

Minutes of the March 17th, 2015 Meeting of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the meeting to order at 7:00pm at the Memorial Park Office 143rd Street & Campbell Avenue in Posen.

Roll Call Present: Natasha Nutall, Ashley Gulli, Jody Chmielak, and Al Chmielak **Absent:** Mark Murphy

Pledge of Allegiance The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda Director Whitcomb stated that there is no action under Unfinished Business. There will be nothing to present on the next steps of the Office Renovation Project until the April meeting. He also indicated that he had a couple additional items in his report.

Approval of Minutes Comm. Chmielak moved to approve the minutes of the regular meeting of February 17th, 2015 as presented, seconded by Comm. Gulli. All present voted Aye, motion carried.

Approve Financial Report & Bills Comm. Gulli moved to approve the February financial report and payment of outstanding bills, seconded by Comm. Nutall. All present voted Aye, motion carried.

Director's Report Director Whitcomb gave his report (Attached) and answered questions on the items. He stated that there will also be a low cost pet vaccination clinic through Spay Illinois at Memorial Park on July 11th.

Grant Writer – Kevin Whitney stated that while IDOT is still a mess, there is some movement at the Tollway Authority with regards to the construction set aside money. He stated that we will be working with Senator Harris and Senate President Cullerton on a line item attachment to a bill. Our request will be north of \$250,000 so that by the time it makes its way through we could potentially still wind up with \$100,000 - \$150,000.

Director Whitcomb discussed a request from Ofc. Lina for a maintenance lock key to close the front gate at Memorial Park at night and reopen the next morning due to after dusk crowds at the basketball courts. The consensus of the board was that more information was needed from the Police Department on how the key would be handled, who would have access, and the actual need for this gate locking to occur, such as incident reports, issuance of tickets, etc. The board questioned the effectiveness of this request as the park is not completely fenced in and there are other ungated and unlocked entryways whereby people could still get to the basketball courts after dusk. Director Whitcomb indicated that he would relay these concerns to Ofc. Luna.

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: Nothing at this time.

Approval of Bid Specifications & Construction Documents for Office Renovation Project: Nothing at this time.

New Business Nothing at this time.

Public Comments George Klotz commented that the Village Board has not sought funds from the state to compensate for the construction. He also commented on the lack of attendance at any board meetings in town. Kevin Whitney made a follow up comment about set asides from state government during construction projects like this. They are there and available but you have to ask for them like we are doing.

Executive Session None needed.

Adjournment With no further business to discuss, Comm. Chmielak moved to adjourn at 7:30pm, seconded by Comm. Gulli. All present voted Aye, motion carried.

Jody Chmielak
4/21/2015

Report of the Director of Parks & Recreation March 17, 2015 Board Meeting

Attorney/Legal Updates

Park Site 5 – No new updates on this item.

ITHA/Therapeutic Park – Attorney Narko has indicated the difficulty with the title search was not a PIN number discrepancy (his memo had a typo in the number), rather the title company is having difficulty with the commitment due to not being able to locate a complete legal description for the property. This may be due to the amount of time between transactions for the property (53 years). I have sent an inquiry to Joanne Fehn with the Tollway for the information in their file to see if they have a more complete legal description. If they do not there may be some additional expense involved in this matter with updating the legal description for the Tollway parcel.

Cook County Equalized Assessed Value Discrepancy – I am continuing to research this item. I will report as I have updates.

Memorial Park Office Renovation Project – Harry Gilmore from Robinson Engineering indicated that he will have items for my review by the end of the week and following that permitting review would begin with the village and MWRD. Jeffrey Braun of Cody/Braun & Associates indicated that his other major project has finished and he has commenced work on ours with an anticipated completion date for our current phase of April 3rd.

Meetings & Activities Schedule

- SWSRA – I attended the February 18th Board Meeting, and also called and chaired a Finance Committee Meeting on March 6th. Next meeting is March 18th. SWSRA is still hiring for Day Camp Counselors and for the ATP Program at CHSD 218.
- Our annual Egg Hunt will be Saturday April 4th at 9:30am at Memorial Park. I am in need of assistance to spread the eggs and manage the 3 age zones as well as an "assistant" for the Easter Bunny.
- Other currently scheduled events: Memorial Day Picnic Monday May 25th. Movie in the Park: Friday July 24th/Rain Monday July 27th & Friday August 28th/Rain Sunday August 30th, Circus Tuesday September 1st.
- I am currently in negotiations with Fantasy Amusements for bringing back the carnival this year. I have reviewed their contract and made revisions. Dates are pending but the two possible windows at the moment are May 28-31 and June 11-14.

Seasonal Maintenance Positions – I have posted notices for hiring for maintenance positions. I intend on hiring at least 2 and possibly a 3rd if the right candidate with mechanical experience is located. Our existing maintenance worker has taken another job and I reached out to our second worker from last year to see if he would be interested in returning. I have had one other inquiry on the positions from an individual who applied late last year and asked me last month when we would be hiring again.

Grant Writer – Kevin Whitney will be at the meeting to give an update.

Correspondence/Other

- I am pursuing two grants through IPARKS, one is a \$200.00 Swing Parts Grant and the other is a \$500.00 I-Grant for safety related improvements.
- I will be providing the board with a tentative Budget & Appropriations Ordinance and figures at the April meeting.
- I am requesting the board to consent to my use of my final 3 vacation days for this contract year on April 7th, April 8th, and May 18th.