

Minutes of the June 11th, 2019 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None.

Approval of Meeting Minutes

Commissioner Karen Klotz moved to approve the May 7th, 2019 Meeting Minutes, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Approval of the May Financial Report & Payment of Bills

Commissioner Al Chmielak moved to approve the May financial report and payment of bills, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) Roofing Quotes
- f) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: There were no new matters to discuss. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

New Business

Approval of Roofing Quotes: Commissioner Al Chmielak moved to approve the roofing replacement quotes from A Abel for the garage and concession stand, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Public Comments

None.

Executive Session

None needed.

Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 7:09pm, seconded by Commissioner Jody Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation June 11th, 2019 Board Meeting

Cook County E.A.V. – Nothing new to report at this time.

Maintenance Items

- Grass cutting has been an ongoing battle due to the never ending rain conditions. Jeff keeps up on it as best he can but it is a losing battle until we hit dry spells.
- I am looking at a possible hiring of a seasonal maintenance employee for the busy work season. I have held off on this so far because the frequent rain would have resulted in a lot of wasted hours to date.
- Please check your calendars for a day or days we can do a walkthrough of the parks if you would like to participate.
- Our lawnmower's warranty expires on June 16th. I have been given a ballpark estimate of \$1,000 for a 1 year extended service plan. I do not think it is necessary but I did want to bring it to your attention.

Potential Capital Projects & Purchasing Lists

- **Zuziak Park Playground** – No news from KaBOOM! at this time. The project is deemed shovel ready and awaits selection by a funding partner which can occur at any time.

Meetings /Activities

- **SWSRA** – SWSRA's May meeting was on the 29th. The next meeting will be June 19th.
- **Posen Park Fest** – The fest had to be canceled due to the rain making the fields unsuitable for handling the heavy equipment. We have some tire damage in our parkway from the truck dropping off the dumpster getting stuck and the carnival equipment is much heavier than a truck hauling an empty dumpster. I will look at rescheduling but by now the company's schedule is pretty much set for the year. The only expenses we are out are the delivery fee portion of the restroom contract (the services portion will be refunded) and any costs involved in repairing the tire ruts in our parkway which will consist of dirt and Jeff's time.
- **Blood Drive** – The drive was Friday June 7th from 4pm to 7pm at the Posen Community Center. We had 11 donors with 12 units of blood collected and 2 deferrals. We had several walk ins which offset several appointment slots that did not show up. I will note that everyone who signed up for an appointment from Posen did show up. We will likely repeat this event in December or January.
- **Pet Clinic** – Spay Illinois will be returning to hold our annual Low Cost Pet Vaccine Clinic on Saturday July 13th from 10am to 2pm at our office. The clinic is by appointment only with Spay Illinois (630) 961-8000.
- **Dixie Dash** – The mayor asked me in my capacity as President of the Posen Historical Society to take over Posen's stop on the route for this event at the American Legion/Historical Society Building on Saturday June

15th. It seems that there has been some interpretation in the community/village staff that it is the park district hosting this as I am receiving calls and emails on it. Cars will be passing through in the early afternoon.

Roofing Quotes

- I had 4 companies come out and quote the roofing repairs. 2 (A Abel & Ridgeworth) submitted separate price quotes to reroof the concession stand and the entire garage roof upper and lower. Elite Roofing submitted a quote to reroof the lower roof only as well as an option to attempt patchwork repair. They did not quote the concession stand. The fourth company (Tolbert) submitted a quote for reroofing the concession stand and the lower roof, as well as addressing structural repair issues on the lower roof I asked them to look at to get an idea of the cost. They did not separate out the lower roofing and the structural repairs and I was unable to establish contact with them to modify their proposal as such. I am recommending proceeding with the quotes from A Abel for the entire roof replacement and the concession stand roof replacement.

Correspondence/Other

- I will be taking a vacation day on Friday June 14th to attend a school board training workshop.
- I have continued correspondence with Bill Lyons regarding the tree planting for Del Ochoa. I consulted with Morton Arboretum regarding ideal tree species for our area and conditions, and priced them with Alsip Nursery in Frankfort. Mr. Lyons has selected a preferred tree type. I recommend we purchase the tree and needed planting materials and have him reimburse us the costs.
- I have had contact from multiple village officials regarding the basketball courts at Memorial Park and issues with the users. I have informed them that I need documentation of each complaint/incident as it happens as we have only received a couple complaints ourselves in the 5 plus years they have been here. I have informed them to direct resident complaints and concerns to me directly as we cannot address what we are not personally made aware of.
- The mayor has made a couple casual inquiries to me regarding any interest in selling all or part of Commissioners' Park for commercial development.