

Minutes of the July 15, 2014 Meeting of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the meeting to order at 7:00pm.

Roll Call Present: Mark Murphy, Jody Chmielak, Karen Gilbert, Al Chmielak **Absent:** Ashley Gulli

Pledge of Allegiance The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda Comm. Gilbert asked to add comment on the Director's Goals. This was added after the Director's Report.

Approve Minutes of June 17, 2014 Comm. Chmielak moved to approve the minutes of June 17, 2014, seconded by Pres. Chmielak. Comm. Chmielak & Pres. Chmielak voted Aye, Comm. Murphy & Comm. Gilbert abstained. Motion did not pass.

Approve June Financial Report & Bills Comm. Gilbert asked that the breakdown of the purchasing card expenditures be provided each month. Comm. Chmielak moved to approve the June financial report and payment of bills, seconded by Pres. Chmielak. All present voted Aye. Motion carried.

Director's Report Director Whitcomb gave his report (Attached) and answered questions on the items.

Comm. Gilbert commented on the Director's Goals that were approved at the last meeting. Discussion ensued about goals versus job description. Director Whitcomb stated that he understood Comm. Gilbert's opinion, but that he disagreed with her definition of a goal, and that he would continue to do the best possible job that he is capable of doing for the park district.

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: No new discussion.

New Business

Approval of Fencing Repair Expenses: Comm. Murphy inquired about getting additional pricing for repairs to the dugouts of the ball fields and for lowering the high fence at Commissioners Park by the Skate Park to be level with the other fencing. After discussion, Comm. Chmielak moved, seconded by Comm. Murphy to table approval of the fence repair expenses for clarification and addition of pricing for additional items as discussed. All present voted Aye. Motion carried.

Approval of Property Exchange Ordinance: Comm. Murphy moved, seconded by Comm. Chmielak, to approve Ordinance 2014-3: An Ordinance Approving Intergovernmental Agreement for Exchange and Transfer of Real Property Interests by and between the Village of Posen, Illinois and the Posen Park District as presented. All present voted Aye. Motion carried.

Public Comments There were none.

Executive Session Comm. Chmielak moved, seconded by Comm. Murphy to enter Executive Session at 7:52pm to discuss pending litigation. All present voted Aye. Motion carried. {CONTENT REDACTED} Comm. Chmielak moved, seconded by Comm. Murphy to exit Executive Session and return to the regular meeting at 7:55pm. All present voted Aye. Motion carried.

Adjournment Comm. Chmielak moved to adjourn at 7:55pm, seconded by Comm. Murphy. All voted Aye. Motion carried.

Jody Chmielak
9-16-14

Report of the Director of Parks & Recreation July 15, 2014 Board Meeting

Com Ed Property – I am currently working with Attorney Narko on the paperwork necessary to file for the tax exemption on the leased property. I have reached out to ComEd regarding survey records and how to go about obtaining permission to do basic repairs for the potholes in the parking lot.

ITHA/Therapeutic Park – Joanne Fehn from the Tollway's Right of Way Department followed up with me on June 24th stating that they are in the process of investigating their archived records from 1957 and asking follow up questions. I checked in with her again via email on July 7th and will be calling her office on Monday if I have not received a response.

Sewers/Building Project – I have looked into statutes and inquired with IAPD. The first thing we have to do is solicit qualifications and interest statements from architectural firms, then the board has to select no less than 3 of those received that it deems most qualified, then begin negotiations with the top qualified firm, proceeding down the list if unable to reach an agreement with the top firm. We cannot solicit bids as apparently selection of an architect is to be based on best qualified rather than lowest cost according to statute. I will prepare a website posting in accordance with the statute and solicit statements via email from a few firms that Harry Gilmore from Robinson provided contact information for.

Meetings/Workshops

- I attended the SWSRA meeting on 6/18/14, where Day Camp was discussed along with the successful Walk, Run, and Roll Race and the renewal of an agreement to provide after school adult transition program services to CHSD 218.
- I attended a webinar by Illinois DCEO about incentive programs for governments on July 10th. The audio dial in portion of the conference did not run well and disconnected so I have requested the PowerPoint and support materials be emailed to me.

Activities

- The Resale Event has been rescheduled for August 2nd. I have 3 registrations pending currently. I will be asking the village for marquee advertisement and signs will go up the beginning of next week.
- Telemarketing to businesses for circus tickets will begin July 14th. Bartolini's will be selling tickets for us again this year as well once they arrive. Tickets and posters have been ordered from Kelly Miller Circus. The circus will be held on September 1st with shows at 2pm & 5pm.
- I am finalizing details to have a movie in the park on October 3rd with a rain date of October 10th. I was able to secure a better rate with it not being a peak season and being a first time customer. If this event proves to be a success, purchase of our own equipment may be a valid consideration. The final movie title is not yet chosen, but with it being October it will likely be Halloween themed. I am trying to see if I can partner with the Markham Library or the school district if they hold a blanket movie license to see if I can save us on the licensing costs for the movie.
- I am still looking for a reasonably priced country band to have music in the park in mid-September.
- The Canaryville Outlaws (semipro football) have their second home game on July 12th, and have another game scheduled for August 16th.
- So far this year we have had 5 picnic permits filed which exceeds all of last year. We have had several additional inquiries as well about pavilion rentals.

Park Site 5 – The Village of Posen approved the Intergovernmental Agreement at their June 24th meeting. Attorney Narko has drafted an ordinance for the Posen Park District Board to do the same. This ordinance approves the Intergovernmental Agreement exchanging the properties and authorizes its signing. The ordinance and IGA have been included in the packets.

Fencing Repairs – I met with Mike Peck of Do All Fence and walked the perimeter fences at Memorial & Commissioners' Parks. I am awaiting a written proposal which will be included in the packets if it is received prior to distribution. Although the board stated to proceed with repairs if they are minor expenses under my \$2,000 purview. I have included an approval line on the agenda in anticipation of that number possibly being exceeded. Once fencing repairs have been completed I will proceed with painting quotes.

Correspondence

- We received a Freedom of Information Act request from Adam Andrzejewski of Illinois Open The Books requesting vendor payment records from 2008-2013. This appears to have been a request made to most units of local government in the state. This request has been filled.
- I have spoken with a resident who lives next to Zuziak Park. Her property is not fenced and she has been having continuous issues with children entering and exiting the park by walking through her property and playing soccer and other games on her property along with park property. She is concerned with potential liability to her with children not listening and continuing to trespass upon her property. I have posted signs indicating that her property is not a part of the park and stated that I would bring her concerns to the board. She would ideally like a fence erected but is presently unable to do so herself.

Other

- I am asking to use one of my vacation days on Friday July 18th to attend a wedding.