

## Minutes of the November 21<sup>st</sup>, 2016 Meeting of the Posen Park District Board of Commissioners

### Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Park Office on 143<sup>rd</sup> & Campbell.

### Roll Call

**Present:** Natasha Nutall, Ashley Gulli, Karen Klotz, Al Chmielak, Jody Chmielak   **Absent:** None

**Also Present:** TJ Whitcomb – Director of Parks & Recreation

### Pledge of Allegiance

The Pledge of Allegiance was recited.

### Additions or Revisions to the Agenda

There was nothing to report or act on under Unfinished Business Item A (Long Term Planning), Item B (Grant Writer Report), or Item C (Park Site #5 Development).

### Approval of Minutes

Comm. Al Chmielak moved to approve the October 17<sup>th</sup>, 2016, seconded by Comm. Natasha Nutall. Motion carried with 5 votes Aye, 0 votes Nay, and 0 Absent.

### Approve Financial Report & Bills

Comm. Ashley Gulli moved to approve the October financial report and payment of outstanding bills, seconded by Comm. Karen Klotz. Motion carried with 5 votes Aye, 0 votes Nay, and 0 Absent.

### Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Tollway Authority
- b) Cook County E.A.V.
- c) Office & Sewer Project
- d) Meetings/Activities
- e) Maintenance Items
- f) Park Site #5 Development
- g) Correspondence/Other

### Unfinished Business

**Long Term Planning Lists/A.D.A. Plan:** Nothing at this time.

**Grant Writer Report:** Nothing at this time.

**Park Site #5:** Nothing at this time.

### Public Hearing on the Tax Levy Ordinance

Board President Jody Chmielak called to order the public hearing on Ordinance 2016-3, the Tax Levy Ordinance for Fiscal Year 2016-17 at 6:41pm.

Upon Roll Call, Commissioners Natasha Nutall, Ashley Gulli, Karen Klotz, Al Chmielak, and President Jody Chmielak were present.

Director TJ Whitcomb read the title and summary of the levy ordinance aloud.

**Ordinance 2016-3**  
**An Ordinance For The Levy Of Taxes For The Posen Park District**  
**For The Fiscal Year Beginning May 1, 2016 And Ending April 30, 2017**

**SUMMARY**

Total Tax Levy for General Corporate Purposes:	\$75,493.00
Total Tax Levy for Recreational Program Purposes	\$48,579.00
Total Tax Levy for Joint Recreational Programs For the Handicapped Purposes	\$21,000.00
Total Tax Levy for Audit Purposes	\$1,939.00
Total Tax Levy for Workers Compensation Purposes	\$1,640.00
Total Tax Levy for Liability Insurance Purposes	\$8,900.00
Total Tax Levy for Federal Social Security Insurance Purposes	\$3,629.00

**TOTAL AMOUNT LEVIED** **\$161,180.00**

Pres. Jody Chmielak opened the floor to public comment. No comments were made, and the floor was subsequently closed to public comment.

Comm. Natasha Nutall made a motion to adjourn the public hearing on the Tax Levy and resume the regular meeting at 6:43pm. Comm. Karen Klotz seconded the motion. Motion carried with 5 votes Aye, 0 votes Nay, and 0 Absent.

**New Business**

**Approval of Ordinance 2016-3 (Tax Levy):** Comm. Al Chmielak moved to approve Ordinance 2016-3 An Ordinance For The Levy Of Taxes For The Posen Park District For The Fiscal Year Beginning May 1, 2016 And Ending April 30, 2017, as presented. Comm. Ashley Gulli seconded the motion. Motion carried with 5 votes Aye, 0 votes Nay, and 0 Absent.

Approval of IAPD Credentials Certificate: Comm. Ashley Gulli moved to approve the IAPD Credentials Certificate designating Director TJ Whitcomb as authorized voting delegate for the Posen Park District at the IAPD Annual Business Meeting to be held at the January IAPD/IPRA Conference. Comm. Al Chmielak seconded the motion. Motion carried with 5 votes Aye, 0 votes Nay, and 0 Absent.

**Public Comments**

None.

**Executive Session**

None needed.

**Adjournment**

Comm. Karen Klotz moved, seconded by Comm. Natasha Nutall, to adjourn the meeting at 6:45pm. Motion carried with 5 votes Aye, 0 votes Nay, and 0 Absent.

*Karen Klotz 12/19/2016*

## Report of the Director of Parks & Recreation November 21<sup>st</sup>, 2016 Board Meeting

**Tollway** – The deed is prepared and I have the check here with the bills to be signed so we can make the exchange with the Tollway.

**Cook County E.A.V.** – I have no new update on this item at this time.

**Memorial Park Sewer & Office Renovation Project** – Airys and their subcontractors were out over the past couple weeks to complete the work. Fence repair occurred the first week of November and the remaining piping, paving, and landscaping commenced on Friday November 16<sup>th</sup>.

### **Meetings /Activities**

- **SWSRA** – The SWSRA meeting was November 16<sup>th</sup>. SWSRA is selling Grand Raffle tickets for sale again and they have asked me to sell 10. SWSRA's next big event is the Feed the Hungry Dance in December. They are looking for volunteers to help with setup at Midlothian Park District. If anyone is interested please let me know and I will give you the event information and Susan Vinyard's contact information.

**Maintenance Updates** – Grass cutting is pretty much done for the year.

**Fence Painting** – Painting of the Commissioners Park fence has continued as the weather has permitted. It will not be completed this year as it will soon be too cold to paint. Painting will resume in the spring prior to restarting grass cutting.

**Equipment Dismantling** – The demolition of the barrel house should be completed this week weather permitting. The piece at Commissioners' Park has had the slide, steps, and floor base removed. The vertical poles and rails remain at this time.

**Park Site #5 Development** – I am preparing a full, detailed specification sheet for the installation which I will then post on the website and send to several area contractors as they are recommended to me by fellow area directors. Installation of Park Site 5 will be targeted for early spring after the ground thaws. The equipment has been ordered and has an estimated shipping date of December 2<sup>nd</sup>.

### **Correspondence/Other**

- Registration for the IAPD Conference in January is opening now. I need to know at this meeting who wishes to attend so I can book early bird registrations and see to rooms for anyone who will be staying.
- The Cook County Board passed a minimum wage increase that will raise Cook County's minimum wage to \$10 per hour on July 1, 2017, and by another \$1 per hour yearly until 2020. This new law affects all present and future employees and will be accounted for in next year's budget planning and ordinance.
- The U.S. Department of Labor has amended the Fair Labor Standards Act by raising the minimum salary threshold for overtime exempt employees. The new threshold is \$47,476 per year. This goes into effect at the end of this year. This new law would affect me as an exempt employee.