

**Minutes of the April 5<sup>th</sup>, 2016 Meeting of the Posen Park District Board of Commissioners**

**Call to Order** Pres. Chmielak called the meeting to order at 6:30pm at the Park Office on 143<sup>rd</sup> & Campbell.

**Roll Call Present:** Natasha Nutall, Ashley Gulli, Karen Klotz, Jody Chmielak, Al Chmielak **Absent:** None

**Pledge of Allegiance** The Pledge of Allegiance was recited.

**Additions or Revisions to the Agenda** None

**Presentation by Rey Lopez – Zuziak Park** Resident Rey Lopez presented a proposal to the board about planting flowers, shrubs and trees in some of the open areas at Zuziak Park. The board unanimously consented to Mr. Lopez's proposal and told him to work with the Director on the details.

**Public Hearing on the Fiscal Year 2016-17 Budget & Appropriation Ordinance #2016-1** Pres. Chmielak called the hearing to order at 6:39pm. At his direction, Director Whitcomb read aloud the summary of the ordinance.

Pres. Chmielak opened the floor to public comments. There being none, he then closed the floor to comments.

Comm. Chmielak moved, seconded by Comm. Gulli, to close the hearing and return to the regular meeting at 6:41pm. All voted Aye, motion carried.

**Approval of Minutes** Pres. Chmielak moved to approve the minutes of the meeting of March 1<sup>st</sup>, 2016 as presented, seconded by Comm. Nutall. All voted Aye, motion carried.

**Approve Financial Report & Bills** Pres. Chmielak moved to approve the March financial report and payment of outstanding bills, seconded by Comm. Klotz. All voted Aye, motion carried.

**Director's Report** Director Whitcomb gave his report (Attached) and answered questions on the items.

- a) Tollway Authority
- b) Cook County E.A.V.
- c) Office & Sewer Project
- d) Meetings/Activities
- e) Maintenance Items
- f) Fiscal Year 2016-17 Meeting Calendar\*
- g) Correspondence/Other

**Unfinished Business**

**Long Term Planning Lists/A.D.A. Plan:** Nothing at this time.

**Grant Writer Report:** None. Kevin Whitney was not present at the meeting.

**Discussion of Secretary/Treasurer Position:** Comm. Chmielak moved, seconded by Comm. Nutall, to table this item indefinitely. All voted Aye, motion carried.

*Karen Klotz 6/13/16*

**Discussion & Approval of Director's Employment Agreement:** Discussion ensued on the Employment Agreement. Terms were agreed upon and revisions to the agreement will be made and an approval vote held at the next board meeting.

**New Business**

**Approval of Fiscal Year 2016-17 Meeting Calendar:** Comm. Chmielak moved to approve the Fiscal Year 2016-17 Meeting Calendar, seconded by Comm. Gulli. All voted Aye, motion carried.

**Approval of Ordinance 2016-1 (Budget & Appropriation Ordinance:** Pres. Chmielak moved to approve the 2016-17 Budget & Appropriation Ordinance #2016-1, seconded by Comm. Nutall. All voted Aye, motion carried.

**Notice of Intent to Negotiate Under Section 2 of Director's Employment Agreement:** No action needed as contract terms have been agreed to.

**Salary Cap:** Comm. Chmielak made a motion to permanently cap the salary of the Director at \$45,000 per year. Discussion ensued over whether this item was needed as the Director's salary is now effectively capped for the next 3-4 years. After discussion, Comm. Chmielak moved to table this item indefinitely, seconded by Comm. Klotz. All voted Aye, motion carried.

**Public Comments** Resident Thomas Whitcomb asked why the board would put a cap on a salary that was already negotiated via contract, stating that that is redundant and unnecessary. He asked Pres. Chmielak and Comm. Chmielak specifically about their own experiences with multi-year wage/retirement freezes. He also commented on Pres. Chmielak's tendency to cut off the Director from speaking, that this should not happen when the Director is being specifically addressed, as then he definitely has the right to speak.

**Executive Session** None.

**Adjournment** Comm. Chmielak moved, seconded by Comm. Nutall, to adjourn the meeting at 8:04pm. All voted Aye, motion carried.

- (a) Advisory Authority
- (b) Board of County Estimates
- (c) Office & Level Report
- (d) Assessment Services
- (e) Maintenance Issues
- (f) Fiscal Year 2016-17 Meeting Calendar
- (g) Governance/Policy Issues

*Handwritten notes:*  
6/16/16  
[Signature]

## Report of the Director of Parks & Recreation April 5<sup>th</sup>, 2016 Board Meeting

**Tollway** – I have received a copy of the Village of Posen's letter to the Tollway. I have also contacted Robinson Engineering and they are on target to do the plat and legal description work in early April.

**Cook County E.A.V.** – I have no new update on this item at this time.

**Memorial Park Office Renovation Project** – Both bid notices were advertised in the March 31<sup>st</sup> edition of the Messenger to satisfy legal requirements. The bid opening for the sewer work will be at Robinson Engineering's offices on April 21<sup>st</sup>, and the office project will have a pre bid meeting on April 25<sup>th</sup> and the bid opening on May 2<sup>nd</sup>, with both taking place at our office. The goal is to have winning bids reviewed and ready for awarding at the June board meeting.

### **Meetings /Activities/2016 Event Calendar**

- Egg Hunt – Saturday March 26<sup>th</sup> – 9:30am at Memorial Park – All went off smoothly. We had a large attendance as usual and we had to move the middle age group to the playground area as rain earlier in the week made the grass area I wanted to use into a swamp. Thanks to Tasha, Ashley, & Joe for helping with this event.
- Community Picnic/Armed Forces Day Celebration – Saturday May 21<sup>st</sup> – Time T.B.D. at Memorial Park
- Posen Park Fest Carnival – Thursday June 9<sup>th</sup> – Sunday June 12<sup>th</sup> at Commissioners Park
- Movies in the Park – Friday June 17<sup>th</sup>, Friday July 15<sup>th</sup>, Friday August 12<sup>th</sup> – 8:30pm at Memorial Park
- Spay Illinois Pet Well Clinic – Saturday July 9<sup>th</sup> – 10:00am-2:00pm at Memorial Park (Appointment Only)
- Kelly Miller Circus – Thursday September 1<sup>st</sup> – 4:30pm & 7:30pm at Memorial Park
- Community Resale – 2 Dates T.B.D.

### **Maintenance Updates**

- No new issues. I will be starting Joe Tapia back this month as it is getting time to start grass cutting again.

**2016-17 Meeting Calendar** – I have enclosed the proposed meeting calendar for the next fiscal year. This calendar keeps meetings on the first Tuesday of each month at 6:30pm unless otherwise noted.

### **Correspondence/Other**

- I will be in Florida beginning the evening of Tuesday May 10<sup>th</sup> and will return on Saturday May 14<sup>th</sup>. I have saved my remaining personal days to use that Wednesday through Friday in the event a new contract is not in place as of this next or the May meeting.