

Minutes of the Special Meeting of the Posen Park District
Board of Commissioners On Tuesday April 12, 2011 at 7:00PM
at the Offices of the Park District on 143rd & Campbell

Opening:

President Whitcomb called the meeting to order at 7:14pm. Upon roll call, Commissioners Whitcomb, Murphy, Chmielak, Lopez, and Haran were present. President

Business:

The Board proceeded to review the food vendor agreement form drafted by Commissioner Haran. After discussion on the line items in the form, the board deemed the form to be acceptable. Commissioner Haran explained that the form requires a list of food items and prices so we can avoid too many vendors selling the same items. President Whitcomb stated that this form addresses all of his previous contract concerns. The board proceeded to discuss the finalization of a name for the carnival. Commissioner Chmielak moved to officially name the carnival Posen Park Fest 2011, seconded by Commissioner Haran. Roll Call as follows: Murphy: Aye, Chmielak: Aye, Lopez: Aye, Haran: Aye, Whitcomb: Aye. President Whitcomb moved to approve the vendor agreement form, seconded by Commissioner Murphy. Roll Call as follows: Murphy: Aye, Chmielak: Aye, Lopez: Aye, Haran: Aye, Whitcomb: Aye. Commissioner Murphy stated there is a contract in hand for one DJ service, no band contracts as of now. Commissioner Haran stated he contacted the sound guy, with a revised 3 day contract for \$2,450.00. Commissioner Chmielak stated now the price per day average has gone up over \$200, even going down from 4 days to 3. The board discussed alternate sound guys, and Commissioner Chmielak pointed out that one of the bands we are going to sign asked why we even need a sound guy when they bring their own equipment. The committee will search for one at a better rate than what has been proposed, more in the \$1,500.00 range. Commissioner Chmielak asked for actual figures the committee is figuring for the whole package of carnival expenses because we need a complete picture now before we motion approval for any expenses. Commissioner Murphy responded the range is between \$12,000.00. Commissioner Haran responded his figures were around \$15,000.00. President Whitcomb stated that even though it is more than he feels we should spend, that the motion should be not to exceed \$12,000.00. Commissioner Chmielak stated that based on our year's budget, we would need \$14,000.00 in net profit after expenses to meet the projections in our budget. Commissioner Chmielak stated as long as the committee is confident that we will meet the \$14,000.00 in net profit, he will approve the \$12,000.00 operating budget. President Whitcomb stated the needed motion is for a \$12,000.00 budget cap for the carnival, with a special meeting needing to be called if there is any request for additional funds from the committee. Commissioner Haran asked if the committee will have spending leeway, or if another meeting will need to be called for each contract approval. Commissioner Chmielak stated that his issue throughout was talking expense, expense, expense with no revenue projections or visible budgeting plan. President Whitcomb stated that with a budget cap in place, the committee could have control over spending apportionment as long as all needs are fulfilled, that is the point of having the set expense cap not to go over. Commissioner Haran stated that he had the ideas compiled last week but the discussion disintegrated. Commissioner Murphy will acquire all the liquor and raffle licenses so we can proceed as planned. President Whitcomb stated that he still needs to sign the final contract, but that the committee could finalize the details and have discretion over the \$12,000.00 budget. There needs to be Commissioner Murphy moved to establish a \$12,000.00 budget for the carnival, with the committee having spending discretion. Commissioner Lopez moved for an amendment to that motion, adding that a special meeting is to be called if the budget cap is reached. Commissioner Haran seconded the amended motion. Roll Call as follows: Murphy: Aye, Chmielak: Aye, Lopez: Aye, Haran: Aye, Whitcomb: Aye. Commissioner Chmielak stated he still wants to see a document with spending apportionments for the record. President Whitcomb stated that we need to never stop pursuing more vendors, even opening up to non-food vendors. The board discussed a price for non food vendors, agreeing on \$300.00 for a booth, \$350.00 if electricity is needed. Commissioner Haran moved to establish a price of \$300.00/\$350.00 with electric as the price for non food vendors, seconded by Commissioner Haran. Roll Call as follows: Murphy: Aye, Chmielak: Aye, Lopez: Aye, Haran: Aye, Whitcomb: Aye. Commissioner Haran stated we need to work on the electric situation. He has received a quote that he

believes to be a misprint, as it is stating \$11,000.00 for improvements to the electric at Commissioners' Park. President Whitcomb stated the electric worked fine two years ago, there is no need for that kind of expenditure. Commissioner Chmielak asked about traffic control, stating that we may need to purchase additional barriers. Commissioner Haran stated we need to keep the carnival goers from parking in front of peoples' houses.

Open To Public:

Resident Jody Chmielak informed Commissioner Haran about water distributors who may donate cases of bottled water if we get donation requests in now. Commissioner Haran commented that we should also have an activity survey for residents on what they would like to see, and that the people we have selling water could take care of those as well. President Whitcomb said to ask the village about their stage at the community center.

Executive Session (if needed): Pursuant to Open Meetings Act, specific purpose(s) to be cited prior to entrance.

Adjournment:

Commissioner Murphy moved to adjourn the meeting, seconded by Commissioner Haran. All Commissioners voted Aye, meeting adjourned at 8:06pm.