

**Minutes of the Special Meeting of the Posen Park District Board of Commissioners on Tuesday
November 15TH, 2011 at the Park Office at Memorial Park on 143RD & Campbell**

Call to Order

President Whitcomb called the meeting to order at 7:00pm. Roll Call was taken as follows:

Present: T. Whitcomb, A. Chmielak, R. Lopez, J. Haran Absent: M. Murphy

Business

President Whitcomb stated that this meeting was concerning the job performance of Commissioner Lopez, and that Commissioner Chmielak, as the primary requestor of the meeting would be given the floor to begin the meeting. Commissioner Chmielak outlined his concerns with jobs assigned to Commissioner Lopez, such as the meeting minutes, not being done and available on time so that the board can conduct business. Commissioner Lopez relayed his recent health and family concerns affected his availability. Commissioner Chmielak responded that the minutes that were due were due prior to any of these issues and that assignments should be done in advance instead of last minute. This has literally ground the progress and operations of the board to a standstill. Commissioner Chmielak stated that this ongoing issue is not just related to the minutes, but other assignment items such as the concession stand, program surveys, newsletter and event calendar which have completely stalled this year. He stated that he did not want to ask for this meeting, and that the purpose is not to take away Commissioner Lopez's position, but to serve as a wake-up call to the entire board that communication and action must improve. President Whitcomb stated that communication on all lines has been extremely poor between board members. Further discussion ensued, and President Whitcomb outlined several changes to the meeting format that would improve communication, including sending minutes to commissioners to review prior to the meeting, written board reports to read at meetings that will be filed with the minutes, and a return to approving minutes and treasurer reports at every meeting instead of once a month. Each commissioner expressed a desire to improve communication and alleviate recent dysfunction. The board agreed to move forward making it a priority to improve communication. After further discussion on board operational changes, Commissioner Chmielak stated he would not proceed with a motion to vacate Commissioner Lopez's office. The board proceeded to discuss the issue raised prior to the meeting by Commissioner Murphy about whether or not to hire a Board Secretary to take over the duties from Commissioner Lopez. President Whitcomb inquired with Commissioner Lopez what his thoughts were on the matter. Commissioner Lopez stated that he could continue to perform the duties of the position, but that it was a board decision. President Whitcomb proposed giving the proposed changes an honest effort and revisiting the question in a couple of months. The board concurred.

Open to the Public

Jody Chmielak commented that board communication needs to improve and not having minutes available for a month and a half prior is unacceptable on the part of Commissioner Lopez. She also asked if there would be another newsletter since it was supposed to be a quarterly item and has not been done at all this year. Commissioner Lopez responded that we could definitely do a winter newsletter and he would work on a draft.

Adjournment

With no further business to discuss, Commissioner Chmielak moved to adjourn the meeting, seconded by President Whitcomb. Roll Call indicated all Commissioners present voted Aye, motion carried. The meeting adjourned at 8:06pm.