

Minutes of the October 1st, 2019 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None.

Approval of Meeting Minutes

Commissioner Karen Klotz moved to approve the September 3rd, 2019 Meeting Minutes, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Approval of the September Financial Report & Payment of Bills

Commissioner Al Chmielak moved to approve the September financial report and payment of bills, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report (Attached) and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) Tax Levy
- f) Website/Hosting Changes
- g) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: There were no new matters to discuss. This item remains ongoing.

Board Vacancy: We do not have a candidate to consider for at this meeting. This item remains ongoing.

Paving Quote: Commissioner Karen Klotz moved to approve the quote by Wally's Paving for the asphalt work at Memorial Park, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

New Business

Commissioner Al Chmielak moved to approve the quote for playground demolition and site preparation at Zuziak Park, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Commissioner Karen Klotz moved to approve Draft Tax Levy Ordinance 2019-2 for posting and scheduling of a public hearing to coincide with the November 5th, 2019 Regular Business Meeting, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Public Comments

None

Executive Session

None needed

Adjournment

Commissioner Jody Chmielak moved to adjourn the meeting at 6:59pm, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation October 1st, 2019 Board Meeting

Cook County E.A.V.

- I have spoken with the Village Clerk and received a couple of the more recent annexation ordinances. She has not been able to locate anything else in village hall, so we will be setting up a time after the carnival to go through the records stores at the community center.

Maintenance Items

- Jeff has reported a resident inquiry about a dead tree at Park 5. It is on our property and I will speak with Smitty's about removal as it is a hazard.

Potential Capital Projects & Purchasing Lists

- **Zuziak Park Playground** – No news from KaBOOM! at this time. The project is deemed shovel ready and awaits selection by a funding partner which can occur at any time. I have obtained a quote from Green Up for removal of the existing playground, excluding the swing sets, and site prep for the eventual new playground. The quote is enclosed. I am in the process of trying to obtain additional quotes, however, I am comfortable going ahead with this one as we have worked with the company before and the price is fair and on the lower end of my estimations going in. I would like to get this playground removed before winter and that is unlikely if this is pushed to the November meeting to wait for any additional quotes.
- **Tree Trimming/Removal** – Smittys has cut down the ash trees at Commissioners' Park.
- **Asphalt at Memorial Park** – The quote for the portion of asphalt repair and extension on the west side of the garage is approximately \$10,400.00. Quote is included in the board packet and I recommend proceeding with this at the meeting.

Meetings /Activities

- **SWSRA** – SWSRA's August meeting was on the 18th. The October meeting will be on the 16th.
- **Carnival** –Our second attempt at the carnival is this coming week October 3rd through the 6th. The weather forecast leading up to the event and during is spotty but I am still hopeful. Republic has informed me that they are no longer able to provide us with a free dumpster going forward, but they have given us a.
- **September Movie in the Park** – Secret Life of Pets 2 was attended by about 30 people on September 20th. Both outdoor movies this year had excellent weather.

- **Resale** – The resale ended up having 7 spaces sold after day of walk ins. There was a decent traffic flow and I believe most of the vendors did well. There were several asking if we could try making this a monthly event during the summer on a specific Saturday each month, cancelling if the weather is bad. I am willing to try this method out next year.
- **Blood Drive** – Versiti would like to have another Blood Drive in December. The date they have available is Wednesday December 4th from 4 to 7pm. I am working with the Community Center to confirm availability.

Tax Levy

- I have included the draft levy ordinance in your packet. The process is the same as in past years. We can proceed as we have, or alternatively, I have spoken with other districts who have eliminated the levy for their special funds, instead levying the balance in the corporate fund as it is legal to do, makes for simpler accounting, and makes less restrictive use of more funds. If we went this route the amount levied would be the same, it would just be for three funds (Corporate, Recreation, and Joint Recreation).

Website/Hosting Changes

- Tim Hoogland has hosted our site on his server for several years at a flat fee, and also built this version of the website for us. As he is transitioning away from this business and shutting down his server, I am exploring new site hosting services such as Squarespace and Siteground. Once I make a selection I will work with Tim to transfer over what files can be transferred and utilize the features offered by the new hosting to retool the website. Currently the site is down for an as yet undetermined reason after the last round of Wordpress updates. I believe this is due to needing some upgrades that our current hosting server does not support so the need to move over comes at an opportune time.

Correspondence/Other

- I plan to take a week of vacation for the last full week of October, pending any scheduling conflicts.