

Minutes of the November 18, 2014 Meeting of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the meeting to order at 7:00pm.

Roll Call Present: Mark Murphy, Jody Chmielak, Al Chmielak **Absent:** Ashley Gulli (arrived at 7:29pm)

Pledge of Allegiance The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda None.

Approval of Minutes Comm. Chmielak moved to approve the minutes of the tax levy hearing and regular meeting of October 21, 2014, seconded by Comm. Murphy. All present voted Aye, motion carried.

Approve Financial Report & Bills Pres. Chmielak moved to approve the October financial report and payment of bills, seconded by Comm. Murphy. All present voted Aye, motion carried.

Director's Report Director Whitcomb gave his report (Attached) and answered questions on the items.

Schematic Design Presentation Jeffrey Braun of Cody/Braun & Associates presented design schematics and cost projections for the office renovation to the board. Discussion ensued on building code requirements and possible modifications. (Comm. Gulli arrived during this presentation at 7:29pm). Modifications to the proposed designs were agreed upon and a modified design plan will be forwarded to Director Whitcomb for distribution to the board.

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: No new discussion.

Audit Engagement: Comm. Chmielak moved, seconded by Comm. Murphy to approve the engagement with Hearne & Associates for preparation of end of fiscal year financial statements as presented (2 years of compilation reports with a 3rd year full audit). All present voted Aye, motion carried.

New Business

Approval of Tax Levy: Director Whitcomb read the tax levy summary aloud. Comm. Murphy moved, seconded by Comm. Chmielak to approve Ordinance 2014-4: An Ordinance for the Levy of Taxes for the Posen Park District for the Fiscal Year Beginning May 1, 2014 and Ending April 30, 2015. All present voted Aye. Motion carried.

Public Comments None.

Executive Session None.

Adjournment Comm. Murphy moved to adjourn at 7:56pm, seconded by Comm. Chmielak. All voted Aye. Motion carried.

Jody Chmielak
12/16/14

Report of the Director of Parks & Recreation November 18, 2014 Board Meeting

Com Ed Property – No new update from the Board of Review at this time.

ITHA/Therapeutic Park – Attorney Narko is proceeding with the title commitments on the two parcels to satisfy the previously stated directions by the Tollway R.O.W. Department. Our light pole is being permanently relocated onto our property at the direction of the Tollway. I will be contacting Joanne again on Monday 11/17 and I anticipate no issue at this time reaching a solution with regards to leasing or owning the parcel.

Sewers/Building Project – Jeffrey Braun from Cody/Braun & Associates is here tonight to present schematic designs and discuss different options with the board at the conclusion of my report.

Meetings/Workshops

- I attended the SWSRA meeting on October 22nd. The next meeting is 11/19. SWSRA is currently doing a raffle as a fundraiser and I have tickets to sell if anyone is interested.
- I attended a follow up Millennium Reserve meeting on October 28th at the Alsip Park District. This was a follow up to the meeting I attended in March where areas of flooding and potential government owned project sites for green infrastructure and water diversion projects were identified. I received a lot of information on different grant opportunities. Some of these are more business specific but some apply to us and I will be looking into them. I am particularly interested in the potential rebate savings related to the HVAC system install in this building. It is a potential savings or recouping of funds on the back end of the project.

Activities

- The Jump Rope class is continuing to run on Monday evenings in the Posen School gym with a consistent attendance of between 10 and 15 participants.
- The Holiday House Decorating judging will take place in mid-December. If anyone is interested in being a second judge with me and taking a ride around the town on Thursday December 11th let me know.
- In advance of next year I am beginning to engage myself in a program review of several of our neighboring park districts. Over the winter I will be collecting program books, arranging meetings with recreation personnel to discuss some of their programs, and arranging to possibly sit in on some of the programs. I am confident this research will allow me to field a quality offering of programs for the 2015 year.

Park Site 5 – I am waiting on final word that the village has completed their end of the final paperwork. Attorney Narko is continuing to follow up regularly. He called Attorney Murphy on Monday 11/10 while I was present and will follow up with him/me on Friday.

Safety Surfacing Acquisition – Green Up completed transportation of the surfacing to Park Site 5 on 11/14. Their payment will be included in the bills list at the meeting.

Correspondence/Other –

- I met with the grant writer and gave him some needed background information on the office project and a couple others (paths, Park Site 5) to begin pursuing funding options
- The replacement panels have been installed at Commissioners' Park and are in good working order.
- Matt Trushka from Hearne & Associates came out on 11/13 and assisted with making some adjustments to our Quickbooks accounting to assist with future year-end financial work and accurately reflecting inter fund activity.