

Minutes of the March 5th, 2019 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None.

Approval of Meeting Minutes

Commissioner Karen Klotz moved to approve the January 15th, 2019 Meeting Minutes, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Approval of the January/February Financial Reports & Payment of Bills

Commissioner Karen Klotz moved to approve the January/February financial reports and payment of bills, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) Lighting at Memorial Park (Project Green)
- f) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: There were no new matters to discuss. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

New Business

Discussion/Approval of Fiscal Year 2019-2020 Budget Draft Figures: Commissioner Karen Klotz moved to approve the Fiscal Year 2019-2020 Budget Draft Figures Option 2 as presented, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Public Comments

None.

Executive Session

None needed.

Adjournment

Commissioner Al Chmielak moved to adjourn the meeting at 7:13pm, seconded by Commissioner Jody Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation March 5th, 2019 Board Meeting

Cook County E.A.V. – I spoke with Dawn Cotillo from the village. She will look into the village files regarding annexation history once the remodeling work in the office is done. She was able to verify from an initial look at the Sidwell maps that Commissioners' Park has two different zonings. She will verify in detail what the two zonings are and how much square footage for each and relay that information to me so I can proceed with examining the possibility for billboards.

Maintenance Items

- Jeff continues with indoor and outdoor projects as the weather permits.
- We have had a break in one of the water pipes inside Memorial Park. This issue is being investigated and is ongoing. We will discuss in further detail at the meeting. The water has been shut off at the street by public works and village provided me a contact for a company that locates leaks in water lines. The mayor has expressed a willingness to assist us by having Public Works make the repairs to the line for us if it is not too in depth of an issue and provided we reimburse the cost of parts.

Potential Capital Projects & Purchasing Lists

- **Zuziak Park Playground** – No news from KaBOOM! at this time. I have sent a follow up inquiry and hope to hear back before the meeting as my contact is presently out of the office.
- I had a discussion with the mayor during a drop in visit this week about sidewalk and entry access improvements, specifically finishing the sidewalks at Albany and Troy by Park 5, along with creating an ADA compliant access point at the street on one side as well as redoing the 143rd street entrance at Memorial Park. The mayor reiterated his intent to include the 143rd Street entrance in the work scheduled for this summer, as well as a willingness to look at doing the sidewalks at Park 5 as well. We would likely have to absorb the cost ourselves for an ADA access point at Park 5.

Meetings /Activities

- **SWSRA** – SWSRA's February meeting was this past Wednesday and the March meeting is on the 20th. We are currently in the budget review and approval process. In terms of new member recruitment, the SWSRA staff will be presenting at Burbank Park District's March board meeting. There is a strong possibility of that district joining SWSRA in the near future. Prospects with the Village of Crestwood remain open as well as there are some village employees with the senior center and police department pushing for it to happen.
- **Movies** – We did a movie day for the seniors on February 20th. Their requested movie was Grumpy Old Men. We had approximately two dozen seniors attend and the feedback from the group was overwhelmingly positive. I am going to contact the University of Illinois Extension educators to see if I can coordinate

additional senior programming now that we have use of the Community Center and a successful event under our belts with the senior group.

- **Easter Egg Hunt** – This year's egg hunt will be on Saturday April 20th. I will be inquiring with the community center on coordinating with their own event's as well as the possibility of an additional joint event.
- **IAPD Conference** – Conference was as educational as usual, although I do wish they would diversify the courses and vendors more to aid smaller districts and those without a pool. I attended classes on unemployment law, prevailing wage, small budget events, and alternative revenue sources among others. I will have my class handouts available at the meeting.
- **Earth Day Event** – I am discussing a joint Earth Day event with the Community Center. Ideas are welcome. I am specifically thinking over the possibility of a tree planting and/or an appropriately themed movie.
- **Posen Park Fest** – The fest will be June 6th – 9th this year. I will be developing a sponsorship request letter to send out to area businesses in the immediate future in order to seek to defray the costs as much as possible. I anticipate the event budget to remain similar to past years (\$2,500 - \$3,000).

Correspondence/Other

- I had a phone inquiry from Academic Mastery Academy (renting St. Stanislaus School) about utilizing Memorial Park for an employee event. They inquired whether they would be considered as a resident as well as about a fee reduction or waiver being a school in town versus an individual seeking a permit. I informed them that they would receive residential rate and that I would inquire with the board about any further potential of a reduction or waiver.
- I had a meeting with Debbie Bartholomew, who is a Phoenix Park District Commissioner as well as being in charge of the Phoenix-Harvey-Dixmoor Little League. They are seeking fields to play on with better availability than the schools they are currently using as well as the possibility of expanding their Little League Charter to include Posen. I informed her that I would discuss this with the board at our meeting to gauge interest.
- In preparation for the new fiscal year, as well as to update our projects/maintenance list, I will need to conduct a walkthrough of all parks once it gets a bit warmer. Anyone who wishes to join me on this please let me know so we can coordinate.