Park Fest finance report, with the consideration of adding the rental cost of the tent and stage to the \$8,000.00 budget. Commissioner Chmielak second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried

Fiscal Year 2010-2011 and 2011-2012 Audits Commissioner Whitcomb made a motion to close the formal bidding process for audits. Commissioner Lopez second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried. Commissioner Whitcomb reported he received one bid, besides the bid left by Bob Brown tonight, from the firm of Hernan Associates. For the fiscal year 2010-2011 financial statement audit, their cost would be between \$5,500.00 and \$6,500.00 and between \$2,250.00 and \$3,000.00 for a compilation report. For the fiscal year 2011 to 2012 full audit report their cost would be between \$3,750.00 to 4,500.00. Commissioner Whitcomb stated Hernan Associates have government audit experience and recommends to hire them to do the audits. Bob Brown does not have any other audit government experience. Commissioner Whitcomb made a motion to approve the bid of Hernan Associates to do the 2010-2011 compilation audit and the full 2011-2012 audit of the amount not exceed \$7,500.00. Commissioner Chmielak second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Parks Renovations Plans: Commissioner Chmielak stated that the board should meet in a special meeting to discuss the possibility of purchasing a house that is for sale for the purpose of using it as an office. Commissioner Chmielak will view the house with the

realtor report back to the board on the condition of the house.

Website Design: The website is still being work on and the email address problems are being addressed.

Pavilion Roofing Repair schedule: Commissioner Chmielak stated that the roof for the pavilion at Commissioner's Park will start next Thursday and Memorial Park repair will start the following week. The repairs should take a day and a half to do at each pavilion.

Concession Stand: President Murphy stated he would like to start discussing the plans for the stand. Commissioner Chmielak stated he would get estimates for a new door and for getting a sanitary sink installed in the concession stand. President Murphy asked that ideas for the concession stand be brought in at the next regular meeting.

Lawn Care Treatment for Fields: Commissioner Whitcomb made a motion to approve the previous estimate discussed of \$900.00 to do three treatments on the football field area at Memorial Park. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Midlothian 2nd Annual 4th of July Parade Participation: Commissioner Whitcomb made a motion to participate in the Midlothian 4th of July Parade. Commissioner Chmielak second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Blood Drive: President Murphy stated that a blood drive is scheduled for Saturday Aug. 18th, 2012 at the Posen Community Cente from 9:00 am to 1:00 pm. Commissioner Whitcomb made a motion approve the blood drive. Commissioner Lopez second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Approval of Ordinance 2012-2. President Murphy read Ordinance 2012-2 Prevailing wage ordinance. Commissioner Whitcomb made a motion to approve the ordinance. Commissioner Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

July Board Meetings schedules: President Murphy suggested that the July 5th regular meeting and the July 19th regular meeting be canceled to accommodate the meeting with the IAPD member and interview candidates for the director position.. Commissioner Whitcomb made a motion to cancel the July 5th and June 19th regular meetings and schedule a regular meeting for July 12th, 2012. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Motion carried.

Community Cleanout Sale: Commissioner Whitcomb stated the sale will be this Saturday from 10:00 pm to 3:00 pm.

Appointment of Recording Secretary: No applications or resume have been received.

Zuziak Park Boundaries: President Murphy states that Commissioner Lopez did present with copy of the survey of his property and a copy of the deed that shows when Commissioner Lopez in-laws did purchase land that was Mr Zuziak properly before it was donated to the park. President Murphy stated the copies are available for viewing upon request.

Program of events and activities: The Commissioners discussed on planning community events and activities. A calendar of events is being planned for approval at the next meeting.

Review Permit Rules and Pavilion and Fields Usage Fees: Commissioner Whitcomb states the regulation rule line #25 shows that any usage of the park and pavilion by a group needs to get a permit. There is no minimal amount noted in the rules. President Murphy stated he discussed the field usage by the Dixmoor Vikings with Dwayne, the president of the Vikings and they understood the concerns of the by some Posen residents.

Purchase of Multi-Purpose Soccer and Field Goal Posts: President Murphy stated that the Dixmoor Vikings approached him about purchasing the field goals together with them. They would pay for one and the Posen Park District would pay for the other field goal. The commissioner had concern about going in on the purchase since the Vikings Dwayne stated they had all the equipment needed when they first present their program. President Murphy stated he will discuss the purchase idea with Dwayne again.

Comments or Correspondence: None.

Open to the Public: Resident Mary Ericksen asked why there were two bills from Joliet Tents on the treasure ledger report. Commissioner Whitcomb states one bill was the deposit for the tent and stage and the second bill was for the balance due. She also asked why the Posen Fest financial report was not made available to the public. Commissioner Whitcomb stated he wanted to have the report approved before letting the public see it. Mrs. Ericksen also asked about the bill from PA&T. She was informed that was the liability insurance for the liquor at Posen Fest. She asked about the bill of \$119.00 from Amazon. President Murphy that bill was for garbage pickers. She also asked about the \$401.00 bill from Menard. Commissioner Whitcomb stated that was for supplies. She also asked if the audit had to be out for bid. Commissioner Whitcomb noted that only if the bids are over \$20,000.00 do the sealed bids be requested. Mrs. Ericksen asked if the board was going over budget on approving the audit cost. Commissioner Whitcomb stated that they were. She asked if that was legal and Commissioner Whitcomb states it was. Mrs. Ericksen asked if one dog attacks another dog in the park's dog park, is the owner of the dog that did the attacking responsible for any injuries. She was advised that the owner is responsible per the park dog rules. Resident Jody Chmielak stated she was appalled that the UI Extension has not been contacted and asked what the container outside the park was? President Murphy stated the container belongs to the Dixmoor Vikings and they will be moving it.

Executive Session: None needed.

Adjournment: Commissioner Whitcomb made a motion to adjourn. President Murphy second it. All commissioners voted aye with a voice vote. Meeting adjourned at 8:52 pm.