

Minutes of the June 18th, 2018 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Emily Robertson	Commissioner	ABSENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None.

Approval of Meeting Minutes

Commissioner Karen Klotz moved to approve the May 21st, 2018 Meeting Minutes, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Approval of the May Financial Reports & Payment of Bills

Commissioner Al Chmielak moved to approve the May financial report and payment of bills, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) Prevailing Wage Ordinance*
- f) Correspondence/Other
- g) Future Meeting Dates

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: There were no new matters to discuss. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

Roof Repair/Replacement Quotes: There are no quotes up for consideration. This item remains ongoing.

New Business

Approval of Ordinance 2018-2 (Prevailing Wage): Commissioner Karen Klotz moved to approve Ordinance 2018-2 (An Ordinance Establishing the Prevailing Wage Rate for the Posen Park District), seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Public Comments

None.

Executive Session

None needed.

Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 6:59pm, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation June 18th, 2018 Board Meeting

Cook County E.A.V. – Nothing new to report at this time.

Maintenance Items

- Jeff returned to work June 11th. He is spending most of his time working on miscellaneous maintenance tasks and upkeep at Memorial Park while Joe continues to cut grass and do rounds at the other parks.
- I have ordered new front wheel assemblies for the older Kubota mower with foam filled tires to put at end to our issue with flats due to rim leaks.

Potential Capital Projects & Purchasing Lists

- **Roof Repairs & Replacement** – I have no new proposals for consideration at this time.
- **Zuziak Park Playground** – No new updates at this time
- **New Pad on Commissioners Park Parkway** – There is a possibility of Savers placing a staffed donation pod in Posen. In order for us to get this pod, and the monthly rental fee accompanying it, we will need to asphalt or concrete a portion of the Commissioners Park parkway on Sacramento Avenue near 147th Street for placement of the pod. I am obtaining quotes for this so we can be ready to go upon notice from Savers that they want to place the pod. This could happen as soon as a month from now or anytime in the future. I would like to be ready with an idea of the cost so I can contact the vendor and have them perform the work immediately upon receiving the notice.

Meetings /Activities

- **SWSRA** – SWSRA's April meeting will be on the 20th.
- **Posen Park Fest** – We managed to get very good weather for the fest, with no rain and the only issue being that it was somewhat humid on Thursday. We ended up with a profit of just under \$8,300, down somewhat from just over \$10,000 last year due to the additional wristband times cutting into individual ticket sales. I will have a more detailed report at the meeting.
- **Field Day** – We will be cooperating with the Community Center on a Field Day on June 20th, weather permitting, at Memorial Park.

Prevailing Wage Ordinance – Every year in June we are required by law to pass the Prevailing Wage Ordinance and file a copy with certain state agencies. The language is the same each year, with the only changes being the Cook County wage scales and the date/year. As the language is boiler plate each year, I have not enclosed a copy of the ordinance in the board packet.

Correspondence/Other