

Minutes of the November 19, 2013 Meeting of the Posen Park District Board of Commissioners

**Call to Order** Pres. Chmielak called the meeting to order at 7:00pm.

**Roll Call Present:** Jody Chmielak, Karen Gilbert, and Al Chmielak **Absent:** Mark Reule, Mark Murphy

**Pledge of Allegiance** The Pledge of Allegiance was recited.

**Additions or Revisions to the Agenda** None.

**Approve Minutes of October 15, 2013** Comm. Gilbert moved to approve the minutes of October 15, 2013 and seal the Executive Session, seconded by Comm. Chmielak. All Commissioners present voted Aye. Motion carried.

**Approve September Financial Report & Bills** Comm. Chmielak moved to approve the October financial report, seconded by Comm. Gilbert. All Commissioners present voted Aye. Motion carried.

**Director's Report** Director Whitcomb gave his report (Attached) and answered questions on the items.

**Unfinished Business**

**Long Term Planning:** The Board agreed to set a planning meeting for 6:00pm on Tuesday December 3<sup>rd</sup>.

**Memorial Park Sewers:** Nothing to report until a meeting is held with the Planning & Zoning Commission.

**Tax Levy:** The levy summary was read aloud. Comm. Chmielak moved, seconded by Comm. Gilbert, to approve Ordinance No. 2013-5 An Ordinance For The Levy Of Taxes For The Posen Park District For The Fiscal Year Beginning May 1, 2013 And Ending April 30, 2014 as presented. Roll Call indicated 3 Ayes 0 Nays. Motion carried.

**New Business**

**Land Exchange Ordinance:** Comm. Gilbert moved, seconded by Comm. Chmielak, to approve Ordinance No. 2013-6 An Ordinance Authorizing The Posen Park District To Proceed With A Property Exchange With The Village Of Posen as presented. Roll Call indicated 3 Ayes 0 Nays. Motion carried.

**Basketball Goal Systems:** Comm. Chmielak moved, seconded by Comm. Gilbert to approve purchase of the systems as quoted, with an additional preapproval of \$3,500.00 to the Director to secure a contractor to install. Roll Call indicated 3 Ayes 0 Nays. Motion carried.

**Public Comments** None.

**Executive Session:** At 7:49pm, Comm. Chmielak moved to enter Executive Session to discuss pending litigation, seconded by Comm. Gilbert. All Commissioners present voted Aye, motion carried.

At 7:51pm, Comm. Chmielak moved to reenter the regular meeting, seconded by Comm. Gilbert. All Commissioners present voted Aye, motion carried.

**Adjournment** With no further business to discuss Comm. Gilbert moved to adjourn the meeting, seconded by Comm. Chmielak. Voice vote was unanimous and the meeting was adjourned at 7:52pm.

Jody Chmielak  
12/17/13

## Report of the Director of Parks & Recreation November 19, 2013 Board Meeting

### Parks

**Swing Part Grant** – IPARKS, our insurance carrier, offers a swing part grant/reimbursement program for up to \$200.00 annually on select parts with submission of a paid invoice. I submitted an application based on the work we have done this year and have received that check for the full \$200.00.

**Property Search** – I have nothing new on this item. I have not set up a meeting with the Planning & Zoning Commission as of yet. My personal recommendation based on our needs/situation at this time is to proceed with sewer and water to this building and modifying our existing structure to accommodate a more workable office and a program area rather than building new or acquiring additional property. I believe this will suit the needs of the District at this time and into the immediate and foreseeable future.

**Com Ed Lease Renewal** – A representative requested additional information related to the expansion of the parking lot gravel which was provided. I have no additional word on the approval of this item.

**Tollway Land – Therapeutic** – I have no definitive word on this item as of yet. The project manager looking to relocate our light pole spoke with President Chmielak after speaking with me. He stated he did not think there would be an issue with obtaining permanent use of that corner since there is no plan to move the fence to fence it in.

**Basketball Courts** – As discussed at the last meeting, I priced the needed equipment to setup two operational basketball courts at Memorial Park. I am recommending approval of the equipment, which is from the same manufacturer of the backboards and rims that we previously ordered. I am currently looking into installers to sink the poles properly and setup the hoops.

**Maintenance Workers** – One of our workers has left for basic training for the National Guard. He will return home in April and I plan to have him resume work here at that time. The other remaining worker will start a new job December 2<sup>nd</sup> and is unlikely to remain available to me. I may look to hire a replacement worker at limited hours (15 or less) for the winter.

### Recreation

#### Calendar

- Saturday December 21<sup>st</sup> – Community Blood Drive – 9:00am-1:00pm – Memorial Park

**S.W.S.R.A.** – The meeting was moved to Thursday November 14th. I will touch on SWSRA activities at the meeting.

**Basketball Program** – I was approached by Supt. Greg Wright of Posen-Robbins School District about starting an after school intramural basketball program. I attended a meeting with Supt. Wright and Maurice Nesbitt, President of the Robbins Park District. This would be a free after school program with volunteer coaches. Details are still being worked out, but I am cautiously optimistic that this program will prove viable. The school district has cut all extracurricular activities due to budget concerns so there is a definite need that I feel we should at least try to see if we can help fill.

## **Administration/Legal**

**Park Site 5 /D.N.R.** – The National Park Service informed DNR that they have approved the land conversion to transfer grant protection status to the new park site. Our ordinance authorizing the intergovernmental agreement with the village regarding the land transfer was included in the packets and is on the agenda for approval tonight. This ordinance is necessary to complete the transfer of park site 5 to the park district and the completed 149<sup>th</sup> street to the village. I am asking for its approval.

**Resident Fence – Zuziak** – The fence has been removed by the property owners who installed a new fence on their property. With this work completed, I recommend no further action be taken and that this matter be declared closed.

**Police Dept. Agreement** – The insurance company agrees to the language, and has advised that there will be an increase in premium associated with the indemnification of the Village and Police Department (the Village must do the same for us). I have included the document for review in the packet. I am asking for the go ahead to forward this agreement to the Village Attorney for their consideration.

**IAPD Conference** – I am also going to do early registration and room reservation for the conference in January. I am asking the board to decide tonight if any Commissioners will be attending the conference so I can register all of our delegates at the early bird rate by Friday. The conference is January 23-25 at the Hyatt in Chicago. Taking advantage of the early deadline and the online registration discount will lower the cost of a full registration to \$280.00. Room costs at the Hyatt are \$119.00 per night. I plan on taking the train down and back.

**Christmas Party?** – I am asking if we want to have a Christmas Party for the Board and Staff this year. We have discontinued this party the past four years due to a combination of budget concerns and lack of interest. If the board is in favor of a Christmas Party, I need to know now so I can attempt to secure a location.

## **Correspondence**