

Minutes of the Special Meeting of the Posen Park District
Board of Commissioners on Saturday April 2, 2011 at 10:00AM
At the Offices of the Park District on 143rd & Campbell

Opening:

President Whitcomb called the meeting to order at 10:03 am. Upon roll call, Commissioners Whitcomb, Murphy, Chmielak, & Lopez were present. Commissioner Haran was absent. (Commissioner Haran arrived at 10:04 am.)

Finalization of 2011/2012 Budget & Appropriation Ordinance:

The Board proceeded to analyze the figures for the 2011/2012 Budget. President Whitcomb provided the Commissioners with an updated budget, taking into account the newly received pricing for the Liability Insurance and Workers' Compensation Insurance for the next year. President Whitcomb explained that when he constructed the budget, he had to make difficult determinations due to the need to cut almost \$25,000 off of last year's budget number to come in line with actual revenues coming in, while still accounting for needed raises in payroll, training, dues, and insurances. Certain areas of the budget were cut more heavily than others. Commissioner Murphy asked about the Capital Improvement Fund, and whether it should be in the budget, to which President Whitcomb stated he believed it would be better to pass a supplement ordinance for that so that there is no misperception that we are inflating our budget when in fact it is a one-time source of funds. The board proceeded to review the line items in the budget, with specific items discussed including:

Salaries – This was raised from the previous year to account for year round employment of our two current employees, two seasonal workers for the summer, and a part time office assistant.

Planning & Development – The amounts dedicated to Park Renovation & Development of Grounds were reduced due to the need for cuts to realistically meet anticipated revenues, the presence of the Capital Improvement Fund, which will be in the Supplementary Budget, and the fact that these areas will be supplemented with funds from Joint Recreation, as money from this fund can be used for improvements related to handicapped access at the parks, such as paths and accessible playgrounds.

Website Maintenance – Quotes have been obtained and will be discussed at the next meeting. President Whitcomb explained that with regular updates by an outside firm, we will keep more in touch with the public without breaking the bank. Commissioner Lopez asked if the quote he was referring to would be able to make it so we could update on our own, to which President Whitcomb responded it is better for us as a district to have an outside firm update rather than our own staff for purposes of the Open Meetings Act and documentation requirements.

Commissioner Chmielak made the motion to accept the draft of the 2011/2012 Budget & Appropriation Ordinance as the final version for posting and approval, seconded by Commissioner Lopez. Roll Call as follows: Murphy: Aye
Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye.

Set Public Hearing Date:

The Public Hearing on the Budget was set for April 21st, at 7:00pm, prior to the Regular Meeting. The timeline for the approval of the Budget is the May 5th meeting. President Whitcomb will post the hearing in the Messenger.

Open To The Public: No comments.

Adjournment:

Commissioner Chmielak moved to adjourn the meeting, seconded by Commissioner Haran. All Commissioners voted Aye, meeting adjourned at 11:27am.