

Minutes of the December 5th, 2023 Tax Levy Public Hearing of the Posen Park District Board of Commissioners

Call to Order

Board President/Commissioner Jody Chmielak called the meeting to order at 6:30pm at the Posen Park District Office at Memorial Park 14200 S. Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Phil Perez	Commissioner	PRESENT
Raechel Perez	Commissioner	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Reading of Ordinance

Director Whitcomb read Ordinance 2023-2: An Ordinance for the Levy of Taxes for the Posen Park District for the Fiscal Year Beginning May 1,2023 and Ending April 30, 2024.

Public Comment

Board President/Commissioner Jody Chmielak opened the floor for public comment on the Tax Levy. There being no comments, the floor was subsequently closed.

Adjournment

Commissioner Phil Perez moved to adjourn the meeting at 6:31pm, seconded by Commissioner Al Chmielak. Motion carried 5 votes Aye to 0 votes Nay.

**Minutes of the December 5th, 2023 Meeting of the Posen Park District's Decennial Committee on Local Government
Efficiency (Public Act 102-1088)**

Call to Order

Board President/Commissioner Jody Chmielak called the meeting to order at 6:32pm at the Posen Park District Office at Memorial Park 14200 S. Campbell Avenue in Posen, Illinois.

Roll Call

Director Whitcomb gave an explanation of Public Act 102-1088, and that if the report was accepted by the committee tonight, that this would be the final meeting.

Distribution & Review of Committee Report

Director Whitcomb distributed the prepared report. The committee reviewed and discussed the report. With there being no issues found, the committee unanimously agreed to present the report for approval by the Board of Commissioners as it reads.

Public Comment

Board President/Commissioner Jody Chmielak opened the floor for public comment. There being no comments, the floor was subsequently closed.

Adjournment

Commissioner Karen Klotz moved to adjourn the meeting at 6:36pm, seconded by Commissioner Raechel Perez. Motion carried 5 votes Aye to 0 votes Nay.

Minutes of the December 5th, 2023 Meeting of the Posen Park District Board of Commissioners

Call to Order

Board President/Commissioner Jody Chmielak called the meeting to order at 6:36pm at the Posen Park District Office at Memorial Park 14200 S. Campbell Avenue in Posen, Illinois.

Roll Call

Jody Chmielak	Commissioner/Board President	PRESENT
Al Chmielak	Commissioner/Board Vice President	PRESENT
Karen Klotz	Commissioner/Board Secretary	PRESENT
Phil Perez	Commissioner	PRESENT
Raechel Perez	Commissioner	PRESENT
Terrence (TJ) Whitcomb	Director of Parks & Recreation	PRESENT

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions or Revisions to the Agenda – None

Approval of Meeting Minutes

Commissioner Raechel Perez moved to approve the November 7th, 2023 Regular Business Meeting Minutes, seconded by Commissioner Karen Klotz. Motion carried 5 votes Aye to 0 votes Nay.

Approval of the Financial Report & Payment of Bills

Commissioner Phil Perez moved to approve the Financial Report and Payment of Bills, seconded by Commissioner Al Chmielak. Motion carried 5 votes Aye to 0 votes Nay.

Director's Report

Director T.J. Whitcomb gave his report and answered questions on the items.

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| a) Maintenance Items | d) Decennial Committee Report |
| b) Capital Projects & Purchasing Lists | e) SWSRA Articles of Agreement |
| c) Meetings/Activities | f) Correspondence/Other Items |

Unfinished Business

Long Term Planning Lists/A.D.A. Plan – No new discussion.

Swing Installation at Commissioners Park – No new discussion. .

New Business

Approval of Decennial Committee Report - Commissioner Phil Perez moved to approve the report, seconded by Commissioner Al Chmielak. Motion carried 5 votes Aye to 0 votes Nay.

Approval of Tax Levy - Commissioner Raechel Perez moved to approve Tax Levy Ordinance 2023-2, seconded by Commissioner Karen Klotz. Motion carried 5 votes Aye to 0 votes Nay.

Approval of SWSRA Articles of Agreement - Commissioner Al Chmielak moved to approve Resolution 2023-2 (Approving SWSRA Articles of Agreement, seconded by Commissioner Phil Perez. Motion carried 5 votes Aye to 0 votes Nay.

Public Comments – None

Executive Session – None needed

Adjournment

Commissioner Raechel Perez moved to adjourn the meeting at 6:50pm, seconded by Commissioner Karen Klotz. Motion carried 5 votes Aye to 0 votes Nay.

Report of the Director of Parks & Recreation February 6th, 2024 Board Meeting

Maintenance Items

- We had some issues with asphalt by two of our doorways buckling due to the cold making us unable to open the doors. Larry from Wallys Paving came out and removed the buckled asphalt which will be replaced in the spring.

Potential Capital Projects & Purchasing Lists

- **Possible Future Capital Project Goal List** (Funds Permitting)
 - Top off Safety Surfacing As Needed.
 - ADA access at Commissioners Park
 - Repair Work on Pavillion Roofs, Soffits, & Fascia
 - Plumbing Work & Office/Bathroom Construction in Maintenance Building/Office
 - Furnace Replacement/Possible A/C
 - Light Fixture Replacement at Commissioners Park
 - Removal of old equipment at Therapeutic Park
 - Walking Paths at TBD

Meetings /Activities

- SWSRA – I attended the Board Meeting at Blue Island Park District on January 17th.
- Egg Hunt – Saturday March 30th. With the Community Center holding events from 9am to 10:30 (Breakfast) and 9am to Noon (Vendors), I need determination of whether to run as usual at 9:30am or adjust the time.
- Posen Park Fest – I have a contract proposal from Fantasy Amusements to run our usual week May30th to June 2nd.

ComEd Lease

- The lease for our parking lots at Memorial Park is up on May 31st. The renewal process is significantly more detailed this time around and will include a site visit. We also have to pay a non-negotiable and non-refundable review fee of \$1,500. This is included on this meeting's bills list. Renewal would be for a maximum of 5 years down from the previous 10. The property has been under continuous lease by us since 1984.

Budget Review/Overview

- I have included a year to date report on the budget for FY 23-24. I ask that if you have any project ideas for next year that are not included in the list in this report or have them prioritized in your mind to discuss them at this meeting. It is my intention to submit a draft budget ordinance at the March meeting.

Correspondence/Other