

Minutes of the February 17<sup>th</sup>, 2015 Meeting of the Posen Park District Board of Commissioners

**Call to Order** Pres. Chmielak called the meeting to order at 7:00pm at the Memorial Park Office 143<sup>rd</sup> Street & Campbell Avenue in Posen.

**Roll Call Present:** Ashley Gulli, Jody Chmielak, and Al Chmielak **Absent:** Mark Murphy

**Pledge of Allegiance** The Pledge of Allegiance was recited.

**Additions or Revisions to the Agenda** Director Whitcomb stated that there will be no action and nothing to review under Unfinished Business. There will be nothing to present on the next steps of the Memorial Park Office Renovation Project until the March meeting at the earliest and more likely not until the April meeting.

**Approval of Minutes** Pres. Chmielak moved to approve the minutes of the regular meeting of January 20<sup>th</sup>, 2015 as presented, seconded by Comm. Gulli. All present voted Aye, motion carried.

**Approve Financial Report & Bills** Comm. Chmielak moved to approve the January financial report and payment of outstanding bills, seconded by Comm. Gulli. All present voted Aye, motion carried.

**Director's Report** Director Whitcomb gave his report (Attached) and answered questions on the items.

**Unfinished Business**

**Long Term Planning Lists/A.D.A. Plan:** Nothing at this time.

**Approval of Bid Specifications & Construction Documents for Office Renovation Project:** Nothing at this time.

**New Business** Discussion ensued regarding negotiations of a contract with a carnival company to have Posen Park Fest. Director Whitcomb expressed that he is looking for the board to acknowledge and confirm that he has the authority to negotiate and agree to final terms with a company and should those terms be reached satisfactorily, that he can sign the contract rather than hold it for a board vote at a meeting. Director Whitcomb reminded the board that it does not cost any dollar amount to bring the carnival in. There are expenses related to a dumpster, security, and portable restrooms but those are separate costs which would be finalized and presented at a later date. The board confirmed that the Director had the authority to negotiate, finalize, and sign an agreement with a carnival company should one be worked out satisfactorily.

**Public Comments** None.

**Executive Session** The Board elected to discuss the vacant commissioner position and potential appointee in open session.

President Chmielak moved to appoint Natasha Nutall to the office of Park District Commissioner to serve until a candidate is elected in the April election and is qualified and sworn in, seconded by Comm. Chmielak. All present voted Aye, motion carried.

**Adjournment** Comm. Chmielak moved to adjourn at 7:25pm, seconded by Comm. Gulli. All voted Aye.

Jody Chmielak  
3/17/2015

## Report of the Director of Parks & Recreation February 17, 2015 Board Meeting

### **Attorney/Legal Updates**

**Park Site 5** – No update. I will inquire with Attorney Narko again prior to the meeting.

**ITHA/Therapeutic Park** – No update. I will inquire with Attorney Narko again prior to the meeting.

**Cook County Equalized Assessed Value Discrepancy** – I have discussed this matter with a few former village and park district officials and I believe I have narrowed down the area in question to the California/Mozart area around 149<sup>th</sup>/150<sup>th</sup> Street. I will be researching this matter further.

**Memorial Park Office Renovation Project** – There is nothing new to report at this time. I expect that Phase 2 work will be mostly completed and ready to move forward in either March or April based on the previous meeting with Robinson Engineering and Cody/Braun.

**IAPD/IPRA Conference Report** – I will discuss my experience in detail at the meeting. I brought back a significant amount of information from the Exhibit Hall vendors and attended the following classes:

- Legal/Legislative Part 1
- Legal Legislative Part 2
- FOIA Refresher & Recent Developments
- Aiding In The Conduct of the People's Business: Your Board Meeting and the Open Meetings Act
- Affordable Care Act: The Current State of the Law
- Help! I Need To Do A Tax Levy
- Budget And Levies: The Fundamentals

### **Meetings & Activities Schedule**

- SWSRA – Next meeting is February 18<sup>th</sup>. SWSRA has hired a new Recreation Supervisor and is prepping for Day Camp seeking sponsors and currently doing a Hearts for SWSRA fundraiser. It is essentially the same style as the Park Lawn and other fundraisers (\$1 for a signed card we hang at the office. The share we sell goes into the scholarship fund for SWSRA programs while participants can sell them to directly offset their program costs.
- Our annual Egg Hunt will be Saturday April 4<sup>th</sup> at 9:30am at Memorial Park.
- I am also reaching out to carnival companies and examining proposals. I am hopeful to find the right fit to bring the Posen Park Fest back this year. I am asking the board to confirm my authority to agree on a contract with a company once and if favorable terms are worked out.
- I have contacted the school district about the possibility of holding a few events in conjunction with them as well as using/renting their facilities. I have not received a response as of yet and will follow up again prior to the meeting.

**Grant Writer** – Kevin has submitted a grant proposal in the amount of \$3,500 for us to conduct ACT preparation classes. We hope to hear back on that proposal shortly. He is also preparing the necessary documentation to request remuneration from the state for the Interchange construction and our corresponding loss of tax revenue from lost taxable property and inability to hold certain fundraising events. This will be sought after Governor Rauner's transition is complete and the people he picks to run the Tollway are fully in place.

### **Correspondence/Other**

- I received a FOIA from Veronica Grabowski on February 10<sup>th</sup>. I sent a reply on February 13<sup>th</sup>.
- A letter of interest and resume for the vacant commissioner seat was sent to me by one of the candidates in the April election, Natasha Nutall. It was included in your packets.