

## Minutes of the May 21<sup>st</sup>, 2018 Meeting of the Posen Park District Board of Commissioners

### Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143<sup>rd</sup> Street & Campbell Avenue in Posen, Illinois.

### Roll Call

Jody Chmielak	Commissioner/Board President	<b>PRESENT</b>
Al Chmielak	Commissioner/Board Vice President	<b>PRESENT</b>
Karen Klotz	Commissioner/Board Secretary	<b>PRESENT</b>
Emily Robertson	Commissioner	<b>ABSENT</b>
Terrence (TJ) Whitcomb	Director of Parks & Recreation	<b>PRESENT</b>

### Pledge of Allegiance

The Pledge of Allegiance was recited.

### Additions or Revisions to the Agenda

None.

### Public Hearing on Ordinance 2018-1 (Budget & Appropriations Ordinance)

President Jody Chmielak called the hearing to order at 6:31pm.

Director Whitcomb read Ordinance # 2018-1: An Ordinance Adopting the Combined Annual Budget and Appropriation of Funds for the Posen Park District, Cook County, Illinois for the Fiscal Year Beginning on the First (1<sup>st</sup>) Day of May, 2018 and Ending on the Thirtieth (30<sup>th</sup>) Day of April 2019

With no comments from board members or staff, President Jody Chmielak opened the floor to public comment on the ordinance. With no public comments to be heard, the floor was subsequently closed to comment.

Commissioner Al Chmielak moved to adjourn the public hearing and return to the regular business meeting, seconded by President Jody Chmielak. Motion carried 3 votes Aye to 0 votes Nay. Hearing adjourned at 6:33pm.

### Approval of Meeting Minutes

Commissioner Karen Klotz moved to approve the April 16<sup>th</sup>, 2018 Meeting Minutes, seconded by President Jody Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

### Approval of the April Financial Reports & Payment of Bills

Commissioner Karen Klotz moved to approve the March financial report and payment of bills, seconded by President Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

### Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists

- d) Meetings/Activities
- e) Donation Bins Agreement with TVI, Inc (Savers)
- f) Correspondence/Other

**Unfinished Business**

**Long Term Planning Lists/A.D.A. Plan:** There were no new matters to discuss. This item remains ongoing.

**Board Vacancy:** We do not have a candidate to consider for at this meeting. This item remains ongoing.

**Roof Repair/Replacement Quotes:** There are no quotes up for consideration. This item remains ongoing.

**New Business**

**Approval of Ordinance 2018-1:** Commissioner Al Chmielak moved to approve Ordinance 2018-1 (Fiscal Year 2018-19 Budget & Appropriation Ordinance), seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

**Approval of Donation Bins Agreement with TVI, Inc (Savers):** Commissioner Karen Klotz moved to approve the agreement as presented, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

**Annual Board Reorganization:** Commissioner Al Chmielak moved to retain all current officers for the 2018-2019 Fiscal Year, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

**Public Comments**

None.

**Executive Session**

None needed.

**Adjournment**

Commissioner Karen Klotz moved to adjourn the meeting at 6:44pm, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

6/18/2018

Karen Klotz

## Report of the Director of Parks & Recreation May 21<sup>st</sup>, 2018 Board Meeting

**Cook County E.A.V.** – Nothing new to report at this time.

### **Maintenance Items**

- Joe is pretty much cutting grass constantly on any day that it isn't raining. I expect this pattern to hold for at least another month.

### **Potential Capital Projects & Purchasing Lists**

- **Roof Repairs & Replacement** – I have no new proposals for consideration at this time.
- **Zuziak Park Playground** – No new updates at this time
- **Maintenance Garage Doors** – All doors have been installed and payment has been remitted to Goldy Locks.
- **Movie Screen** – The screen has been delivered. I still need to do a test assembly and will need to schedule our Movies in the Park for this year.

### **Meetings /Activities**

- **SWSRA** – SWSRA's April meeting will be on the 23<sup>rd</sup>.
- **Posen Park Fest** – The fest is scheduled for Thursday May 31<sup>st</sup> through Sunday June 3<sup>rd</sup> at Commissioners Park. Fantasy Amusements will return to provide the entertainment. Restrooms and the dumpster have been ordered. Chief Alexander is in the process of scheduling the security shifts.
- **Field Day** – We will be cooperating with the Community Center on a Field Day on June 20<sup>th</sup>, weather permitting, at Memorial Park.

**Donation Bins Agreement with TVI Inc. (Savers)** – I have enclosed an agreement with TVI Inc. to place two donation bins at Commissioners' Park. They will pay \$100 per month to have the bins on site. Our only obligation is to cut the grass and remove the snow in the winter. We would also mention the bins in our newsletters. They have also placed bins across from village hall and dropped ours off along with those on Tuesday May 15<sup>th</sup>.

### **Correspondence/Other**