

Minutes of the October 16th, 2017 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	ABSENT
Emily Robertson	Commissioner	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None.

Approval of Meeting Minutes

Commissioner Al Chmielak moved to approve the August 28, 2017 Meeting Minutes, seconded by Commissioner Emily Robertson. Motion carried 3 votes Aye to 0 votes Nay.

Commissioner Emily Robertson moved to approve the September 25, 2017 Meeting Minutes, seconded by Commissioner Jody Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Approval of the September Financial Report & Payment of Bills

Commissioner Al Chmielak moved to approve the September financial report and payment of bills, seconded by Commissioner Emily Robertson. Motion carried 3 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
 - Office/Garage & Concession Stand Roofs
 - Zuziak Park Playground
- d) Meetings/Activities
 - SWSRA
 - IAPD Conference
- e) Fiscal Year 2016-2017 Audit
- f) Tax Levy Ordinance
- g) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: A review of the ADA transition plan will be conducted at a future board meeting to plan specific future projects. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

Roof Repair/Replacement Quotes: There are no quotes up for consideration. This item remains ongoing.

New Business

Approval of Draft Tax Levy Ordinance for Posting: Director Whitcomb read Ordinance 2017-4: An Ordinance for the Levy of Taxes for the Posen Park District for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018. Commissioner Emily Robertson moved to approve the ordinance for posting and scheduling of a public hearing to be held in conjunction with the November Regular Business Meeting, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Public Comments

None.

Executive Session

None needed.

Adjournment

Commissioner Al Chmielak moved to adjourn the meeting at 7:04pm, seconded by Commissioner Emily Robertson. Motion carried 3 votes Aye to 0 votes Nay.

Approved 11-20-2017

Report of the Director of Parks & Recreation October 16th, 2017 Board Meeting

Cook County E.A.V. – Nothing new to report.

Maintenance Items

- Restrooms will be picked up at the end of October. Jeff had to call Posen Police on Wednesday because there was a homeless person sleeping in one of the restrooms. This was the second time this has been observed.
- Jeff and Joe will proceed with fence painting and other projects when the rain permits. Depending on workload and weather Joe will be done for the year at some point in the near future, but I plan this to be no later than the end of November.

Potential Capital Projects & Purchasing Lists

- **Roof Repairs & Replacement** – I have no new proposals for consideration at this time.
- **Zuziak Park Playground** – No new quotes at this time. The 2018 grant cycle for KaBOOM! is currently open with a first consideration submission deadline of November 17th. I would like to try for Zuziak Park. I would also like to begin exploring demolition quotes for the existing playground independent of any new construction. I may need some assistance with the KaBOOM! application, (i.e. proofreading, revision, site photography, etc.).

Meetings /Activities

- **SWSRA** – The next SWSRA Board Meeting is Wednesday October 19th.
- **Registration for IAPD Legal Symposium** – The Legal Symposium will be held in Oak Brook on Thursday November 9th. Registration is open until filled or November 3rd whichever comes first.
- **Registration for IAPD/IPRA Conference** – The conference will be held January 18-20th at the Hilton in Chicago. In order to take advantage of generous early registration discounts I need to know as soon as possible who would like to attend this year. If you want to go and are planning to stay downtown the room blocks fill quickly. I will be registering myself next week and would ideally like to be able to register anyone else as well.

Tax Levy Ordinance – I will have a draft of the Tax Levy Ordinance at the meeting to review. This must be passed by December. I will be looking for approval of a draft at this meeting to post for public inspection and to schedule the hearing and approval of the ordinance for November.

Correspondence/Other

- Hearne & Associates has forwarded final report PDF files to my email and has put a couple hard copies in the mail for the office records and to forward to the Cook County Clerk.
- I wish to schedule some of my vacation allotment for the following dates: October 23rd through the 27th, December 15th, and December 26th through the 28th.