

Minutes of the January 22nd, 2018 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Emily Robertson	Commissioner	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None.

Approval of Meeting Minutes

Commissioner Al Chmielak moved to approve the November 20, 2017 Meeting Minutes, seconded by Commissioner Karen Klotz. Motion carried 4 votes Aye to 0 votes Nay.

Approval of the November/December Financial Report & Payment of Bills

Commissioner Emily Robertson moved to approve the November/December financial report and payment of bills, seconded by Commissioner Al Chmielak. Motion carried 4 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) IAPD/IPRA Conference
- f) Policy Prohibiting Sexual Harassment
- g) 2018-2019 Budget Draft Presentation at February Meeting
- h) ADA Plan Review at February Meeting
- i) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: A review of the ADA transition plan will be conducted at the February Meeting. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

Roof Repair/Replacement Quotes: There are no quotes up for consideration. This item remains ongoing. A discussion was had about trying a sealing product along the roof seam such as flex seal when the winter weather clears to see if that resolves the leak.

New Business

Approval of Policy Prohibiting Sexual Harassment: Commissioner Al Chmielak moved to approve the Policy Prohibiting Sexual Harassment, seconded by Commissioner Karen Klotz. Motion carried 4 votes Aye to 0 votes Nay.

Public Comments

None.

Executive Session

None needed.

Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 7:00pm, seconded by Commissioner Emily Robertson. Motion carried 4 votes Aye to 0 votes Nay.

3-19-2018

Report of the Director of Parks & Recreation January 22nd, 2018 Board Meeting

Cook County E.A.V. – Nothing new to report at this time.

Maintenance Items

- Joe was dismissed at the end of November.
- Office & concession stand were rekeyed.
- Jeff continues with inside projects.
- Loss Control Specialist from IPARKS was out to do the every two years inspection of our parks and facilities. A few very minor items were pointed out and are being addressed as weather permits.

Potential Capital Projects & Purchasing Lists

- **Roof Repairs & Replacement** – I have no new proposals for consideration at this time.
- **Zuziak Park Playground** – No new updates pending anything I bring back from conference
- **Small Maintenance Garage Door** – I am looking to have the small garage door replaced with a double door like we have done with the old Little League garage. This will require some masonry work with concrete block in addition to a door due to the size of the opening. I will explain my reasoning at the meeting.

Meetings /Activities

- **SWSRA** – I attended the December and January SWSRA meetings. Hickory Hills Park District officially started as a SWSRA member district as of January 1st.

IAPD Conference –January 18-20th at the Hilton in Chicago. I will report on my class sessions at the meeting.

Policy Prohibiting Sexual Harassment – The State of Illinois passed legislation requiring all governmental bodies to enact this policy. The policy enclosed in your packets is the same one adopted by the Village of Posen in December.

2018-2019 Budget Draft Presentation at February Meeting – I will be presenting the draft and reasoning at the February meeting with the goal of getting the ordinance passed in April or May.

ADA Plan Review at February Meeting – I will have copies of our ADA transition plan to review at the February meeting so we can see our progress and plan to complete some of the remaining projects.

Correspondence/Other