

Minutes of the September 1, 2020 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park on 143rd Street & Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda

None

Approval of Meeting Minutes

Commissioner Karen Klotz moved to approve the July 7, 2020 Meeting Minutes, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Approval of the Financial Report & Payment of Bills

Commissioner Karen Klotz moved to approve the financial report and payment of bills, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report and answered questions on the items.

- a) Cook County E.A.V.
- b) Maintenance Items
- c) Potential Capital Projects & Purchasing Lists
- d) Meetings/Activities
- e) Budget & Appropriation Ordinance
- f) Audit for Fiscal Year 2020-21
- g) Correspondence/Other – The new attorney for the district, Joe Cainkar, was introduced to the board.

Unfinished Business

Long Term Planning Lists/A.D.A. Plan: There were no new matters to discuss. This item remains ongoing.

Board Vacancy: There were no new matters to discuss. This item remains ongoing.

Director Contract Discussion – Additional information on H.R.A.'s was distributed for consideration. This item remains ongoing.

New Business

Commissioner Al Chmielak moved to approve Ordinance 2020-1 (Budget & Appropriation Ordinance), seconded by Commissioner Karen Klotz. Motion carried 3 votes Aye to 0 votes Nay.

By consensus, approval of the new lawnmower purchase, security camera replacements, and the new equipment for Zuziak Park was tabled for consideration at the next board meeting to allow time for further consideration and follow up questions with the quoting companies.

Public Comments

None

Executive Session

None needed

Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 7:07pm, seconded by Commissioner Al Chmielak. Motion carried 3 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation September 1st, 2020 Board Meeting

Cook County E.A.V.

- No new developments to report. The new attorney had expressed that they would like to attend this meeting to meet everyone. After introductions have occurred I will begin to discuss this item with him.

Maintenance Items

- Grass cutting continues as weather conditions allow.
- There was an abundance of branches gathered from all parks after the big storm. There was one medium sized branch that fell into the equipment at Albany, but there was no damage to the equipment.
- A major branch fell off one of the big trees at Zuziak Park. Smitty's was called to address it and will also be trimming the other trees at Zuziak Park next week to address all observed potential issues. I will also be having them assess the trees at Commissioners Park in the near future.
- We have had to address wasp nests at several locations, including one where a dislodged piece of equipment allowed them to nest inside of a slide. The issues have been addressed and we will continue to watch for new nests.
- I am asking for input on the method of addressing the flagpole area at Memorial Park. At minimum the ground level around the pole and benches needs to be elevated by several inches to a foot. Options would be to sod the area, pave it along with the pathways that need to be paved anyways and do something more decorative later, or have a more intricate design created now. I am personally in favor of option 2 which addresses the issue and leaves us open for additions later.
- We will be removing the planters at Zuziak Park when weather and time allows for it.

Potential Capital Projects & Purchasing Lists

- **Zuziak Park Playground** – No new update from KaBOOM! I have enclosed a webpage printout that can be used to view playground options. The vendor is one we have worked with in the past and I have a good relationship with due to our Commissioners Park equipment. Please narrow specifications as specified on the printout and disregard the NRG playsets. There are 7 options there that meet our specifications and are

discounted on price and freight. I would like to pick one so I can get to contacting installers and possibly get this purchased, delivered, and installed before winter.

- **Asphalt at Memorial Park** – Wallys Paving came out and repaired/resurfaced another portion of the pavement by the garage. I am awaiting billing and discussion of any other work or items involved with the current project.
- **Mower Quote** – I have quoted a new Kubota mower due to ongoing issues with the older mower. This mower was purchased used in 2010 and was used for 2-3 years prior to that. We attempted to change the thermostat to resolve an overheating issue and are now having a issue with it wanting to start. The starter was recently replaced and I am unwilling to sink further money into it. We are over 2 years since the purchase of the newer mower which will adequately space out their ages. I have also asked for a quote for a new mower attachment for our Kubota tractor rather than continuing to utilize the John Deere attachment retained from our old tractor as there have been issues with compatibility and usage as this tractor is much smaller than the old one.
- **Security Cameras** – I have received quotes from Goldy Locks and DMC regarding replacing our security camera system as well as expanding it. I have included them. DMC sent two different options, one upgrading to more modern technology and one staying in line with what we had. However, I am leaning towards the proposal from Goldy Locks that will upgrade and optionally expand the system. I would like to go from 4 to 8 cameras to cover additional areas and potential blind spots.

Meetings /Activities

- **SWSRA** – SWSRA will continue to hold its board meeting via Zoom in September.

Budget & Appropriation Ordinance – The ordinance is up for final approval at tonight’s meeting. .

Fiscal Year 2019-2020 Audit – I have completed all requested tasks from the auditor. I await the delivery of the draft or any other requests for items.

Correspondence/Other

- We received 2 routine FOIA requests recently. One was a periodic request from Smart Procure for vendor transaction information. The other was an annual request from the BGA for payroll information. Both request have been completed.