

Minutes of the September 8th, 2015 Meeting of the Posen Park District Board of Commissioners

Call to Order Pres. Chmielak called the meeting to order at 6:30pm at the Park Office on 143rd & Campbell.

Roll Call Present: Karen Klotz, Jody Chmielak, Al Chmielak **Absent:** Natasha Nutall, Ashley Gulli

Pledge of Allegiance The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda None.

Approval of Minutes Comm. Chmielak moved to approve the minutes of the meeting of August 4th, 2015 as presented, seconded by Comm. Klotz. All present voted Aye, motion carried.

Approve Financial Report & Bills Pres. Chmielak moved to approve the August financial report and payment of outstanding bills, seconded by Comm. Klotz. All present voted Aye, motion carried.

Director's Report Director Whitcomb gave his report (Attached) and answered questions on the items.

- a) Tollway Authority
- b) Cook County E.A.V.
- c) Office Project
- d) Meetings/Activities
- e) Maintenance Items
- f) Benefits Plans
- g) Correspondence/Other

Unfinished Business

Grant Writer Report: Kevin discussed the status of the budget in Springfield being at a stalemate. He informed the board that he was suspending the need to pay him at this time as no money is coming in due to the budget stalemate. He discussed the process of retrieving construction related funds from IDOT and the Tollway due to the interchange project, and said that in the near future, Director Whitcomb would need to accompany him to a meeting at the Tollway offices to discuss the matter with those officials. He stated that General Motors remains interested in contributing capital development funds, and he requested that Director Whitcomb obtain a ballpark quotation on the expenses for permits from M.W.R.D.

Long Term Planning Lists/A.D.A. Plan: Nothing at this time.

Approval to Seek Bids for Office Renovation/Sewer Project: Nothing at this time.

New Business None.

Public Comments None.

Executive Session None needed.

Adjournment With no further business to discuss, Comm. Chmielak moved to adjourn at 6:58pm, seconded by Comm. Klotz. All present voted Aye, motion carried.

TJ Whitcomb 10/6/2015

Report of the Director of Parks & Recreation September 8, 2015 Board Meeting

ITHA/Therapeutic Park – No new updates.

Cook County Equalized Assessed Value Discrepancy – No new updates.

Memorial Park Office Renovation Project – Waiting on completion of the review process by M.W.R.D.

Meetings & Activities Schedule

- Resale in the Park –Saturday August 15th from 9:30-1. We had 16 spaces rented by 10 vendors and a good amount of foot traffic. Pre marking the spaces with the barricades and moving them under the shade by the concession stand worked well. We also sold \$54.50 out of the concession stand. There was a suggestion about moving this event to Commissioners' Park next year, which I may do, but I have reservations removing the event from by the concession stand even to take advantage of being on 147th Street.
- Movie in the Park –August 28th. We had a nice crowd of 40-50 and no mosquito issue. We sold \$65.00 out of the concession stand. Some people left before the movie was over but I attribute that to the time of day (after 9:00) which we really cannot do anything about. We will do this event again once or twice next year.
- Kelly Miller Circus – Tuesday September 1st. The performances went well and the dry weather caused us to suffer no ground damage from the trucks and animals and foot traffic. While we usually end up profiting about \$900.00 off this event, we were moved off of Labor Day this year and that greatly hurt our bottom line. I am showing us with a profit of \$416.30.

Maintenance Updates

- I have received the replacement ramp for the one that was damaged. The entire design has changed and incorporates a metal plate now. It will have to be assembled and installed. I also received some of the ordered replacement parts and am awaiting warranty confirmation on the swing and brackets.
- We are currently experiencing maintenance staff turnover. Aaron returned to school after his internship in July and is currently not able to work between classes and soccer coaching. He remains eligible to be put back on the schedule pending his availability and our needs. Oscar returned to school August 26th and will not be available for the rest of the semester. Unfortunately, Miguel has quit his position at the same time which temporarily left me with no maintenance workers. I have hired a new worker Jeff who started Wednesday September 2nd and is getting acquainted with the equipment. I am still looking to hire more workers as we at least need a second person and with weather and other projects our "seasonal" work could easily stretch to the beginning of December.

Benefits Plans – I have not engaged in a detailed review of benefits options as of yet. I have reached out to a contact through the Chamber of Commerce, Bill Spies. He is with AXA Advisors and is putting together some information on options for me.

Correspondence/Other