

Minutes of the Regular Business Meeting of the Posen Park District Board of Commissioners
On Thursday July 21st, 2011 at 7:00 pm at the Park District Office on 143rd & Campbell

Call to Order: President Whitcomb called the meeting to order at 7:02pm. Roll call was taken as follows:
Present: Whitcomb, Murphy (left at 7:05pm) & Chmielak Absent: Lopez, Haran (arrived at 7:04pm)
With quorum established, President Whitcomb led those assembled in the Pledge of Allegiance.

Additions or Revisions to the Agenda: There were none requested.

Approval of Minutes: Postponed due to the absence of Commissioner Lopez.

Treasurer's Report: Commissioner Murphy presented the Treasurer's Report. The Balances stand as follows: Capital Improvement Fund: \$257,733.41, The First Midwest Non-Profit: \$41,830.86, Chase Business Checking: \$9,941.77 for a Total Combined Balance of \$309,506.10. There are no unpaid bills at this time. Commissioner Chmielak asked if the transfer to the Chase account from First Midwest was approved at a meeting. President Whitcomb stated that the Treasurer has authority to transfer funds as necessary to meet operating expenses. President Whitcomb stated that the payment to Tim Hoogland reflects the balance of his web maintenance account being paid out now, and that we have 4 employees and will be bringing in a 5th within the next week. Commissioner Chmielak moved to approve the Treasurer's Report, seconded by President Whitcomb. Roll call indicated Whitcomb, Murphy, & Chmielak voting Aye with no votes Nay and 2 absent. The motion was carried. (Commissioner Haran arrived, Commissioner Murphy left the meeting.)

Old Business

Discussion, Evaluation & Motion to approve Posen Park Fest 2011 Final Report: President Whitcomb stated that the latest financial report from Commissioner Haran was distributed at the last meeting for everyone to review. President Whitcomb stated he audited the report and had noticed some missing items. He inquired about the payout from the fun booths, to which Commissioner Haran responded we only received half of the payout and it was lumped in under carnival revenue. President Whitcomb stated that the indicated amount shows only the 75% payout to Windy City & the 25% to us, without the fun booth payments which were outside of our 25% for the rides. Commissioner Haran responded that not all the items were completely organized and broken down. He further stated that we had to split the cost of the pumps to remove the flood water from the fields. Commissioner Haran stated that he would have to get with Commissioner Murphy and do another breakdown as he has a lot of this paperwork. President Whitcomb expressed his agreement, and said that he provided Commissioner Murphy with a copy of his audit figures that show his additional questions with overnight security and the Posen Grill. Commissioner Haran stated that the Posen Grill was not part of the fest operation since it was never properly motioned. President Whitcomb stated that his concern is no longer relating to the budget, but that every cost and expenditure that occurred because of the carnival needs to be accounted for so that we know for our records and future events exactly what holding this event cost us. Commissioner Haran stated that there was no karaoke contest and that to his knowledge there was no revenue from the bags tournament. Commissioner Chmielak & President Whitcomb commented that they ran into the Saturday contest winner and that there was a payout from it. President Whitcomb informed Commissioner Haran that all records need to be in a carnival folder in the office so we have everything for future planning. Commissioner Chmielak moved to table the report until Commissioner Haran & Commissioner Murphy compile the rest of the information, seconded by President Whitcomb. Roll call indicated Whitcomb, Chmielak, & Haran voting Aye, no votes Nay, & 2 absent. The motion was carried.

New Business

Review of & Motion to approve lowest quote for Memorial Park court resurfacing: President Whitcomb recapped the last discussion meeting and reviewed the quotes. Wally's Paving had the low bids for the court at \$13,500 and drainage swales at \$4,600. The other estimates for the remaining paving need to go out sealed bid because they exceeded \$20,000. President Whitcomb stated these are just for Memorial Park, and that pricing for Commissioners would

proceed next. He stated that he would like to get this passed before pricing change since there is a 30 day price hold on the quotes. Both quotes received were from Posen firms, 4 companies were contacted overall. Commissioner Haran asked if the same thing was being done at Commissioners and why weren't they bid together. President Whitcomb stated that we tried doing that last year. Also, they are separate parks, separate projects, and that we delayed this from earlier this year to seek additional quotes and verify Wally's Paving's quote at Commissioner Haran's request. Commissioner Chmielak stated that Memorial Park quotes were also sought before Commissioners rather than together because the process was started before the carnival and that Memorial Park should have been finished before the carnival on the original timeline. President Whitcomb stated that sealed bidding on everything does not guarantee us a better price, could in fact get us a worse price, and locks us into a specific company. Since they are different parks, it makes more sense to quote them separately. President Whitcomb pointed out also that the circus will be coming here in the beginning of September to Memorial Park, which can affect project timelines. President Whitcomb moved to approve the quote from Wally's Paving for the Memorial Park resurfacing, seconded by Commissioner Chmielak. Roll call indicated Whitcomb & Chmielak voting Aye, no votes Nay, Haran voting pass, and 2 absent. President Whitcomb asked Commissioner Haran why he voted pass, to which he stated he wants to look at it better and investigate why we did not bid together. President Whitcomb asked what more information he could want since this had been delayed previously on his request for further research which was done. Commissioner Haran said that basically it is his prerogative to pass and he wants to look at this better. He further suggested that President Whitcomb call a special meeting and try to get the other commissioners to vote on this. President Whitcomb stated he will hold additional comment on this for Open to Public since he has something to say.

Review of & Motion to approve lowest quote for Memorial Park drainage swales: President Whitcomb commented that he would just strike this item for now since approval to proceed would not be occurring tonight.

Discussion & Motion on Alcohol Liability Insurance Purchase for Picnic Permits & Events: President Whitcomb stated that with it being so late in the season, it might not make sense to purchase the insurance for this rental season. Commissioner Murphy will broach this topic for final decision for this year at the next meeting.

Review of & Motion to approve Audit for 2009/2010 Fiscal Year: President Whitcomb stated that this item will be bypassed since there is not a completed audit available from Bob Brown at this time, and that Commissioner Murphy had indicated in an earlier discussion that additional records had to be obtained to finish the reporting.

Set Initial Decision & Planning Meeting for 2012 Carnival: President Whitcomb stated that having only three commissioners present, it makes little sense to schedule an initial meeting for this tonight. President Whitcomb asked the board to check their calendars as this meeting has to take place soon.

Presentations/Citizens to be Heard: None listed.

Announcements: Next meeting is August 5th.

Open to the Public: Mary Ericksen asked what the payments on the ledger are to the Treasury. President Whitcomb stated these are payroll tax. She asked what we bought at Martin Implement, to which President Whitcomb stated were replacement parts for the tractor because an arm broke for the attachments. She inquired what the park's bid limit was, to which President Whitcomb stated any single project that will cost over \$20,000 to complete must go out to sealed bid, otherwise we can get quotes. Karen Klotz commented on the new fence and asked what it was for. President Whitcomb stated it will be the location of the new dog park. Mary Ericksen requested we get the county out here for their mobile vaccination and microchip service. Jody Chmielak asked if dogs will be required to be up to date on papers, which President Whitcomb confirmed. Jody Chmielak asked about the reimbursement to James Chopp for mileage, which President Whitcomb stated was for when they attended the pesticide training at the IRS approved rate at the time for mileage. Jody Chmielak commented on the stalled projects. She recalled that when this first came up, the board indicated they wanted separate quotes, after which the commissioner in charge went out and got quotes for the indicated work and presented them to the board for the discussion meeting, during which the board consented to

placement on the agenda for an approval vote. President Whitcomb affirmed this timeline. She then expressed frustration that now after procedure was followed now they are being stalled again. He further stated that the request for further quotes was made by the commissioner who passed on the motion. Jody Chmielak asked when the real deadline is now for approval of the park fest report before a FOIA request is filed. President Whitcomb stated that since these deadlines have been repeatedly ignored he cannot and will not offer one and passed the question to Commissioner Haran. Commissioner Haran stated that every time he brings out a report more information is needed. Jody Chmielak responded that for auditing figures everything needs receipts and documentation. Commissioner Haran stated he is learning as he goes, that he will continue to try and compile a report to the satisfaction of all, and agreed with the resident's statement that this delay is ridiculous. Commissioner Haran stated, for the record, he did not do to well at balancing things out, but other people may not want to admit the same thing. President Whitcomb stated that some of this is a learning process, but other things are blatant refusal to do things correctly and it all needs to stop. Mary Ericksen commented that while things may have been done incorrectly, that it was the first time trying this, and that Commissioner Haran does not have all the information, there are 2 other commissioners that should be answering these questions too. Commissioner Haran interjected and stated that as chairman, the responsibility falls on him. President Whitcomb stated that he comes to these meetings and hopes he does not need to say what he has had to say in the past few months. He just wants this to be done and done correctly. President Whitcomb states that if the question marks on his audit are filled in correctly, that the report will be done in his mind. He went on to state that he felt Commissioner Haran passing on the courts after months of working correct procedure to obtain quotes and present them for questions was crap. Commissioner Haran stated only one copy of one quote was passed down the table. President Whitcomb stated that all Commissioners were shown both quotes, and Rey looked through and wrote down the amounts. Commissioner Haran stated he wants to get the best deal and does not understand why Wally's is being pushed. President Whitcomb reread the quotes and stated it is not that they are being pushed, but that they had the best bid out of all companies approached. Commissioner Chmielak stated he went to four companies, only 2 responded. He goes out and does a lot of work getting multiple quotes for all these projects we are working on, but that he always brings the projects to the board's attention for discussion before proceeding, if nobody objects, he proceeds. President Whitcomb commented that he is tired of having to have conversations with members of the public where they ask why items aren't completed when the commissioner responsible for completing them has not progressed and tries at the meeting to make it seem that President Whitcomb is the reason the item is not done and then proceeds to criticize him when he takes time to do his job completely and in detail. President Whitcomb also stated that a lot of our problem is with commissioners not remembering what has happened at past meetings and things are being held up because of it, with one example being the Police Ordinance. Jody Chmielak commented that the board needs to go through processes from start to finish and act on quotes obtained, because eventually companies are going to stop quoting us for jobs that we never act on or delay. Commissioner Chmielak stated that if Commissioner Haran wants to look at quotes, he will stop getting quotes. President Whitcomb stated that these wait until the last minute to delay tactics are causing improvements to not be done and it is hurting the taxpayers who expect progress from us. Commissioner Haran asked how shopping for additional quotes could hurt the taxpayers. President Whitcomb stated that saying nothing during discussion when quotes are presented then waiting until the last minute at the meeting where the vote is scheduled to delay a project does hurt the taxpayers. There are too many things that have been on our lists for too long because nobody wants to act. President Whitcomb also reiterated for the record that Illinois statutes & the Posen Park District Bylaws apply to all commissioners and employees, and need to be followed. Commissioner Chmielak stated that a lot of projects cannot proceed until other jobs are done.

Executive Session: None needed.

Adjournment

Commissioner Chmielak moved to adjourn the meeting, seconded by Commissioner Haran. All Commissioners voted Aye. Meeting adjourned at 7:57pm.