

Minutes of the July 7, 2020 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None

Approval of Meeting Minutes

Commissioner Karen Klotz moved to approve the March 12 2020 Meeting Minutes, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Approval of the Payment of Bills

Commissioner Karen Klotz moved to approve the payment of bills, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (On file) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) Budget & Appropriation Ordinance
- f) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: There were no new matters to discuss. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

Potential Approval of New Attorney – After discussion, Commissioner Jody Chmielak moved to approve Louis F. Cankar Ltd., as our new legal firm, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Director Contract Discussion – Upon review and discussion, Commissioner Jody Chmielak moved to extend the Director's contract at current terms through December 31, 2020, seconded by Commissioner Al Chmielak.

Motion carried 3 votes Aye to 0 votes Nay. The remaining item for consideration in the new contract is insurance. Further information on Health Reimbursement Arrangements will be gathered so a determination can be made on the method of providing insurance as well as the rate of premium coverage by the District with a new contract to start on January 1, 2021.

New Business

Ordinance 2020-1 (Budget & Appropriation) – Commissioner Al Chmielak moved to approve Ordinance 2020-1 for posting and scheduling of a public hearing to coincide with the August 4th, 2020 Board Meeting, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Board Reorganization/Officer Assignments for FY 2020-21 – Commissioner Al Chmielak moved to retain all current officers and assignments for fiscal year 2020-21, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Public Comments

None

Executive Session

None needed

Adjournment

Commissioner Jody Chmielak moved to adjourn the meeting at 6:54pm, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation July 7th, 2020 Board Meeting

Cook County E.A.V.

- No new developments to report.

Maintenance Items

- Smittys has trimmed several trees and removed a dead tree at Park 5. Trees at other parks are also in need of attention and this may need to be considered as one of the main capital projects for this fiscal year.

Potential Capital Projects & Purchasing Lists

- **Zuziak Park Playground** – No new update from KaBOOM!
- **Asphalt at Memorial Park** – Awaiting word from Wallys Paving on completion date for the remaining work.

Meetings /Activities

- **SWSRA** – SWSRA's Day Camp was cancelled due to COVID-19 concerns. We have been meeting virtually using Zoom since April.
- **Posen Soccer** – On hold due to COVID-19 restrictions.
- **Event Cancellations** – The Egg Hunt, Posen Park Fest, June Blood Drive, and both Spay Illinois Pet Clinics were cancelled due to COVID-19 concerns. As restrictions ease and the crisis abates, we will seek to restart events. The next tentative event is a Blood Drive in August.

Budget & Appropriation Ordinance – I have included the ordinance for review. Based on the 30 day posting and public hearing requirement, we will be looking at a hearing at the August meeting and a vote on passage at the September meeting.

Correspondence/Other

- Savers has terminated its donation pod program due to financial losses from COVID-19. The pod and bins have been removed from Commissioners Park. I have no timeline on any potential restart of this program and will be looking at other organizations who may run a similar program for possible location at our site.
- We will be conducting a full audit this year and I will need letters signed for bank access authorization by our auditor at the meeting.
- I am looking for approval of a new attorney. I am asking the board to approve Joesph Cainkar as our new attorney based off recommendations from Alsip and Worth Park Districts as well as Mayor Podbielniak. All have reported positive working experiences with him and his firm.
- I have utilized my rolodex to reach out to contacts in the insurance world to obtain information about HRA's. When I have information to present, I will bring it to the boards attention so we can discuss/finalize terms as it relates to my new contract.