

Minutes of the October 6th, 2020 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None

Approval of Meeting Minutes

Commissioner Al Chmielak moved to approve the September 1st, 2020 Meeting Minutes, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Approval of the Financial Report & Payment of Bills

No financial report presented as internet issues prevented an update to Quickbooks needed for the reports to be updated and printed.

Director's Report

Director T.J. Whitcomb gave his report and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) Tax Levy
- f) Audit for Fiscal Year 2020-21
- g) Correspondence/Other

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: There were no new matters to discuss. This item remains ongoing.

Board Vacancy: There were no new matters to discuss. This item remains ongoing.

Lawnmower Quotes: Commissioner Al Chmielak moved to approve the Kubota lawnmower purchase from Martin Implement, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Commissioner Al Chmielak moved to approve the rotary mower attachment purchase for the tractor, seconded by Commissioner Jody Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Security Camera Quote: Tabled until next meeting.

Zuziak Park Playground: Commissioner Al Chmielak moved to approve the playground equipment purchase for Zuziak Park from Parkreation in the amount of \$24,100, seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

Director Contract – No new discussion. This item remains ongoing.

New Business

Tax Levy: Commissioner Karen Klotz moved to approve draft Ordinance 2020-2 (Tax Levy) for posting and scheduling of a public hearing at the December board meeting, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Financial Reports: Commissioner Al Chmielak moved to approve the financial report drafts from Hearne & Associates, seconded by Commissioner Jody Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Public Comments

None

Executive Session

None needed

Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 7:05pm, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation September 1st, 2020 Board Meeting

Cook County E.A.V.

- I have collected the information we have on hand, and will be setting up a meeting with Joe Cainkar to discuss how to proceed.

Maintenance Items

- Grass cutting continues as weather conditions allow.
- Several of the planters at Zuziak Park have been removed. The remainder will be removed when time permits.

Potential Capital Projects & Purchasing Lists

- **Zuziak Park Playground** – I am asking for a selection to be made from the units I presented at the last meeting.
- **Asphalt at Memorial Park** – Wally's Paving has completed the paving work at Memorial Park. In the spring we can have them quote the next phase which will be the remainder of the paving around the building and gate.
- **Mower Quote** – I will be asking for approval at the meeting for the new Kubota mower and tractor attachment I presented at the last meeting. I asked the follow up question about sales on unsold models. The units already receive municipal discounts as we are a governmental unit and are made to order.
- **Security Cameras** – Last meeting I presented quotes from Goldy Locks and DMC for camera system replacements. I have also made inquiries since then with SecureOne and have yet to hear back. Currently my recommendation and wish is to continue with Goldy Locks. I am seeking approval but acknowledge that this is not currently considered a time sensitive purchase.

Meetings /Activities

- **SWSRA** – SWSRA will continue to hold its board meeting via Zoom in October.

Tax Levy – I will present a draft ordinance for approval at the meeting. This will need to be posted and have a hearing held prior to final adoption.

Fiscal Year 2019-2020 Audit – I have enclosed the drafts of the financial reports. I am seeking approval of the drafts (pending any necessary corrections), so that filing can be done with the proper authorities prior to the end of October deadline.

Correspondence/Other