

Minutes of the October 4th, 2022 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President/Commissioner Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park 14200 S. Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Phil Perez	Commissioner	PRESENT
Raechel Perez	Commissioner	ABSENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda – None.

Approval of Meeting Minutes

Commissioner Al Chmielak moved to approve the September 6th, 2022 Meeting Minutes, seconded by Commissioner Karen Klotz. Motion carried 4 votes Aye to 0 votes Nay.

Approval of the Financial Report & Payment of Bills

Commissioner Al Chmielak moved to approve the Financial Report and Payment of Bills, seconded by Commissioner Phil Perez. Motion carried 4 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report and answered questions on the items.

- a) Maintenance Items
- b) Potential Capital Projects & Purchasing Lists
- c) Meetings/Activities
- d) Attorney Communications
- e) Correspondence/Other Items

Unfinished Business

Long Term Planning Lists/A.D.A. Plan – No new discussion.

New Business – None

Public Comments – None

Executive Session – None needed.

Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 6:45pm, seconded by Commissioner Phil Perez. Motion carried 4 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation October 4, 2022 Board Meeting

Maintenance Items

- Grass cutting remains the primary task week in and week out.
- Jeff has performed branch cutback on trees at Therapeutic Park.
- We have had additional instances of graffiti at Albany Park. Police report was filed and the graffiti was removed.
- I will be attempting to have the dumpster replaced as it is rusting through at the bottom. I will likely have to get the village to request it.

Potential Capital Projects & Purchasing Lists

• **Possible Future Capital Project Goal List** (Funds Permitting)

- Top off Safety Surfacing As Needed – **Will order wood fiber for Memorial top off**
- ADA access and path to playground & pavilion and additional swings at Commissioners Park – **Swing order placed. Projected shipping date of end of October.**
- Repair Work on Pavillion Roofs, Soffits, & Fascia
- Plumbing Work & Office/Bathroom Construction in Maintenance Building/Office
- Furnace Replacement/Possible A/C

Meetings /Activities

- SWSRA – The next SWSRA meeting is October 19th.
- Events Calendar
 - Resale – Saturday September 24th @Commissioners Park – **CANCELLED DUE TO LOW ENROLLMENT**
 - Blood Drive – Sunday October 9th @Posen Village Hall (in partnership w/Fire Dept Pancake Breakfast 8:30-12:30)
 - Flashlight Egg Hunt October 31st @Commissioners Park 7pm
- Illinois Cardinals Soccer is utilizing Commissioners Park on Wednesday evenings and Saturday mornings.
- Midcrest Panthers Football is practicing multiple evenings per week at Memorial Park through November.

Attorney Communications

- Attorney Cainkar has sent an election calendar for the April 2023 election which includes all relevant filing dates for candidates, referenda, and the like along with a detail of our obligations as a unit of government during that time.
- Attorney Cainkar has also forwarded a memorandum on Public Act 102-1088, which will require us to create a committee every 10 years to perform a specific outlay of tasks. I have included a copy of what was sent.

Correspondence/Other

- I plan to take vacation time the week of October 9th, excluding the Blood Drive that Sunday.
- We received a routine FOIA request from SmartProcure for employee information including names, position, and work contact phone and email. This request has been completed.