

Minutes of the October 15, 2013 Tax Levy Public Hearing of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the Tax Levy Public Hearing to order at 7:00pm

Roll Call Present: Jody Chmielak, Karen Gilbert, and Al Chmielak **Absent:** Mark Reule, Mark Murphy

Explanation of Hearing Rules: The Tax Levy Ordinance was read aloud by Director Whitcomb. Pres. Chmielak explained that this hearing was for the tax levy only, not other commentary.

Public Comment: Pres. Chmielak opened the floor for public comments. There were no comments. Pres. Chmielak then closed the floor to public comments.

Adjournment: Comm. Chmielak moved, seconded by Comm. Gilbert to adjourn the hearing. All Commissioners present voted Aye. The hearing adjourned at 7:04pm.

Minutes of the October 15, 2013 Meeting of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the meeting to order at 7:04pm.

Roll Call Present: Jody Chmielak, Karen Gilbert, and Al Chmielak **Absent:** Mark Reule, Mark Murphy

Pledge of Allegiance The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda Item 9b Memorial Park Sewers, Item 10a Land Exchange Ordinance, and Item 10b Police Enforcement Agreement were stricken from the agenda.

Approve Minutes of September 17, 2013 Comm. Gilbert moved to approve the minutes of September 17, 2013, seconded by Comm. Chmielak. All Commissioners present voted Aye. Motion carried.

Approve Minutes of October 4, 2013 Comm. Chmielak moved to approve the minutes and seal the executive session of October 4, 2013, seconded by Comm. Gilbert. All Commissioners present voted Aye. Motion carried.

Approve September Financial Report & Bills Comm. Gilbert moved to approve the September financial report and payment of the bills, seconded by Comm. Chmielak. All Commissioners present voted Aye. Motion carried.

Director's Report Director Whitcomb gave his report (Attached) and answered questions on the items. Director Whitcomb then introduced Kevin Whitney to discuss his proposal for grant writing services for the park district. After a lengthy discussion and question and answer period, Mr. Whitney withdrew his proposal.

Unfinished Business

Long Term Planning: The Board discussed at length the installation of basketball goals at Memorial Park and the delays thus far in the process while determining if we could adapt the existing poles for use. Director Whitcomb stated as a result of the findings to date, he would price new setups for the next meeting.

Memorial Park Sewers: No new developments. A meeting will be set up with the Planning & Zoning Commission to determine our building options moving forward.

Jody Chmielak
11/19/13

Grant Writing Contract: Removed from consideration following the offer being withdrawn.

New Business

Land Exchange Ordinance: Postponed due to ordinance not yet being available for review.

Police Enforcement Agreement: Postponed due to the final document having not yet been completed and made available for board review.

Employee Manual Addendum (Holidays): After discussion and revisions, Comm. Chmielak moved, seconded by Comm. Gilbert, to approve the addendum as revised. All Commissioners present voted Aye, motion carried.

Public Comments None.

Executive Session: At 8:41pm, Comm. Chmielak moved to enter Executive Session to discuss pending litigation, seconded by Comm. Gilbert. All Commissioners present voted Aye, motion carried.

At 8:49pm, Comm. Chmielak moved to reenter the regular meeting, seconded by Comm. Gilbert. All Commissioners present voted Aye, motion carried.

Comm. Chmielak moved, seconded by Comm. Gilbert, to have the Director contact Attorney Narko to send a letter to Mr. Lopez rejecting his purchase offer and setting a new deadline of November 1, 2013 to complete the removal of the fence encroachment upon Zuziak Park. All Commissioners present voted Aye, motion carried.

Adjournment With no further business to discuss Comm. Chmielak moved to adjourn the meeting, seconded by Comm. Gilbert. Voice vote was unanimous and the meeting was adjourned at 8:50pm.

Report of the Director of Parks & Recreation October 15, 2013 Board Meeting

Parks

Security Cameras – These are scheduled for installation sometime on the week of October 14th.

Recreation

Calendar

- Saturday December 21st – Community Blood Drive – 9:00am-1:00pm – Memorial Park

Event Reports

Program Open House – This was held as planned on September 18th at the Community Center. The weather impacted the attendance and only a few people showed up. I will end up picking some classes to run as soon as I secure an interior location to do so.

Fall Resale – Event cancelled due to only having one registration. I am going to consider ways to revamp this event for next year and might only hold it once or in combination with another event.

S.W.S.R.A. – The next Board of Directors meeting is tomorrow, Wednesday October 16th.

Food Service Licensing – I attended class on October 2nd & 9th and took the exam. I should receive my results in the coming weeks.

Administration/Legal

2009 W2's – The completed W-2's and W-3's were received and forwarded to the IRS this week.

Com Ed Lease – I have no additional word on this item.

Park 5 Acquisition/D.N.R. – The resident next to Park Site 5 moved the obstructing fence and shed. I will receive DNR final approval notification shortly through Jan Nation. Attorney Narko has prepared an ordinance on our end, and Attorney Murphy should be in progress or almost complete with the Village's ordinance on this matter. Once both are executed and the intergovernmental agreement signed, then we may pursue title commitment, tax exemption, and improvement of the new park site land.

Resident Fence – Zuziak – Mr. Lopez called the office on September 25th and requested a meeting, which was set up for September 26th and then subsequently cancelled. He inquired in a phone conversation on September 26th about making an offer to purchase the land instead of moving his fence. I responded that he would have to appear and present this offer to the board as I could not make that call, but that based on park district law regarding land ownership this would likely not be a feasible option. We received a letter restating this offer on October 7th, and this will need to be discussed in Executive Session as it is a pending legal matter.

Tollway Land – Therapeutic – The engineers working on the project want to process a change order to relocate our light pole, but the relocation would still be onto tollway owned land, although they don't seem to realize this. Obviously this pole needs to be moved, but at the same time we need to have

assurances on pursuit of a lease or ownership of this corner of property so that it does not have to be moved a second time along with our cage and the barrel house.

Police Enforcement I.G.A. – My latest correspondence with Peter Murphy centered on his not having a form or framework to go off of in developing the ordinance. I proceeded to ask other park directors if they had ordinances of this type. I received copies of ordinances from Joliet, Lan-Oak, and Blue Island Park Districts. It has been reviewed by Narko and submitted to our insurance company for any concerns to be addressed and/or modified before I will submit it to the Village Attorney for consideration.

Property Search – I have nothing new on this item. I still have to set up a meeting with the Planning & Zoning Commission to determine what we are allowed to build if we go that route.

IAPD Legal Symposium & IAPD Conference – I will be registering for the one day Legal Symposium in Oak Brook that will take place in November. I am also going to do early registration and room reservation for the conference in January. I ask that the board decide if any Commissioners will be attending this year by the next meeting so I can submit registrations and room reservations by the early deadline in mid-November for maximum cost savings.

Correspondence