

Minutes of the June 13th, 2016 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Park Office on 143rd & Campbell.

Roll Call

Present: Natasha Nutall, Ashley Gulli, Karen Klotz, Al Chmielak, Jody Chmielak **Absent:** None

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

There was nothing to report or act on under Unfinished Business items A (Long Term Planning/A.D.A. Plan) or B (Grant Writer Report).

Approval of Minutes

Comm. Ashley Gulli moved to approve the April 5th, 2016 meeting minutes, seconded by Comm. Natasha Nutall. All voted Aye, motion carried.

Comm. Karen Klotz moved to approve the May 4th, 2016 meeting minutes, seconded by Comm. Natasha Nutall. All voted Aye, motion carried.

Approve Financial Report & Bills Comm. Ashley Gulli moved to approve the May financial report and payment of outstanding bills, seconded by Comm. Karen Klotz. All voted Aye, motion carried.

Director's Report Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) **Tollway Authority**
- b) **Cook County E.A.V.**
- c) **Office & Sewer Project** – A lengthy discussion took place on whether to proceed with one, both, or neither component of the project.
- d) **Meetings/Activities**
- e) **Maintenance Items**
- f) **Park Site #5*** - Discussion took place. Director T.J. Whitcomb will acquire playground pricings and landscaping quotes to better ascertain the approximate costs of the overall project.
- g) **Correspondence/Other**

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: Nothing at this time.

Grant Writer Report: None. Kevin Whitney was not present at the meeting. Discussion took place on the lack of updates as well as the difficulties getting in contact with Kevin. Director T.J. Whitcomb will send a certified letter requisitioning all grant applications and work product Kevin has created on behalf of the district during the term of his agreement.

Park Site #5 – Discussion & Possible Action: Previously discussed under Director's Report. No action taken.

Election of Vice President: Pres. Jody Chmielak nominated Comm. Ashley Gulli for Vice President, seconded by Comm. Karen Klotz. Comm. Ashley Gulli accepted the nomination. With no other nominations, Comm. Ashley Gulli was named Vice President by consent.

Appointment of Secretary & Treasurer: Comm. Karen Klotz was appointed as Secretary, and Comm. Natasha Nutall was appointed Treasurer by unanimous consent.

Karen Klotz 7/18/16

New Business

Approval of Ordinance 2016-2 (Prevailing Wage Ordinance): Director T.J. Whitcomb read the ordinance aloud and provided a summary of its contents. Comm. Ashley Gulli moved to approve Ordinance 2016-2, seconded by Comm. Al Chmielak. All voted Aye, motion carried.

Acceptance/Rejection of Bid for Memorial Park Office Renovation Project: Pres. Jody Chmielak moved to reject the bids for the office renovation, seconded by Comm. Al Chmielak. All voted Aye, motion carried.

Acceptance/Rejection of Bid for Memorial Park Sewer Installation Project: Pres. Jody Chmielak moved to accept the low bid for the sewer project seconded by Comm. Al Chmielak. All voted Aye, motion carried.

Request for Date Change for July Board Meeting: Director T.J. Whitcomb requested a change to the scheduled July 5th Board Meeting due to the preceding holiday. Discussion ensued about a permanent change to the meeting date. Consensus was to change the July Board Meeting to Monday July 18th, and permanently change the board meetings to the 3rd Monday of each month contingent on a new calendar being prepared and distributed to the board members to check for any conflicts prior to publishing a notice reflecting the change.

Discuss/Approve Change of Meeting Dates for Regular Monthly Meetings: Comm. Ashley Gulli moved to change the board meeting dates to the 3rd Monday of the month as discussed, seconded by Comm. Karen Klotz. All voted Aye, motion carried.

Public Comments

Thomas Whitcomb stated that the board had just sat here and approved \$70,000 in expenses to build a sewer to nowhere, with no plan in place, and acknowledging that the district cannot afford the cost of the office renovation and bathroom that the sewer was supposed to provide for. He commented on the decision being a mistake with the taxpayers' money with a long list of other affordable projects that could be completed, and that he would seek advice on legal action against the board because of this decision.

Executive Session None needed.

Adjournment Comm. Natasha Nutall moved, seconded by Comm. Karen Klotz, to adjourn the meeting at 7:17pm. All voted Aye, motion carried.

Report of the Director of Parks & Recreation June 7th, 2016 Board Meeting

Tollway – The Tollway has received the survey and the letter from the village. They are currently having an appraisal of the parcel and will notify me of the result when it is completed. Apparently we will have to pay the appraised value of the parcel, which was not what I was previously led to believe.

Cook County E.A.V. – I have no new update on this item at this time.

Memorial Park Sewer & Office Renovation Project – We need to discuss the financials of this project further and come to a decision on the bids. I have spoken with the architect about possible cost savings and the options are not appealing. Most of the costs are code related upgrades. I will report in detail at the meeting. My recommendation is to not move forward with the project and seek an alternative, affordable option (i.e. a rehab of a house, or a manufactured building placed closer to the street by the concession stand or even at Commissioners' Park). We have multiple other projects in the pipeline that would not be able to go forward if we overspend on this project.

Meetings /Activities/2016 Event Calendar

- Blue Cross Blue Shield Spruce Day & Community Picnic – June 18th 10:00am – 2:00pm at Memorial Park This event has been rescheduled from June 4th at the request of Blue Cross due to the weather forecast. They have generously provided a \$5,000 sponsorship for the spruce up projects, refreshments, and a cycle therapy program. We will be able to address several beautification and maintenance issues with this contribution. If anyone is available to help it would be appreciated. (Also if you have a wheelbarrow that would be invaluable as we only have one.)
- Posen Park Fest Carnival – Thursday June 9th – Sunday June 12th at Commissioners Park
- Movies in the Park – Friday June 17th, Friday July 15th, Friday August 12th – 8:30pm at Memorial Park We will be screening Minions for the June date.
- Spay Illinois Pet Well Clinic – Saturday July 9th – 10:00am-2:00pm at Memorial Park (Appointment Only)
- Kelly Miller Circus – Thursday September 1st – 4:30pm & 7:30pm at Memorial Park
- Community Resale – Looking at a Saturday in August or possibly on July 9th at the same time as the Pet Clinic.

Maintenance Updates

There were a couple of vandalism incidents at Commissioners Park. One related to the welcome sign, which I noticed and reported, and another to the bench at the Skate Park which took place while I was on vacation. Maintenance did not report that incident and had already taken care of the damaged item by the time I returned from vacation. I have reminded them that all incidents of vandalism need to be reported to the police prior to repair/cleanup as they have caught the culprits from time to time.

Park Site #5 Development

I have not obtained any other vendor quotes as of yet. I would like to get an overall budgetary amount set for this project (playground plus landscaping).

Prevailing Wage Ordinance

We are required by law to pass this yearly in the month of June. The language is boiler plate as we go off the Cook County wage rate determinations. This will need to be passed under New Business.

Correspondence/Other