

## Minutes of the July 5<sup>th</sup>, 2022 Meeting of the Posen Park District Board of Commissioners

### Call to Order

Board President/Commissioner Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park 14200 S. Campbell Avenue in Posen, Illinois.

### Roll Call

Jody Chmielak	Commissioner/Board President	<b>PRESENT</b>
Al Chmielak	Commissioner/Board Vice President	<b>PRESENT</b>
Karen Klotz	Commissioner/Board Secretary	<b>PRESENT</b>
Phil Perez	Commissioner	<b>PRESENT</b>
Raechel Perez	Commissioner	<b>PRESENT</b>
Terrence (TJ) Whitcomb	Director of Parks & Recreation	<b>PRESENT</b>

### Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda – None.

### Approval of Meeting Minutes

Commissioner Phil Perez moved to approve the June 7, 2022 Public Hearing & Regular Meeting Minutes, seconded by Commissioner Raechel Perez. Motion carried 5 votes Aye to 0 votes Nay.

### Approval of the Financial Report & Payment of Bills

Commissioner Al Chmielak moved to approve the Financial Report and Payment of Bills, seconded by Commissioner Karen Klotz. Motion carried 5 votes Aye to 0 votes Nay.

### Director's Report

Director T.J. Whitcomb gave his report and answered questions on the items.

- a) Maintenance Items
- b) Potential Capital Projects & Purchasing Lists
- c) Meetings/Activities
- d) Correspondence/Other

### Unfinished Business

Long Term Planning Lists/A.D.A. Plan – No new discussion.

### New Business

Public Comments – None

Executive Session – None needed.

### Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 6:47pm, seconded by Commissioner Phil Perez. Motion carried 5 votes Aye to 0 votes Nay.

## Report of the Director of Parks & Recreation July 5<sup>th</sup>, 2022 Board Meeting

### **Maintenance Items**

- Grass cutting remains the primary task week in and week out.
- The electrical cages at Commissioners & Therapeutic Parks have been cleared and fabric and chips placed to prevent future overgrowth.
- We have had a few more instances of graffiti. Aside from a few random writings in Memorial and Zuziak Park, the rules sign in the northwest corner of Memorial Park by the ballfield, and the restroom unit at Commissioners Park were tagged extensively. The incidents were reported.

### **Potential Capital Projects & Purchasing Lists**

#### • **Possible Future Capital Project Goal List** (Funds Permitting)

- Top off Safety Surfacing As Needed – **Will order wood fiber for Memorial top off**
- Finishing Pavement Replacement at Memorial Park – **Strike at material plants.**
- ADA access and path to playground & pavilion and additional swings at Commissioners Park – **Swing order placed**
- Repair Work on Pavillion Roofs, Soffits, & Fascia
- Plumbing Work & Office/Bathroom Construction in Maintenance Building/Office
- Furnace Replacement/Possible A/C

### **Meetings /Activities**

- SWSRA – The next SWSRA meeting is July 20<sup>th</sup>.
- Events Calendar
  - Movie – Thursday July 7<sup>th</sup> SING 2 (@Posen Community Center for Day Camp 10am & Dance Group 6:30pm)
  - Movie – Friday July 22<sup>nd</sup> CLIFFORD THE BIG RED DOG @Memorial Park 8:30pm
  - Movie Friday August 12<sup>th</sup> – THE BOSS BABY: FAMILY BUSINESS @Memorial Park 8:30pm
  - Resale – Saturday September 10<sup>th</sup> @Commissioners Park 9am – 1pm \$10 setup fee
  - Blood Drive – Sunday October 9<sup>th</sup> @Posen Village Hall (in partnership w/Fire Dept Pancake Breakfast 8:30-12:30)
  - Flashlight Egg Hunt October 31<sup>st</sup> @Commissioners Park 7pm
- Illinois Cardinals Soccer is utilizing Commissioners Park on Wednesday evenings and Saturday mornings.
- Midcrest Panthers Football will be beginning practices at Memorial Park soon. They will utilize the park through November.

### **Correspondence/Other**

- Katie Boraz from Equip for Equality sent a FOIA for our last 3 line item budgets. This request has been completed.
- Audit information was submitted to Hearne & Associates for our fiscal year compilation and Accident Fund for our workers compensation audit.
- First Midwest is changing their online banking portal due to their merger with Old National. I have downloaded the new portal. Linking with Quickbooks is upcoming and may result in a paper paycheck for the July 15<sup>th</sup> pay day. We will also end up needing to order new checks since the routing number has changed.
- I am utilizing a vacation day on July 1<sup>st</sup>.