

Minutes of the April 16th, 2018 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Emily Robertson	Commissioner	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None.

Approval of Meeting Minutes

Commissioner Karen Klotz moved to approve the March 19th, 2018 Meeting Minutes, seconded by Commissioner Al Chmielak. Motion carried 4 votes Aye to 0 votes Nay.

Approval of the March Financial Reports & Payment of Bills

Commissioner Karen Klotz moved to approve the March financial report and payment of bills, seconded by Commissioner Emily Robertson. Motion carried 4 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) 2018-2019 Budget Ordinance
- f) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: There were no new matters to discuss. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

Roof Repair/Replacement Quotes: There are no quotes up for consideration. This item remains ongoing.

New Business

Approval of Posting Ordinance 2018-1: Commissioner Emily Robertson moved to approve the posting of Ordinance 2018-1 (Fiscal Year 2018-19 Budget & Appropriation Ordinance) for public inspection and scheduling of a public hearing to coincide with the May board meeting, seconded by Commissioner Karen Klotz. Motion carried 4 votes Aye to 0 votes Nay.

Public Comments

None.

Executive Session

None needed.

Adjournment

Board President Jody Chmielak moved to adjourn the meeting at 6:45pm, seconded by Commissioner Karen Klotz. Motion carried 4 votes Aye to 0 votes Nay.

5/21/2018

Karen Klotz

Report of the Director of Parks & Recreation April 16th, 2018 Board Meeting

Cook County E.A.V. – Nothing new to report at this time.

Maintenance Items

- We are waiting on grass cutting to start when the weather finally decides to do something consistently spring in its patterns.

Potential Capital Projects & Purchasing Lists

- **Roof Repairs & Replacement** – I have no new proposals for consideration at this time.
- **Zuziak Park Playground** – No new updates at this time
- **Maintenance Garage Doors** – The quotes have been signed and returned to Goldy Locks. Al helped remove the old compressor line attached to the wall where the door will be cut. We must pay 50% upfront and that check is on the bills list for this meeting.
- **Movie Screen** – The company will accept a check payment in full and ship upon receipt. The check is part of the bills list for this meeting.

Meetings /Activities

- **SWSRA** – SWSRA's April meeting will be on the 18th. They were going to attend our Egg Hunt but with the reschedule for Easter Sunday they were not able to be present.
- **Egg Hunt** – The Egg hunt ended up not being able to go as scheduled on Saturday March 31st due to rain and field conditions. We ended up having to do it on Easter Sunday at 6:30pm. We still had about 75 participants which is not bad at all for a rainout reschedule on a holiday. Thank you to Al & Jody for helping with the event.
- **Posen Park Fest** – The fest is scheduled for Thursday May 31st through Sunday June 3rd at Commissioners Park. Fantasy Amusements will return to provide the entertainment. The portable restrooms have been ordered. I will be working on securing the dumpster next and will discuss security shifts with Police Chief Alexander. We will be running until 10:30pm on Friday and Saturday this year instead of 10:00pm.
- **Kelly Miller Circus** – The circus will be returning this year after all. I contacted them after I discovered they had been sold to new ownership following last season and had transitioned to no longer using exotic animals. This has resulted in a significant adjustment to show acts, ticket prices, and the advance sales process. I am awaiting paperwork and have tentatively secured Friday August 31st as the circus date.

2018-2019 Budget Ordinance – As stated at the March meeting, I have drafted the Budget & Appropriations Ordinance for the 2018-19 fiscal year using the figures presented and discussed. I am seeking approval for posting for public inspection and scheduling of the public hearing to coincide with the May board meeting where the ordinance will be voted on for approval.

Correspondence/Other

- We received a FOIA request from Smart Procure which asked for a listing of all vendor transactions dating back to 01/01/2013. This request was sent to a majority of governmental bodies. This request has been filled.
- I will be on vacation on Friday April 20th and the entire following week.