

**Minutes of the Regular Meeting of the Posen Park District**  
**Board of Commissioners on Thursday February 17, 2011 at 7:00PM**  
**At the Offices of the Park District on 143<sup>rd</sup> & Campbell**

**Opening:**

President Whitcomb called the meeting to order at 8:32pm. Upon roll call, Commissioners Whitcomb, Murphy, Chmielak, Lopez, and Haran were present. President Whitcomb led those assembled in the Pledge of Allegiance.

**Additions/Revisions to the Agenda:** Commissioner Chmielak requested to add SWSRA & DNR to the agenda. Commissioner Murphy requested to add Summer Help to the agenda.

**Citizens to Be Heard:** None.

**Approval of Minutes: President Whitcomb**

The Board reviewed the minutes of January 20, 2010. Commissioner Murphy moved to approve the minutes, seconded by Commissioner Haran. Roll Call: Murphy: Aye Chmielak: Aye Lopez: Abstain Haran: Aye Whitcomb: Aye

The Board reviewed the executive session minutes of January 20, 2010. It was determined that there was no need to keep these minutes sealed to the public. Commissioner Chmielak moved to approve the minutes, seconded by President Whitcomb. Roll Call: Murphy: Aye Chmielak: Aye Lopez: Abstain Haran: Aye Whitcomb: Aye

The Board reviewed the minutes of February 3, 2010. Commissioner Murphy moved to approve the minutes, seconded by Commissioner Chmielak. Roll Call: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye

The Board reviewed the carnival committee minutes of February 10, 2010. Commissioner Murphy moved to approve the minutes, seconded by President Whitcomb. Roll Call: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye

**Approval of Ordinances & Agreements:** None to consider.

**Finance & Capital Improvements: Commissioner Murphy**

**Treasurer's Report & Bills Statement:** Commissioner presented the Treasurer's Report. In the **First Midwest Account**, there was an amendment to the beginning balance, previously reported as , with an actual beginning balance on 01/20/2011 of, deposits of, disbursements of, fees of, and an ending balance on 02/17/2011 of. In the Chase Account, there was a beginning balance on 01/20/2011 of, deposits of, disbursements of, and an ending balance on 02/17/2011 of. The combined account balance on 02/17/2011 is. There was also an Unpaid Bills List presented for approval totaling .

**Approve Treasurer's Report & Payment of Unpaid Bills List:** Commissioner Murphy moved to approve the Treasurer's Report as presented, seconded by Commissioner Chmielak. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye. Commissioner Chmielak moved to pay the unpaid bills detail, seconded by President Whitcomb. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye Whitcomb: Aye. There will be another transfer from First Midwest to Chase in the amount of \$8,000.00. The Board approved Commissioner Murphy to price and sign up for yearly support service for QuickBooks.

**Action on Assignment Items (if any):** We Commissioner Murphy will submit the 09/10 QuickBooks information to Knutte & Associates for audit pricing. We also have preliminary information from Bob Brown of Account One for \$1,200 for a compilation if we wait until May.

**Buildings & Grounds: Commissioner Chmielak**

**Tasks Completed:** Signs are near completion and will be ready for posting once the weather warms up. Commissioner Chmielak recounted a list of items needed for maintenance, and the board agreed to allow him to spend more of his maintenance budget since we have the funds.

**Summer Help:** Commissioner Murphy stated that he had come across an ideal candidate for a part time position this summer. After a brief discussion, the board agreed that once the opening is posted we will define a timeline for applications and interviews to ensure a fair process.

**Recreation & Community Outreach: Commissioner Lopez**

**Easter Egg Hunt:** The eggs have arrived and the hunt is set for Saturday April 23<sup>rd</sup> at 9:15am.

**SWSRA:** Commissioner Chmielak brought up the Hearts for SWSRA fundraiser and asked if the board could just cut a check for the amount allotted to us to sell. Commissioner moved to approve the check for the SWSRA fundraiser, seconded by Commissioner. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye

**Concession Stand:** The board discussed opening the concession stand, and what is needed in order to operate.

**Planning & Development: Commissioner Haran**

**Carnival Committee:** The Board reviewed the revised contract and was in agreement with the changes. Per requests by Commissioner Haran and President Whitcomb respectively, the contract will be approved and signed but we will inquire about sales of Mega bands and use of the committee trailer. Commissioner Haran moved to approve the Carnival Contract as presented, allowing for inquiry about adding the Mega bands and committee trailer, seconded by Commissioner Murphy. Roll Call as follows: Murphy: Aye Chmielak: Aye Lopez: Aye Haran: Aye

**Personnel & Policy: President Whitcomb**

**DNR:** Commissioner Chmielak recounted his conversation with the representative of Illinois DNR. President Whitcomb stated that the old board screwed up when they did the IDOT deal and now we need to acquire property to get back into compliance with the DNR grant requirements from the 1980 grant to Therapeutic Park.

**Attorney Report:** None at this time.

**Superintendent Report:** None at this time.

**Old Business:**

None.

**New Business:**

None.

**Open To Public:** Jody Chmielak commented that the delay in the meeting start to 8:30pm was inconvenient, and the board apologized for the delay.

**Executive Session (if needed):** None needed.

**Adjournment:**

Commissioner Chmielak moved to adjourn the meeting, seconded by Commissioner Lopez. All Commissioners voted Aye, meeting adjourned at 9:54pm.