

Minutes of the Regular Meeting of the Posen Park Board of Commissioners
On Thursday July 12th, 2012 at the offices of the Park District at 7:00 p.m. on 143rd and
Campbell.

President Murphy called the meeting to order at 7:00 pm. Upon roll call, President Murphy, Commissioner Chmielak, Commissioner Whitcomb and Commissioner Lopez were present. Commissioner Haran arrived at 7:03 pm. President Murphy led those present in the Pledge of Allegiance.

Additions/Revisions to the Agenda: President Murphy that lines 5b, 5e and 5j under Unfinished Business would be tabled and would be discuss them at a future meeting. Commissioner Whitcomb stated he would only have a one sentence report for lines 5d and 5L.

Approval of Minutes: Commissioner Whitcomb made a motion to approve the minutes, with corrections mentioned to be made, for the June 21st, 2012 regular meeting. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez and Murphy voted aye. Commissioner Haran passed. Motion carried.

Commissioner Whitcomb made a motion to accept the minutes of the July 2nd, 2012 special meeting. Commissioner Chmielak second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy votes aye. Motion carried.

Treasury Report: Commissioner Whitcomb reviewed and submitted the ledger report and unpaid bills report. President Murphy mentioned that the transfer of money from the First Midwest Bank checking account to the Chase Bank operating cost account from the last two reports were never approved by the board. Commissioner Chmielak stated that until a director is hired, the transfer of money from one account to another should be brought to the board for approval before the transfer is made. Commissioner Whitcomb stated he would request board approval before making any money transfers in the future. Commissioner Lopez made a motion to approve the financial ledger report and the unpaid bills to be paid report. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy voted aye. Motion carried.

Unfinished Business:

Update on Land Transfer. Commissioner Chmielak stated DNR is requesting environmental studies on the land being discussed. Commissioner stated he did get a quote of \$1,800.00 for the studies from one company. Commissioner Chmielak mentioned that the village stated that they would covered most of the cost of the transfer of land. The studies would be for the land being transfer to the park district and DNR wants to see the findings from the land IDOT has now.

University Classes and Times: Commissioner Lopez stated that he has not contacted UIC Extension and mentioned did he does have enough time to start the classes and attend the classes that are agreed on. Commissioner Lopez mentioned that if any other commissioner would like to contact UIC Extension and take phone calls to get the classes

started, they can do so. President Murphy stated classes and dates should be picked and let the Director take over the project after he is hired. President Murphy requested that discussions be tabled until more information is gathered.

Community Cleanout Sale: Commissioner Whitcomb stated he arrived at 8:00 am and stayed till 10:00 am and left after no one showed up to rent a space. He stated that with no fliers being sent out and no pre registration being required was the reasons for the no shows.

Purchased of Multi-Purposed Soccer and Field Goal Posts: President Murphy stated that members of the Dixmoor Vikings approached him about purchasing multi-purpose goal posts together and split the cost with them 50-50. Cost of both goals with shipment should not exceed \$1,800.00. President Murphy stated he will be sure the post are within the regulations. The goals would belong to the park district. President Murphy stated he had contact with the Vikings and they will do what they are asked to when the treatment is put on the field. They will be sure to stay off the field for whatever time is needed.

2012-2013 Event Calendar: President Murphy states he would like to have an event calendar sent out for the rest of the 2012 year and the new director could create the calendar for 2013. Commissioner Lopez submitted and reviewed a calendar of events for the remaining months of 2012. Commissioner Whitcomb made a motion to approve the calendar as presented with the possibility of adjusting the dates. President Murphy second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy votes aye. Motion carried. Commissioner Lopez requested that the event calendar be sent out in place of a newsletter. Commissioner Whitcomb direct mailing will be about 318.75.

President Murphy stated he would like to vote on a budget for the Picnic in The Park on August 11th. He stated he wants to see it as a family oriented event. He suggested a jumper house be rented for the children. Discussion was held on how much to pay the band. Commissioner Haran made a motion to budget the event to not exceed \$1,200.00. Commissioner Lopez second it. Commissioner Whitcomb votes no. Commissioners Chmielak, Haran, Lopez and Murphy voted aye. Motion carried. Commissioner wanted it noted thae did not vote against the event just the \$1,200.00 budget. He believes \$1,200.00 is to high for the first time event.

Fiscal Year's Audit for 2010-2011 and 2011 to 2012, A.F.R.: Commissioner Whitcomb stated the engagement letter for auditors was signed by President Murphy and forwarded to the auditors. Meetings will follow.

Property Acquisition: President Murphy stated he submitted a bid for the property at 14719 S. Richmond for \$35,00.00. President Murphy stated there was another bid on the same property. Commissioner Chmielak asked President Murphy why he delayed on submitting the bid after a special meeting was held and board approved on purchasing the property. President Murphy stated he met with the Village Mayor and the park's lawyer. Commissioner Chmielak stated the bid should have been made after the board voted on it.

Legislate Conference: President Murphy stated he did not have a report to give on the conference and will have his report at the next meeting.

Commissioner Lopez stated he will show the paper work for his property to the commissioners at their request at his house. Commissioner Lopez stated that the paper work includes the deed where it shows his in-laws purchased the property in question from Mr. Zuziak. Hr stated the papers are of his property and does not have to present it a board meeting. He told Commissioner Chmielak to call him Saturday morning so Commissioner Chmielak could stop by his house and take a look at the deed and tax records. The subject was tabled at this time.

New Business:

Concession Stand Repair Quotes: Commissioner Chmielak reported that he will be getting quotes on repairing the concession stands. He also stated there could be a grant that the park can apply for to help on the repairing of the concession stand. President Murphy noted that further discussion will be tabled until quotes are received.

Correspondence:

President Murphy stated he received a letter from the park district's lawyer in regards to the conduct of Commissioners Whitcomb at the Posen Fest. The letter was delivered to the lawyer by Commissioner Haran's wife. President Murphy stated the letter will be on file. This a personnel matter and stated that the park cannot afford to have this kind of presentation and incidents at the residence expense. He hopes both parties will make amends. He stated he will have copies of the letter available for commissioners to look at if they do not have a copy.

Open to The Public: Resident Mary Ericksen asked if the reason there have been no meeting updates since April 19th is the new web design? President Murphy stated that was one reason and that the web designer has taken longer to update the website than what was anticipated. Mrs. Ericksen asked why the pavilion roofs have not been started, they were supposed to have been done 2 weeks ago. Commissioner Chmielak stated he does not know when they will start on them but stated it been too hot for the workers to be on the roof. Mrs. Erickson asked when the carnival financial report will be available. Commissioner Whitcomb said he would print out a copy for her. She stated the report should have been made available last week since all other reports are made available to the public before they are approved. Mrs. Ericksen asked who was applying for unemployment. President Murphy stated that Kathleen Dunigan filed but the board will need to discuss the matter in executive session before he can comment anymore on it. Mrs. Erickson asked about the salary of the director that is being hired. President Murphy stated the salary posted for the position is between 35,000.00 to 45,00.00. Mrs. Ericksen asked if there will be enough money to be able pay for the director and the expenses that will come if a house is purchase by the park. President Murphy stated the a budget ahs been and will be set for those expenses. She asked Commissioner Lopez if checked Bremen H.S. about their jazz band. She stated they played at their auction event and the band is very good. She thinks they do not charge and should be considered them for a

future event. Commissioner Lopez thank her for the information and will keep them in mind. Mrs. Ericksen asked if the goal post being purchased will belong to the park district and the park district will only pay half. President Murphy stated that they would. She asked about the payments made and who they were. Commissioner Whitcomb states that the Gorman Group are the land appraisals for the land transfer, the Sport Supply Group is where the fence covering and basketball hoops and back boards was purchased from, Ken Williams was payment for Ripley Street band at the carnival, Rudolf Vrabec was payment for the band Rude Tommy, Universal Printing payment was for the caps and tee shirts for the park staff, payment to Perfect Potty was for the restrooms for the carnival.

Mr. Karl Ericksen asked if Posen children were asked to join the Dixmoor Vikings football team. President Murphy stated they are notices posted at the Village Hall, the Community Center, Memorial Park and Commissioner Park. Mr. Ericksen stated the waiting time to get on the field after its been treated is an hour. He also stated that treating the parks now would be beneficial. Mrs Ericksen asked about the bill from Martin Implement, Commissioner Whitcomb stated that bill was for the purchase of a new rotor tiller and bed shaper. Resident Jody Chmielak stated that boundaries for Zuziak Park have to be made public if requested. Commissioner Lopez stated the park district has not shown the park property ends and he has a deed showing where his property boundary ends. Resident Mary Ericksen stated that Commissioner Lopez does not have to show the deed if does not want too. That is his personal records. Commissioner Chmielak stated that survey will need to done to verify the boundaries. President Murphy stated that discussion of the properties will be tabled.

Executive Session: Commissioner Whitcomb made a motion to go into Executive session to discuss past employee filing for unemployment, employee review and the presentation of candidates for the director position. Commissioner Haran second it. Commissioners Whitcomb, Chmielak, Lopez, Haran and Murphy votes aye. Motion carried. The board went into Executive Session at 8:11 pm.

The Board came back to the regular session at 9:22 pm.

Commissioner Whitcomb states that each commissioner should go over the binders of director candidates and let him or President Murphy on which dates they will be available next week so interviews can be scheduled. President Murphy stated he would want to have the director hired before the nest regular meeting, Aug. 2nd.

Resident Mary Ericksen asked how many candidates there were for the director's position, President Murphy stated there three. Mrs. Ericksen asked what was discussed in the executive session? Commission Whitcomb stated the board discussed unemployment being filed by a past employee and an employee review and the board cannot discuss anything else about the meeting.

Adjournment: Commissioner Whitcomb made a motion to adjourn. Commissioner Haran second it. All commissioners voted aye with a voice vote. Meeting adjourned at 9:25 pm.