

Minutes of the January 20th, 2015 Meeting of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the meeting to order at 7:01pm at the Memorial Park Office 143rd Street & Campbell Avenue in Posen.

Roll Call Present: Mark Murphy, Ashley Gulli, Jody Chmielak, and Al Chmielak **Absent:** None

Pledge of Allegiance The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda Director Whitcomb stated that the motion to approve the December meeting minutes would need to include keeping the Executive Session sealed. He had an additional item under Other on his report and that there would be nothing new at this time on Unfinished Business Items 8a & 8b.

Approval of Minutes Pres. Chmielak stated there should be a mention of lost revenue from not having a carnival under the grant writer's report. Comm. Chmielak moved to approve the minutes of the regular meeting of December 16, 2014 with corrections as discussed and the Executive Session to remain sealed, seconded by Comm. Gulli. All voted Aye, motion carried.

Approve Financial Report & Bills Comm. Chmielak asked about the P Card bill referenced on the ledger. Director Whitcomb stated \$290 of the bill was IAPD Conference registration, and the remaining \$204 was signs for the House Decorating Contest. Comm. Chmielak moved to approve the December financial report and payment of bills, seconded by Comm. Gulli. All voted Aye, motion carried.

Director's Report Director Whitcomb gave his report (Attached) and answered questions on the items.

Director Whitcomb stated that Kevin Whitney contacted him just before the meeting to advise that would not be in attendance due to car trouble.

Director Whitcomb also informed the board that he had been contacted by the owner of our last carnival provider having them back during the week following the 4th of July. Director Whitcomb stated that he had her forward a contract and noticed the company's name had changed, prompting him to do research. Comm. Murphy asked what he had found and Director Whitcomb proceeded to inform the board about a criminal action (homicide) involving two employees of the carnival who had extensive records and were apparently not background checked due to a loophole in state law. Director Whitcomb stated he wants to bring the Posen Park Fest back, but in the right way and that this situation would not be the right fit for the Posen Park District.

Comm. Murphy inquired about the commissioner vacancy. Director Whitcomb stated no letters or calls had been received regarding the vacancy but that there are candidates running for all seats on the board in the April election. Comm. Murphy asked if any of the candidates would be interested in coming on the board now. Director Whitcomb stated that he can inquire with the candidates not currently serving on the board to see if either would be interested in submitting a letter regarding an appointment.

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: Nothing at this time.

Approval of Bid Specifications & Construction Documents for Office Renovation Project: Nothing at this time.

New Business Comm. Gulli expressed interest in holding a craft/vendor fair. Pres. Chmielak encouraged her to speak further with Director Whitcomb. Director Whitcomb stated he would be all for the idea and would have to look into costs for renting indoor space to hold such an event.

Public Comments None.

Executive Session None.

Adjournment Comm. Chmielak moved to adjourn at 7:25pm, seconded by Comm. Gulli. All voted Aye.

Jody Chmielak
2/17/15

Report of the Director of Parks & Recreation January 20, 2015 Board Meeting

Attorney/Legal Updates

Com Ed Property Lease – See attached update from Attorney Narko regarding the tax exemption application. This will be discussed at the meeting.

Park Site 5 – See attached update from Attorney Narko. We have received the recorded deed and are awaiting a copy of the survey and the corrected title insurance policy. The Park Site 5 property is now recorded in the name of the park district via this deed.

ITHA/Therapeutic Park – See attached update from Attorney Narko. The title company is in the process of locating the information on Parcel 034 owned by the Tollway. Attorney will advise us when he has an update from the title examiner.

Cook County Equalized Assessed Value Discrepancy – See attached update from Attorney Narko. I have identified a discrepancy between the E.A.V. of the Village of Posen and the Posen Park District. This will be discussed at the meeting and will need to be explored further.

Property Tax Exemption Affidavit Filing – I have completed the online process with the County Assessor and will be executing a notarized affidavit for mailing. This will be completed and mailed prior to our meeting as it is due yearly during the month of January to preserve our real estate tax exemptions.

Sewers/Building Project – I have a meeting scheduled with Jeffrey Braun from Cody/Braun and Harry Gilmore from Robinson Engineering to go over Phase 2 preparations on January 20th at 1pm. I will report on our discussion at the meeting that evening.

Meetings & Activities Schedule

- SWSRA – Next meeting is January 21st.
- IAPD/IPRA Conference January 24th-26th
- Holiday House Decorating Contest. I awarded prizes by quadrant this year with two wild cards for 6 winners total. I am working on refining the contest for next year as I have encountered several areas where it can be improved (photo releases, eligibility to win in consecutive years, etc.). The winning houses are as follows:
 - Quadrant 1: 14625 McKinley, 14627 McKinley
 - Quadrant 2: 14729 Blaine
 - Quadrant 3: 14821 Troy, 14824 Troy
 - Quadrant 4: 3133 W. 145th Street
- I am currently examining the brochures for several neighboring park districts and pulling programs for follow up and adaptation for our own uses. I have already identified a number of 3rd party instructors (non-District employees) I will be requesting contact information for to explore bringing some of their offerings here.
- Our annual Egg Hunt will be Saturday April 4th. I will be placing the order for the eggs at the end of the month to ensure they arrive in plenty of time.

Grant Writer – There will be an update from the grant writer at the meeting on where we stand from a grant perspective. One of Governor Rauner's first acts after being sworn in was to freeze a large amount of capital development and grant spending, including some grants awarded by Governor Quinn prior to the election.

Correspondence/Other