

Minutes of the April 17, 2014 Public Hearing on the 2014-15 Budget & Appropriation Ordinance

Call to Order Pres. Chmielak called the meeting to order at 7:00pm.

Roll Call Present: Karen Gilbert, Jody Chmielak, and Al Chmielak **Absent:** Mark Murphy

Reading of Ordinance: Director Whitcomb conducted the 1st reading of the Budget & Appropriation Ordinance.

Public Comments The floor was opened to the public. There were no comments. The floor was closed.

Adjournment Comm. Chmielak moved to adjourn, seconded by Comm. Gilbert. All voted Aye. Motion carried.

Minutes of the April 17, 2014 Meeting of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the meeting to order at 7:02pm.

Roll Call Present: Karen Gilbert, Jody Chmielak, Ashley Gulli and Al Chmielak **Absent:** Mark Murphy

Pledge of Allegiance The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda None

Oath of Office: Comm. Chmielak administered the Oath of Office to Comm. Gulli.

Approve Minutes of March 18, 2014 Comm. Chmielak moved to approve the minutes of March 18, 2014 with Executive Session to remain sealed, seconded by Comm. Gulli. All voted Aye. Motion carried.

Approve March Financial Report & Bills Comm. Chmielak moved to approve the March financial report and payment of bills, seconded by Comm. Gulli. All voted Aye. Motion carried.

Director's Report Director Whitcomb gave his report (Attached) and answered questions on the items.

Unfinished Business

Long Term Planning/ADA Transition Plan: A lengthy discussion ensued about the parking lot expansion and the delineation study. No resolution was reached at this time on whether to proceed with the expansion in the future as further research and price quotations will be needed from multiple firms. The lease renewal is proceeding with the lot remaining at its current dimensions and expansion would need to be decided on and pursued separately at a later date.

Parking Lot Repair Quote: Comm. Chmielak moved, seconded by Comm. Gulli, to table consideration of parking lot repair quotes for further research into the entire project. The resulting vote was 3 Ayes, 0 Nays, and one no response (Comm. Gilbert). Motion carried.

New Business

Budget Ordinance: Director Whitcomb conducted the 2nd reading of the Budget & Appropriation Ordinance.

Approval of 2014/15 Meeting Schedule: Comm. Gilbert noted that the June meeting should read the 17th, not the 16th. Comm. Chmielak moved, seconded by Comm. Gulli, to approve the 2014/15 Meeting Schedule with the date correction. The resulting vote was 3 Ayes, 0 Nays, and one no response (Comm. Gilbert). Motion carried.

Approval of Kelly Miller Circus Contract: Comm. Gilbert moved, seconded by Comm. Chmielak, to approve the Kelly Miller Circus contract and \$290.00 booking fee for Labor Day 2014. All voted Aye. Motion carried.

Approval of Funds Transfer to Capital Improvement Account: After discussion regarding why the transfer was necessary to conform with District policy to utilize all unexpended funds from prior fiscal years for capital projects, Comm. Chmielak moved, seconded by Comm. Gulli, to approve the funds transfer of \$68,667.24, which constitutes the unexpended funds received in fiscal years 2009/10 and 2010/11, to the capital improvement fund as per the policy in the budget ordinance. The resulting vote was 3 Ayes, 0 Nays, and one no response (Comm. Gilbert). Motion carried.

Engineering Services/Permitting Quote for Parking Lot: Pres. Chmielak moved, seconded by Comm. Chmielak, to table consideration of quotes for further research into the entire project. The resulting vote was 3 Ayes, 0 Nays, and one no response (Comm. Gilbert). Motion carried.

Public Comments None.

Executive Session Comm. Chmielak moved, seconded by Comm. Gulli, to enter Executive Session at 8:17pm to discuss litigation and to conduct the yearly evaluation of the Director. All voted Aye. Motion carried.

(CONTENT REDACTED)

At 8:35pm, Comm. Chmielak moved, seconded by Comm. Gulli to exit Executive Session. The resulting vote was 3 Ayes, 0 Nays, and one no response (Comm. Gilbert). Motion carried.

Adjournment Pres. Chmielak moved to adjourn, seconded by Comm. Gulli. The resulting vote was 3 Ayes, 0 Nays, and one no response (Comm. Gilbert). Motion carried.

Jody Chmielak
5/15/14

Report of the Director of Parks & Recreation April 17, 2014 Board Meeting

Com Ed Lease/Parking Lot – The delineation study was completed and wetlands are present adjacent to the parking lot, which triggers additional engineering and permitting requirements. I have enclosed the wetland delineation report, as well as a quote for the subsequent engineering and stormwater management and permitting work that would be necessary in order to proceed with expanding the parking lot so that the board can discuss and reach a decision. I have contacted ComEd about proceeding with lease renewal at the existing terms to finish that up as our current lease expires on May 31st. If the board decides to go ahead with the expansion of the lot, we can then approach ComEd and work on that separately.

ITHA/Therapeutic Park – I currently have no update on this item as of 4/14/2014. I have not heard back from James Glynn from Knight and Darren from the Tollway on the potential for leasing or purchasing the property at Therapeutic Park where our electrical cage and barrel house is located. .

Memorial Park Sewers – The field work and topographical survey has been completed and an engineer is being assigned to draw up plans for the sanitary sewer connection. Once those plans are completed they will be presented and bid documents for contractors will be prepared.

Basketball Courts – A final decision needs to be made on color combinations for the courts. I have had several parties suggest a blue on blue combination. Blue on green has also been suggested.

Outside Meeting Attendance –

- I attended a free workshop at South Suburban College on 3/20/2014 about Green Infrastructure. This was a governmental awareness workshop about the Millennium Reserve Project that was a precursor to the potential for several project and grant opportunities for flood mitigation in south suburban communities. I added our information to several maps, concentrating specifically on the need for flooding mitigation at Memorial & Commissioners Parks.
- The next SWSRA meeting is on 4/16/2014, the day prior to the board meeting.

Classes & Events

- **Program Schedule** – A newsletter was mailed with the program registration information for May & June and the dates at the Community Center have been secured for those classes. We will be doing monthly rental agreements rather than all dates upfront which makes the paperwork and financial commitment easier in case classes end up cancelled. We have 4 classes, plus Jump Rope Aerobics and Magic Class and Casino Trip co-ops with Blue Island scheduled to run in May and June.
- **Egg Hunt** – Will take place Saturday April 19th promptly at 9:30am. Anyone available to help spread the eggs would be welcome to attend. I have procured an Easter Bunny suit from Blue Island Park District as I was informed that the Community Center will not have a Bunny Breakfast this year and I wanted to make sure the Easter Bunny was available in Posen for pictures.
- **Other Events** –
 - The Memorial Day Picnic will be held on Monday May 26th at Memorial Park.
 - The Community Resale Event will be held on Saturday June 14th at Memorial Park.
 - The Kelly Miller Circus is scheduled to return on Labor Day 2014. The contract needs to be approved, executed, and returned with a \$290.00 booking fee.
 - I am still planning events for July/August, and October.

Park Site 5 – The attorneys have corresponded and a couple of edits were made to the Intergovernmental Agreement and the village finds all the terms acceptable. The village needs to secure a title commitment for us on the Park Site 5 property then they will pass the ordinance and the agreement will be signed. We have already secured title commitment on our property.

Correspondence