

Minutes of the May 21st 2015 Meeting of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the meeting to order at 7:00pm at the Park Office on 143rd Street & Campbell Avenue in Posen.

Roll Call Present: Natasha Nutall, Ashley Gulli, Jody Chmielak, Al Chmielak **Absent:** Mark Murphy

Pledge of Allegiance The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda Long Term Planning and the Office Project have nothing new.

Approval of Minutes Pres. Chmielak moved to approve the minutes of the regular meeting of April 21st, 2015 as presented, seconded by Comm. Gulli. All present voted Aye, motion carried.

Approve Financial Report & Bills Comm. Chmielak moved to approve the March financial report and payment of outstanding bills, seconded by Comm. Gulli. All present voted Aye, motion carried.

Reorganization of the Board of Commissioners

Reading of April 7, 2015 Election Results: Director Whitcomb read the certified results of the election, and distributed certificates of election from the County Clerk's office to the elected Commissioners.

Recognition of Retiring Commissioner Mark Murphy: As he was absent, the plaque recognizing his service could not be presented at the meeting.

Oath of Office to Newly Elected Commissioners: Director Whitcomb administered the Oath of Office to the newly elected Commissioners Ashley Gulli, Jody Chmielak, Natasha Nutall, and Karen Klotz.

Election/Appointment of Officers: Officers for the 2015-2016 fiscal year were approved unanimously. **President** – Al Chmielak, **Vice President** – Jody Chmielak, **Secretary** – Natasha Nutall, **Treasurer** – Ashley Gulli.

Director's Report Director Whitcomb gave his report (Attached) and answered questions on the items.

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: Nothing at this time.

Approval to Seek Bids for Office Renovation/Sewer Project: Nothing at this time.

Grant Writer Report: Kevin Whitney gave a presentation to the Board on the process to date in seeking funding for the office renovation project from the State of Illinois. He also described the process by which he will be applying to private funding sources for various projects, and the role that interaction between these sources and our board members will play in the process. He discussed talking points for

if/when board members are contacted and the emphasis on presenting the severity of our economic situation and funding difficulties.

Public Hearing on Ordinance 2015-1 the Combined Budget & Appropriations Ordinance for the Fiscal Year Beginning on May 1, 2015 and Ending on April 30, 2016

Pres. Chmielak opened the public hearing on the Budget & Appropriations Ordinance and instructed Director Whitcomb to read the ordinance.

Pres. Chmielak opened the floor to public comment. There being no comments from the public specifically on the Budget & Appropriations Ordinance, Pres. Chmielak closed the floor to comments.

Pres. Chmielak declared the public hearing on the Budget & Appropriations Ordinance to be closed.

New Business

Comm. Chmielak moved to approve Ordinance 2015-1 (Budget & Appropriation) as presented, seconded by Comm. Nutall. All voted Aye, motion carried.

Comm. Chmielak moved to approve Vegetation Control Spraying Expense as quoted, seconded by Comm. Gulli. All voted Aye, motion carried.

Public Comments None.

Executive Session Comm. Chmielak moved to enter Executive Session at 8:06pm, with a five minute recess prior to beginning the session, to discuss performance and compensation of a specific employee and semi-annual review of closed session minutes, seconded by Comm. Gulli. All voted Aye, motion carried. The board recessed, and following the recess, the Executive Session began at 8:12pm.

Comm. Chmielak moved to exit Executive Session and return to the regular meeting at 8:50pm, seconded by Comm. Klotz. All voted Aye, motion carried.

Comm. Gulli moved to approve a 5% base salary compensation increase for the Director effective June 1st based on his performance evaluation, seconded by Comm. Nutall. All voted Aye, motion carried.

Comm. Chmielak moved to unseal the list of Executive Session minutes as discussed, seconded by Comm. Gulli. All voted Aye, motion carried. (October 15, 2013, November 19, 2013, December 17, 2013, February 18, 2014, March 18, 2014, April 17, 2014, May 15, 2014, July 15, 2014, September 16, 2014, December 16, 2014)

Adjournment With no further business to discuss, Comm. Nutall moved to adjourn at 8:52pm, seconded by Comm. Gulli. All present voted Aye, motion carried.

Nutall Nutall 6-16-15

ATTACHMENT #1

Report of the Director of Parks & Recreation May 21, 2015 Board Meeting

ITHA/Therapeutic Park – I am currently coordinating between the Tollway Authority and our Attorney. I have provided the Tollway with the information they requested on the title company and I am awaiting their search of their files for any further information before discussing any further expenses relating to title commitment. I will also attempt to secure a definitive answer on whether their viewpoint of an ultimate resolution is a property sale, conveyance, or lease.

Cook County Equalized Assessed Value Discrepancy – No new updates on this item.

Memorial Park Office Renovation Project – We are awaiting word on the permit from M.W.R.D. as well as word on possible state funding before we proceed with the bidding process.

Meetings & Activities Schedule

- SWSRA – I will attend the board meeting on Wednesday May 20th and report at our meeting.
- Posen Park Fest is on schedule to run without a hitch, weather being the obvious caveat. I have secured the restrooms and dumpster for the specified dates. An advertisement is being run in the Messenger, and posters have been circulated. The newsletter has been sent to print and mailing and also focuses on advertising the fest. I have given a sign-up sheet for security shifts to the Posen Police Department.

Maintenance Updates –

Garage – All of our garbage cans have been repainted. All of our event signs were painted with a base coat and several were redone with lettering to advertise for the Posen Park Fest.

Memorial – The workers have closed several fence gaps by modifying gates and adding additional poles in the maintenance yard and by the dog park's large gate to prevent entry by small children. The grill by the pavilion has been removed and the concession stand has been cleaned.

Commissioners – Signs have been hung advertising the Posen Park Fest. As soon as weather cooperates and the grass cutting schedule allows for it I will be having the workers install the replacement panels on the older playground piece.

Therapeutic – There are currently no items or issues to report on.

Zuziak – The new signs have been installed at the north and south ends of the park. In addition, after assessing the condition of the horse shoe pits I had the workers remove them as they have not been used in years and had deteriorated to the point of being a hazard.

Park Site 5 – There are currently no items or issues to report on.

Budget & Appropriations Ordinance 2015-1 – The public hearing will be held later in this meeting. Upon its conclusion, I ask that the board proceed with a vote to approve the final ordinance as presented.

Fiscal Year 2014-15 Compilation Report/A.F.R. – I contacted Hearne & Associates and have supplied them with our financials. They are beginning to work on the financial compilation as of Thursday May 14th.

Vegetation Control Spraying – I contacted Lettermen Lawncare and they quoted me the same price as the last spraying (\$1,950.00 with a \$300.00 follow up on the infields). I am recommending proceeding with this quote.

Lawnmower Replacement Quote – I have secured a quote from Martin Implement for a new mower. It is included in your packets and I will go over it at the meeting.

Correspondence/Other

- An issue of the newsletter went to print on May 13th. It will likely arrive in the mail before this meeting.