

Minutes of the November 20^h, 2017 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Emily Robertson	Commissioner	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None.

Public Hearing on Ordinance No. 2017-4 (Fiscal Year 2017-2018 Tax Levy)

President Jody Chmielak called the public hearing to order at 6:31pm.

Director Whitcomb proceeded to read aloud Ordinance No. 2017-4: An Ordinance for the Levy of Taxes for the Posen Park District for the Fiscal Year Beginning May 1, 2017 and Ending on April 30, 2018.

SUMMARY

Total Tax Levy for General Corporate Purposes:	\$79,185.00
Total Tax Levy for Recreational Program Purposes	\$46,608.00
Total Tax Levy for Joint Recreational Programs For the Handicapped Purposes	\$25,000.00
Total Tax Levy for Audit Purposes	\$1,820.00
Total Tax Levy for Workers Compensation Purposes	\$1,560.00
Total Tax Levy for Liability Insurance Purposes	\$8,531.00
Total Tax Levy for Federal Social Security Insurance Purposes	<u>\$3,485.00</u>
TOTAL AMOUNT LEVIED	<u>\$166,189.00</u>

President Jody Chmielak opened the floor to public comment on the tax levy. There being no comments made, the floor was subsequently closed to public comment.

Commissioner Al Chmielak moved to adjourn the public hearing and return to the regular business meeting at 6:33pm, seconded by Commissioner Emily Robertson. Motion carried 4 votes Aye to 0 votes Nay.

Approval of Meeting Minutes

Commissioner Al Chmielak moved to approve the October 16, 2017 Meeting Minutes, seconded by Commissioner Karen Klotz. Motion carried 4 votes Aye to 0 votes Nay.

Approval of the October Financial Report & Payment of Bills

Commissioner Emily Robertson moved to approve the October financial report and payment of bills, seconded by Commissioner Al Chmielak. Motion carried 4 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) Registration for IAPD/IPRA Conference January 18-20, 2018
- f) Tax Levy Ordinance
- g) Resolution Approving Annual Financial Report Form
- h) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: A review of the ADA transition plan will be conducted at a future board meeting to plan specific future projects. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

Roof Repair/Replacement Quotes: There are no quotes up for consideration. This item remains ongoing.

Approval of Tax Levy Ordinance: Commissioner Emily Robertson moved to approve Ordinance 2017-4: An Ordinance for the Levy of Taxes for the Posen Park District for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018, seconded by Commissioner Karen Klotz. Motion carried 4 votes Aye to 0 votes Nay.

New Business

Approval of Resolution 2017-1: Commissioner Al Chmielak moved to approve Resolution 2017-1: A Resolution Approving the Illinois Comptroller Fiscal Year 2017 Annual Financial Report Form, seconded by Commissioner Emily Robertson. Motion carried 4 votes Aye to 0 votes Nay.

Public Comments

Cindy Berger and Katelin Dorsey from the Village of Posen Beautification Committee spoke about the grant the village received from MWRD as well as opportunities for the committee and the park district to work together on plantings and park beautification projects.

Executive Session

None needed.

Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 6:52pm, seconded by Commissioner Emily Robertson. Motion carried 4 votes Aye to 0 votes Nay.

1-22-2018

Report of the Director of Parks & Recreation November 20th, 2017 Board Meeting

Cook County E.A.V. – I have spoken with Mayor Podbielniak about needing to review the Sidwell zoning maps as well as the ordinance books with regards to the annexation issue as well as continuing my pursuit of possible billboards at Commissioners Park. I have also made some headway of contacts with the State of Illinois as well as companies that construct and operate billboards.

Maintenance Items

- Work with outdoor projects continues as weather permits. All picnic tables and swings have been brought in for the winter. Joe will be dismissed for the winter at the end of this month.

Potential Capital Projects & Purchasing Lists

- **Roof Repairs & Replacement** – I have no new proposals for consideration at this time.
- **Zuziak Park Playground** – I have a grant application in progress with KaBOOM! They award grants regularly throughout the year. I am also on the lookout for end of year sales and we should also receive information on additional deals and opportunities when I attend conference.

Meetings /Activities

- **SWSRA** – The SWSRA Meeting was November 15th.

Registration for IAPD/IPRA Conference – The conference will be held January 18-20th at the Hilton in Chicago. I need final decisions about attendance and hotel accommodations at this meeting.

Tax Levy Ordinance – With the posting of the levy ordinance since the last meeting and the hearing held at this meeting, all legal requirements have been complied with and the vote to approve the levy can be made tonight.

Resolution Approving Annual Financial Report Form – As per our auditor at Hearne & Associates, we must submit evidence of formal approval of the Comptroller's Annual Financial Report Form in order for the filing to be accepted. As such I have placed a resolution approving the form on the agenda for approval at this meeting and have enclosed drafts of the resolution and report form in the board packets.

Correspondence/Other